

## TOWNSHIP OF O'CONNOR – MINUTES – SEPTEMBER 8, 2014

Minutes of the meeting held on September 8, 2014 at 7 p.m. in the Council chambers.

Present: Mayor Nelson  
Councillors: Garbutt, Loan, Racicot, Vezina  
Clerk-Treasurer Buob  
Visitors: Kelly Johnson, Leadhand

Mayor Nelson called the meeting to order at 7:00 p.m.

Disclosure of pecuniary interest and general nature thereof: Councillor Racicot declared an interest in item 15b) & e) as his spouse is an employee of the Township.

1. Moved by B. J. Loan  
Seconded by J. Vezina

**THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, AUGUST 11, 2014 BE ACCEPTED AS PRINTED.**

Carried

Mr. Johnson was asked if he wished to address Council on any personal matters and he replied no.

Mr. Johnson, Leadhand, was welcomed to the table. The monthly report from July 8 to September 6, 2014 was read. Roadwork in general was discussed. There is still brushing, ditching and culvert installations to be done this year, they also still have to haul some gravel to the roads. Truck #9 is currently in the shop for a safety and it does have an air leak in the air tank and will have to be replaced. Truck #7 will also be going in for its safety soon. The grader will also need to have the valves set once the grading of the roads has been completed.

Mr. Johnson reported on the progress of the Cedar Creek bridge replacement project. They are slightly behind schedule due to the high waters this year. The headwalls are in, some rock is in place and they have started to backfill. All the in creek work is done. Mr. McKay of KGS Group made Mr. Johnson aware this morning that some extra digging is required due to the frost taper. The project should be complete within two weeks. The detour is holding up well.

The Ontario Community Infrastructure Fund (OCIF) application was discussed. It was agreed to apply for culvert replacements as per the Asset Management Plan. The Expression of Interest application must be submitted by the deadline of September 19, 2014.

The Township inspection scheduled for September 19, 2014 was discussed. Councillor Loan will notify the office as to whether he will be able to attend next week. Everyone else will attend. It was suggested that Laura Vanlenthe be approached about using her bus if everyone is attending. The Clerk-Treasurer will contact her to see if she would be willing and how much it would cost.

The summer student review was discussed. It was agreed that if the Township does apply for summer students again next year they will only request two for the roads and one for the office. It was also noted that older students, at least one with a full driver's licence would be a benefit to the road department.

High visibility clothing was discussed for the road department employees.

Mr. Johnson was thanked for attending.

The Administration and Road Voucher was reviewed and it was

2. Moved by Bishop Racicot  
Seconded by G. Garbutt

**THAT THE ADMINISTRATION AND ROADS VOUCHER FOR AUGUST 31, 2014 TOTTALLING \$75,540.69 BE APPROVED AND PAID.**

Carried

## TOWNSHIP OF O'CONNOR – MINUTES – SEPTEMBER 8, 2014

The Statement of Revenue and Expenditures were unavailable.

By-laws were reviewed and discussed as follows:

a) The Agreement with the Thunder Bay Central Ambulance Communication Centre for fire communication services and it was

3. Moved by J. Vezina  
Seconded by B. J. Loan

**THAT BY-LAW NUMBER 2014-15 AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE MINISTRY OF HEALTH AND LONG-TERM CARE AS IT RELATES TO THE PROVISION OF FIRE COMMUNICATION SERVICES BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

b) A By-law to provide a date and time for the advance vote for the upcoming municipal election and it was

4. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT BY-LAW NUMBER 2014-16 TO PROVIDE FOR ADVANCE VOTES TO BE HELD PRIOR TO VOTING DAY BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

c) A By-law to include the O'Connor Cemetery fees in the Miscellaneous Fees and Charges By-law was discussed. These rates were included in the Cemetery By-law Number 2014-06 passed by Council on April 14, 2014, however the Ministry of Consumer Services made minor changes to that By-law and requested that the Price list, Contracts and the Certificate of Interment Rights be removed from the By-law and become each their own separate document. Therefore it was

5. Moved by G. Garbutt  
Seconded by B. J. Loan

**THAT BY-LAW NUMBER 2014-17 TO AMEND BY-LAW NUMBER 2012-25 TO ESTABLISH MISCELLANEOUS FEES AND CHARGES AS IT RELATES TO THE O'CONNOR CEMETERY BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

The Lakehead Rural Planning Board's decision for application 1B/31/14 & 1B/32/14 for Carl & Trina Scheuerman were read. Both applications have been approved.

A resolution for endorsement from CUPE Ontario with regard to the 14<sup>th</sup> Annual Child Care Worker & Early Childhood Educator Appreciation Day was filed.

A copy of the letter to Mayor Lucy Kloosterhuis, Chair of the Lakehead Rural Municipal Committee, from the District of Thunder Bay Social Services Administration Board (TBDSSAB) was read. This letter was in regard to the Whitefish Valley Public School – After School Program. The TBDSSAB and the Little Lions Waldorf Daycare have closed their program at Whitefish for this year. The TBDSSAB has coordinated a meeting to review the various options for child care in the Hymers area.

The District of Thunder Bay Social Services Administration Board 2013 Annual Report was read.

Correspondence were read as follows:

- a) Ministry of Agriculture, Food and Rural Affairs – regarding the Announcement on August 18, 2014 of the Ontario Community Infrastructure Fund. The Township will be submitting an application for funding.  
b) Association of Municipalities of Ontario (AMO) – i) Watch File August 14, 2014  
ii) Watch File August 21, 2014

## TOWNSHIP OF O'CONNOR – MINUTES – SEPTEMBER 8, 2014

- iii) Watch File August 28, 2014
  - iv) Watch File September 4, 2014
    - v) Members' Policy Update: OPP Billing Model Announcement. The final numbers for each municipality should be available on September 10, 2014.
    - vi) AMO Policy Update – Permanent Ontario Community Infrastructure Fund and Building Canada Fund – Small Communities Fund Announced
    - vii) AMO Annual Conference Policy Update 2014-08-21
    - viii) AMO Report to Member Municipalities Highlights of the August 2014 Board Meeting
    - ix) AMO Communications – Deadline Reminder – Preliminary Infrastructure Funding Applications Due September 19, 2014
      - x) Renewed Provincial Poverty Reduction Strategy
      - xi) Municipal Council Education Programs
  - c) AMCTO the Municipal Expert – i) AMCTO Legislative Express August 29, 2014
    - ii) Prepare your Elected Officials and Senior Leadership Team to Succeed.
  - d) Ontario Provincial Police – Municipal Policing Bureau re: information sessions to provide details of the new billing model. An information session was held in Thunder Bay on August 27, 2014 and Mayor Nelson attended.
  - e) WSIB – maintains current premium rates for 2015 for most rate groups. The Local Government Services Group, in which the Township is included, will increase from \$2.24 to \$2.88 per \$100 insurable earnings.
  - f) Randy Pettapiece, MPP regarding Liberal ignore municipalities calls for liability reform.
  - g) Ministry of Northern Development and Mines – regarding the FedNor Canadian Manufacturers and Exporters Association program.
  - h) Ontario Power Authority – regarding the Municipal webinar: OPA Large Renewable Procurement
- The balance of the correspondence was passed around the table.

Under Old Business Council discussed O'Connor Day 2014. This year more money was spent on entertainment and insurance than usual. We are still waiting for the last of the bills to come in but it currently is showing a slight profit from this year's event. There is still surplus food left for sale. The events of the day were discussed and there was a slight conflict with the Horseshoe and Cribbage Tournament again this year so it was decided that it would be best to run the Horseshoe Tournament first next year and the cribbage tournament could possibly be setup in a different area and start later in the day so not to conflict with the movie in the community centre. A lot of the same people like to play in both tournaments. The clown doing face painting on the children and the games she brought along for the small children worked out excellent and she has been pre-booked for next year. There was no comments heard with regard to the juggler. The food was good however if we continue to have sweet potato fries it was recommended that we have another fryer. The BBQ setup was moved to face South this year to avoid smoke in the eyes for the chefs but they found it hard to predict the amount of food to cook because they had their backs to the crowd and they couldn't judge the lineup so they will be moved back next year. The fresh potatoes worked out well but if we use again we need to train all the volunteers how to make the fries. It was agreed to use the same large hot dogs again next year and the sausages were good. Poutine went over well but we had too much cheese.

Under New Business, Council discussed

- a) Northwestern Ontario Municipal Association – Regional Conference September 24, 25, 26, 2014. It was
6. Moved by Bishop Racicot  
Seconded by G. Garbutt

**THAT THE FOLLOWING PERSON/S ATTEND THE 32<sup>ND</sup> ANNUAL NORTHWESTERN ONTARIO REGIONAL CONFERENCE TO BE HELD IN THUNDER BAY ON SEPTEMBER 24, 25 & 26, 2014.**

**REGISTRATION: \$200.00  
MAYOR NELSON  
COUNCILLOR GARBUTT, RACICOT**

Carried

## TOWNSHIP OF O'CONNOR – MINUTES – SEPTEMBER 8, 2014

Councillor Racicot left the room.

b) AMCTO – Fall Meeting and Conference – September 23 & 24, 2014. It was

7. Moved by B. J. Loan  
Seconded by G. Garbutt

**THAT DEPUTY CLERK-TREASURER RACICOT ATTEND THE AMCTO ZONE 9 FALL MEETING AND CONFERENCE TO BE HELD IN THUNDER BAY ON SEPTEMBER 23 & 24, 2014.**

**REGISTRATION: \$100.00**

Carried

Councillor Racicot returned to the meeting.

c) Norwest Community Health Centres – filming October 2, 2014

8. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT NORWEST COMMUNITY HEALTH CENTRES BE GIVEN PERMISSION TO CREATE A FILM ON THEIR SERVICES AT THE O'CONNOR COMMUNITY CENTRE ON OCTOBER 2, 2014.**

Carried

d) Request for borrowing of tents – September 27, 2014

9. Moved by B. J. Loan  
Seconded by Bishop Racicot

**THAT MIKE ARIGANELLO BE ALLOWED TO BORROW TWO OF THE TOWNSHIP OWNED 10 X 20 TENTS FOR THE WEEKEND OF SEPTEMBER 27, 2014.**

Carried

Councillor Racicot left the room.

e) Public Services Health & Safety Association – Certification Part 1 training to be held in Thunder Bay was discussed and it was

10. Moved by J. Vezina  
Seconded by B. J. Loan

**THAT DEPUTY CLERK-TREASURER RACICOT ATTEND THE PUBLIC SERVICES HEALTH & SAFETY ASSOCIATION CERTIFICATION PART 1, TO BE HELD IN THUNDER BAY ON NOVEMBER 25, 26 & 27, 2014.**

**REGISTRATION: \$375.00 EACH**

Carried

Councillor Racicot returned to the meeting.

Issues brought forward of letters received after the agenda was mailed were read as follows:

- a) Lakehead Region Conservation Authority – 2013 Audited Financial Statements
- b) TOPS group – request for key to the community centre for access to their meeting which are held regularly on Wednesday evenings. It was agreed to allow the TOPS group to keep their key on regular basis. A key agreement will be drafted for them and signed by them.
- c) Ontario Provincial Police (OPP) – September Newsletter. Council would like to see the section on Motorcycle deaths – facts and myths included in the next issue of the Cornerstone.
- d) Ministry of Municipal Affairs and Housing – Save a date notice for the 4<sup>th</sup> Annual 2014 Northwest Treasurers' Forum – November 13 & 14, 2014. Registration to follow.

TOWNSHIP OF O'CONNOR – MINUTES – SEPTEMBER 8, 2014

e) Minutes of the Lakehead Rural Municipal Committee meeting – June 26, 2014 were read.

For information purposes no building permits were approved in August, 2014.

11. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT THE MEETING ADJOURN TO THE TOWNSHIP INSPECTION TO BE HELD ON FRIDAY, SEPTEMBER 19, 2014 AT 7:00 P.M.**

**TIME BEING: 8:35 P.M.**

Carried

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Treasurer