

TOWNSHIP OF O'CONNOR – MINUTES – SEPTEMBER 23, 2013

Minutes of the meeting held on Monday, September 23, 2013 at 8 p.m. in the Council chambers.

Present: Councillors: Garbutt, Racicot, Vezina
Clerk-Treasurer Buob

Visitors: Fire Chief Henry Mattas

Absent: Mayor Nelson, Councillor Loan

Acting Mayor Garbutt called the meeting to order at 8:00 p.m.

Disclosure of pecuniary interest and general nature thereof: none

1. Moved by J. Vezina
Seconded by Bishop Racicot

THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, SEPTEMBER 9, 2013 BE ACCEPTED AS PRINTED.

Carried

Fire Chief Mattas was welcomed to the table. The Fire Department report was read. The Fire Department attended two fire related calls, one first response call and one Motor Vehicle Accident from June 20 to September 19, 2013. Fire Chief Mattas described the calls to Council and explained that they had called Mutual Aid for the one house fire and two members of the Gillies Fire Department attended. A thank you letter has been sent to the Township of Gillies.

Fire Chief Mattas notified Council that one of the Department members has been hired by the City of Thunder Bay Fire Department. Fire Chief Mattas is very concerned with the membership numbers, new members are desperately needed. Deputy Fire Chief Hamilton has been working on the membership campaign.

Fire Chief Mattas informed Council that the tower located behind the cold storage building at the Fire Hall is owned by the Ministry of Health and they will be removing their equipment and moving it to Conmee. They do not want the tower itself and have asked if the Township would like to purchase it from them for \$1 or they will take it down. Council agreed that they would like to purchase it and Fire Chief Mattas will inform the Ministry of this.

Fire Con was discussed. Deputy Fire Chief Hamilton attended and took a leadership course. Fire Chief Mattas attended the trade show only. Some of the other members had tried to register for a course and were too late as the course was full. It was recommended that next year they look into registering much earlier.

Fire Chief Mattas was thanked for attending.

Bills to be paid were passed around the table and it was

2. Moved by J. Vezina
Seconded by Bishop Racicot

THAT THE FOLLOWING BILLS FOR AUGUST AND SEPTEMBER 2013 BE PAID. THESE BILLS WILL BE INCLUDED ON THE SEPTEMBER 2013 ROAD AND ADMINISTRATION VOUCHER.

CK#11752 AMCTO (ZONE 9 CONFERENCE REGISTRATION)	\$ 100.00
CK#11753 NOMA (CONFERENCE REGISTRATION)	\$ 700.00
CK#11754 LOCAL AUTHORITY SERVICES (FUEL)	\$ 3,873.67
CK#11755 TBAYTEL (TELEPHONE)	\$ 373.76
CK#11756 HYDRO ONE	\$ 640.10
CK#11757 GENIVAR (35% ASSET MANAGEMENT PLAN)	\$ 9,884.73
CK#11758 THERMAL MECHANICAL SYSTEMS INC (HALL)	\$ 3,152.70

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CK#11759 THUNDER BAY DSSAB	\$ 3,393.00
CK#11760 LAKEHEAD DISTRICT SCHOOL BOARD	\$20,339.99
CK#11761 THUNDER BAY CATHOLIC SCHOOL BOARD	\$ 2,418.56
CK#11762 CSDC DES AURORES BOREALE	\$ 137.69
CK#11763 KEVIN'S TIRE SERVICE	\$ 135.54
CK#11764 VANLENTHE AUTO SERVICE	\$ 1,014.74
CK#11765 STAPLES	\$ 244.46
	<u>\$46,408.94</u>

Carried

The Statement of Revenue and Expenditures to August 31, 2013 were reviewed.

Resolutions for endorsement were read as follows:

- a) City of Stratford – Enhancing Community Safety with regard to railways was filed.
- b) City of Kenora regarding Provincial Ban of Flying Lanterns was filed.
- c) Municipality of Neebing – Supporting for the Municipality of Oliver Paipooonge relating to the Conservation Ontario Whitepaper. Council also supported this resolution at their last meeting.
- d) Correctional Services Canada – proclaiming Restorative Justice Week 2013 – was filed.
- e) The Premier of Ontario – Reply letter regarding Council's endorsed resolution regarding amendments to the Ontario Building Code.
- f) Alzheimer Society – Thank you letter for Council's support of a National Dementia Strategy.

Correspondence was read as follows:

- a) Lakehead Rural Municipal Committee – Minutes of July 18, 2013 meeting
- b) Ministry of Rural Affairs – Supporting Jobs and Growth in Rural Ontario
- c) Association of Municipalities of Ontario (AMO)– i) Watch File September 12, 2013
ii) Watch File September 19, 2013
iii) AMO Report to Members – Highlights of the August 2013 Board Meeting
- d) Northwestern Ontario Municipal Association (NOMA) – Copy of letter to President - Mayor David Canfield regarding the Proposed Conversion of a Portion (Energy East) of the Mainline Gas Transmission – Clarification of Tolls, and Supply of Natural Gas Transmission
- e) Ministry of Northern Development & Mines – regarding Celebrate Ontario 2014 program. The Township has looked into this program previously for O'Connor Day and it does not meet our needs.

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed

- a) Update with regard to Community Centre Renovations and a proposal from Gammond Architecture Technology regarding preliminary design and budgeting proposal. The Clerk-Treasurer reported that the basement kitchen renovations are almost complete with regard to the stove, fire suppression and makeup air installation. Cal gas will be called in the near future to do a final inspection to allow the use the kitchen once again. A sink insert has been put in and will be tried to see if another insert will be required for the second sink. It has been recommended that a cover be purchased for over the deep fryer and the grill to keep off the dust when not in use. It was also suggested that the tray between the deep dryer and grill be installed to prevent drips from running between the appliances. The Clerk-Treasurer will look over all the expenses to date and work on the next step to the renovation.

The barrier-free renovations were discussed. Jeremiah Gammond was approached to provide a preliminary design and estimated costing on the different options. Mr. Gammond provided a two stage proposal for preliminary design and budgeting and documentation and construction. He also noted that through a review of the Architects Act that a licensed architect is required for any project involving an assembly occupancy, including community centres, there are currently no exceptions. It was

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3. Moved by Bishop Racicot
Seconded by J. Vezina

THAT THE PROPOSAL SUBMITTED BY GAMMOND ARCHITECTURAL TECHNOLOGY FOR DESIGN SERVICES FOR THE PROPOSED BARRIER-FREE RENOVATIONS TO THE O'CONNOR COMMUNITY CENTRE FOR STAGE 01 – PRELIMINARY DESIGN AND BUDGETING IN THE AMOUNT OF \$4,240.00 PLUS HST BE ACCEPTED.

Carried

Council will look at Stage 02 – Documentation and Construction of the proposal after the preliminary design and budgeting have been presented.

Under New Business, Council discussed

- a) Lakehead Region Conservation Authority – Whitefish River Watershed Assessment Report 2012. Based on the results the Whitefish River Watershed was considered to be in good health.
- b) The Heart of the Continent – Partnership/National Geographic Geotourism Initiative 2013. Council at this time are not interested in becoming a member.
- c) Canadian Solar Industries Association (CanSIA) regarding a Feed in Tariff Program. Council are currently not interested in the program.
- d) Ontario Power Authority – regarding the Tariff Program applications. No application will be submitted.

Under further new business, Council discussed the Fire Department and the Safety Mission Statement. It was suggested that they could possibly cut back on their summer meetings to try to get better turnouts during this time.

Councillor Garbutt offered to donate an organ to the Community Centre. It was discussed and decided that it would not be needed and would take up too much room. Councillor Garbutt was thanked for the offer.

Issues brought forward or letters received after agenda was mailed:

- a) Bancroft & Hastings Highlands Disaster Relief Committee – requesting a donation towards their recent flood damage to homes and small businesses. No donation will be made.
- b) Thunder Bay District Municipal League – Tentative Agenda November 1 & 2, 2013 conference. The Clerk-Treasurer will look further into the registration for this conference as no information has come forward to date.
- c) Sylvia Jones, MPP Dufferin-Caledon regarding Private Member's Bill, the Aggregate Recycling Promotion Act. Council had no comment at this time.
- d) Ministry of Rural Affairs – regarding Cedar Creek/Broome Road Bridge Replacement – draft agreement. The Clerk-Treasurer will submit the required information for Schedule "B" of the agreement by the September 30, 2013 deadline and the final agreement will be sent back to the Township for approval.

For information purposes a building permit was approved for a property on Concession six, Lot two for the installation of a pellet stove and on Concession three, Lot two for alteration and repairs.

4. Moved by J. Vezina
Seconded by Bishop Racicot

THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON TUESDAY, OCTOBER 15, 2013 AT 7:00 P.M.

TIME BEING: 9:17 P.M.

Carried