

TOWNSHIP OF O'CONNOR - MINUTES – SEPTEMBER 14, 2009

Minutes of the meeting held on September 14, 2009 at 7 p.m. in the municipal building.

Present: Mayor Nelson
Councillors: Garbutt, Racicot, Vezina
Clerk-Treasurer Buob

Visitors: Jeremiah Gammond
Kelly Johnson, Leadhand arrived at 7:30 p.m.

Mayor Nelson called the meeting to order at 7:08 p.m..

Disclosure of pecuniary interest and general nature thereof: Councillor Racicot declared an interest in items number 16 d) & e) as his spouse is an employee of the Township.

1. Moved by J. Vezina
Seconded by G. Garbutt

THAT THE MINUTES OF THE COUNCIL MEETING HELD ON MONDAY, AUGUST 10, 2009 AND THE O'CONNOR DAY PLANNING MEETING NOTES HELD ON AUGUST 11, 2009 BE ACCEPTED AS PRINTED.

Carried

2. Moved by G. Garbutt
Seconded by J. Vezina

THAT COUNCILLOR NYGARD BE MARKED ABSENT FOR PERSONAL REASONS.

Carried

Mayor Nelson invited Mr. Gammond to the table. Mr. Gammond presented to Council the finished construction drawings for the new municipal office and Council chambers. Mr. Gammond explained that due to the possible changes in the AODA requirements the building is slightly larger than originally discussed. There were no questions with regard to these drawings. Some suggestions and concerns were addressed with regard to the electrical and mechanical parts of the building. The tendering process was discussed. The drawings will be distributed through the township office. The required contingency amounts and bonding requirements were discussed. The township will supply physical space for meetings and will supply sanitary facilities and water use during construction. The Township will also submit the building permit. Mr. Gammond has only done up the construction drawings and is not qualified to do the mechanical and the electrical drawings. These engineers will be discussed later in the meeting. The electrical drawings have to be approved by the Electrical Safety Association (ESA). Mr. Gammond informed Council that there are two options, one is to hold the tendering process until all drawings are available which could hold the project up two or three weeks or put out the construction drawings now and then, when available, give out copies of the mechanical and electrical drawings. The mechanical drawings could be done quickly however the electrical may take longer. A three week tendering period will be used. Council agreed to have the construction drawings go out right away and as soon as the others are available they will be distributed to those who picked up the original packages. There will be a \$50.00 refundable deposit for the drawings.

A mandatory site visit will be set for Friday, September 25 at 8:30 a.m. with tenders to be in by October 8, 2009 at 2:00 p.m. A public opening of the documents will take place at 2:00 p.m. with the tender being awarded at the October 13, 2009 Council meeting. The open tender information will be forwarded to Mr. Gammond for review. If the tenders all come in over budget, Council will negotiate with the lowest bidder. An invitation to bid will be sent out to between 10 and 12 local contractors.

Council asked Mr. Gammond if he would be interested in continuing with the construction administration for this building. Mr. Gammond would be interested and will submit a quote for his services in this capacity as soon as possible.

Mr. Gammond was thanked for attending and left the meeting at 9:05 p.m.

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Mr. Johnson was welcomed to the table. Timesheets from July 12 to September 5, 2009 were read.

JML Engineering's weekly progress report #5 was read for the Harstone road bridgework. The structure has arrived and a section has been installed as of August 21. The supplier has informed the contractor that the headwall and tie-backs will be arriving in approximately two weeks.

Mr. Johnson updated Council with additional information and pictures of the work to date and since this report. The culvert has been completely installed and they are installing the headwall and tiebacks. They have stock piled a lot of the backfill. They are continuing to work on the crossing and the project will be complete before monthend.

An invoice from JML Engineering for progress billing to August 31, 2009 was reviewed and will be paid.

A change order and progress billing #2 was also received for KA Vanderzwaag for the Harstone road bridge repairs. The change order was submitted for additional roadway excavation. This amount will be taken from the contingency amount. A cheque will be issued to KA Vanderzwaag for this billing in the amount of \$206,865.12. The invoice will be included on the September voucher.

Roadwork in general was discussed. Mr. Johnson is watching the budget, he has been installing culverts out of the yard. The road department plans on doing some ditching themselves on Cronk road. The trenching required for the line relocate for the township's new building will be done soon and the brushing project will probably have to be cancelled for this year. The moving of the tin storage shed from the garage was discussed. This will also not be done this year. The City of Thunder Bay has invited Mr. Johnson to the grand opening of their landfill site on September 22nd. Mr. Johnson would like to attend. It was agreed that both Mr. Johnson and Deputy Clerk-Treasurer Racicot should attend to see their setup. Mr. Johnson would also like to attend an auction to be held on September 23rd. Council also agreed that Mr. Johnson should attend.

Mr. Johnson informed Council that the Gravel Doctor has graded Strom Road on September 11, 2009. The office also received a complaint from a resident on Strom road that the private contract trucks were heading up to the pit before 7:00 a.m. Mr. Johnson has spoken with Mr. Henderson about this and he is going to look into it.

Mr. Johnson was thanked for attending and left the meeting at 9:40 p.m.

Bills to be paid were reviewed and it was

3. Moved by G. Garbutt
Seconded by Bishop Racicot

THAT THE ADMINISTRATION AND ROADS VOUCHER FOR AUGUST 31, 2009 TOTTALLING \$72,674.52 BE APPROVED AND PAID.

Carried

4. Moved by J. Vezina
Seconded by Bishop Racicot

THAT THE STATE OF EMERGENCY ADMINISTRATION AND ROADS VOUCHER FOR THE PURPOSE OF FUNDING THROUGH THE ONTARIO DISASTER RELIEF ASSISTANCE PROGRAM FOR AUGUST 31, 2009 TOTTALLING \$714.00 BE APPROVED AND PAID.

Carried

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5. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT THE FOLLOWING BILLS FOR SEPTEMBER 2009 BE PAID – THESE BILLS WILL BE INCLUDED ON THE SEPTEMBER 2009 ROAD AND ADMINISTRATION VOUCHER AND THE SEPTEMBER STATE OF EMERGENCY VOUCHER.

CH#8972	KA VANDERZWAAG CONSTRUCTION	\$32,744.25
CH#8973	HYDRO ONE	503.19
CH#8974	JML ENGINEERING	<u>10,557.75</u>
		\$43,805.19

Carried

The Statement of Revenue and Expenditures for July and August 2009 were reviewed.

The following By-laws were discussed:

By-law Number 2009-09, being a by-law to prohibit and regulate noise in the Corporation of the Township of O'Connor, passed on July 13, 2009 was submitted to the Regional Chief Justice for approval. Comments were received from the Chief Justice with recommended changes to the set fine schedule. It was

6. Moved by J. Vezina
Seconded by Bishop Racicot

THAT BY-LAW NUMBER 2009-11 BEING A BY-LAW TO AMEND BY-LAW 2009-09 TO PROHIBIT AND REGULATE NOISE IN THE CORPORATION OF THE TOWNSHIP OF O'CONNOR BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

The changes will be made and a copy will be forwarded back to their office.

The Infrastructure Stimulus Fund Contribution Agreement was reviewed and it was

7. Moved by J. Vezina
Seconded by G. Garbutt

THAT BY-LAW 2009-12 BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF THE INFRASTRUCTURE STIMULUS FUND CONTRIBUTION AGREEMENT WITH THE PROVINCE OF ONTARIO AND THE CORPORATION OF THE TOWNSHIP OF O'CONNOR BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

Resolutions for endorsement were read as follows:

- Township of Conmee strongly urging the Lakehead Region Conservation Authority to revise their plan for a new building and reuse a vacant building and space in the City of Thunder Bay was filed.
- Town of Fort Erie regarding Support of Moratorium Call by Ontario Medical Association to Halt Major Health Care Restructuring Decisions was filed.
- Township of Madawaska Valley regarding Home Care Service and an increase in funding for additional Personal Support Workers to be hired to relieve the stresses related to a shortage of staff was filed.
- Town of Amherstburg regarding MPAC Evaluation of Solar Energy Development was filed.
- CUPE requesting that October 21, 2009 be designated the 9th Annual "Child Care Worker & Early Childhood Educator Appreciation Day" was filed.

Correspondence were read as follows:

- Ministry of Municipal Affairs and Housing – Provincial-Municipal Fiscal and Service Delivery Review Update

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- b) AMO – i) Ontario Government Consultation – Safeguarding and Sustaining Ontario's Water Resources for Future Generations
- ii) AMO Welcomes Court Decision on Bank Tower Assessment
- iii) Ontario Tire Stewardship Information Sessions
- iv) Waste Electronics and Electrical Equipment (WEEE). It was decided that all WEEE products, both phase one and phase two will be kept in the old recycling building for now to keep them dry until the program is implemented.
- v) Federal Gas Tax Fund Communications Update
- vi) New Solar Photovoltaic (PV) Program Now Available to all Ontario Municipalities
- vii) Survey on Active Transportation Policy in Ontario
- viii) Funding for Broadband in Rural and Northern Ontario Available
- ix) Local Government Week and You. The local schools will be contacted to see if they would be interested in receiving these Information packages to be used in their class rooms.
- x) Continuous Improvement Fund
- c) Superior North EMS – regarding the 2009 Municipal Report
- d) Tim Hudak, MPP – Leader of the Opposition regarding Speech at the AMO Conference in Ottawa
- e) Canada's Economic Action Plan – regarding Federal Infrastructure Funding Update
- f) Ministry of Northern Development and Mines and Forestry regarding participation in the modernizing Ontario's Forest Tenure and Pricing System. The Clerk-Treasurer will look into when the meeting will be held in Thunder Bay.
- g) Transport 2000 Canada – regarding VIA Rail service cuts
- h) Recycling Council of Ontario i) Profile your company as an environmental leader via RCO Program sponsorship opportunities
- ii) Profile your community's commitment to Waste Reduction
- i) Ontario Tire Stewardship (OTS) – regarding Launch of Ontario's Used Tire Program
- j) Brian Jones – regarding book titled "Thoughts of our Canadian Soldiers at War (2008 Edition)". This information will be forwarded to the Oliver Paipoonge Public Library.

The balance of the correspondence was passed around table.

Under Old Business, Council discussed

- a) The Lakehead Region Conservation Authority's new building proposal and whether or not Council are willing to endorse their plan. Council would like the Clerk-Treasurer to contact the other municipalities to see if anyone else has endorsed their plan and has committed to the funding. Council would like copies of their resolution and will make a decision at a later date.
- b) A date for the Table Top Exercise was discussed and it was

- 8. Moved by Bishop Racicot
Seconded by G. Garbutt

**THAT THE FOLLOWING DATE BE SET FOR A TABLE TOP EXERCISE
MONDAY, OCTOBER 5 AT 7 P.M. THE EXERCISE TO BE HELD AT THE
O'CONNOR MUNICIPAL BUILDING.**

Carried

The Clerk-Treasurer will contact Mr. Coupland, EMO, to informed him of the date and invite the other participants.

- c) 2009 O'Connor Day review. The revenue and expenses spreadsheet was reviewed. Some pros and cons were discussed. The new location of the horseshoe pits was excellent. Next year we will include this area in the liquor permit. It was suggested that aprons be purchased for next year. It was also decided that there will be no pogos for next year as they are hard to cook and no Cheez Whiz. There were a lot of compliments on the tables in front of the BBQ area for eating at. Again because the horseshoe pits were moved it made more room in this area for both eating and seating for the fireworks. The carnival area was a bit wet due to the rain earlier in the week. The breakfast was a good idea with 49 volunteers attending. The Fire Department booth should be moved forward more so that it is in line with the BBQ and concession. The coffee should be set up more in front rather than on the side. There were not as many cash donations this year, which in turn increased the costs for the township. Overall it was another success. It was suggested that we look into the cost of a storage container to keep the equipment for O'Connor Day in.

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9. Moved by Bishop Racicot
Seconded by G. Garbutt

TIME BEING: 10:30 P.M THAT THE BUSINESS OF THIS MEETING CONTINUE.

Carried

- d) Mr. Stuart Mooney, Operations Manager, CACC regarding Hazelwood Gillies Tower site issues. There have been some coverage issues, spotty radio signal strength related to the software settings at the base stations. The maintenance agreement will be provided early next week in a draft format. They will be working with the representatives from Oliver Paipoonge Municipal board to finalize the agreement between the groups of service and BELL.
- e) Waste Diversion Ontario Funding Proposal update from Deputy Clerk-Treasurer Racicot regarding a meeting held September 3, 2009. It was decided at the meeting that it would be more productive to move forward with one initiative outlined in the proposal. This initiative would be the Barrier Research/Communication Strategy and it was stressed that it should be funded 100% through the Community Improvement Fund. A draft township pamphlet encouraging recycling was reviewed. Council would like all municipal properties included on the map and would also like to give the residents more information about our recycling bin informing them what can go in each side. This pamphlet will be inserted in the Cornerstone.
- f) Karen Honan, Development Officer regarding the Immigration Web Portal. A copy of the presentation made at their August 13th was available for review. Another meeting will be held on November 9th in the afternoon.
- g) Update from the Clerk-Treasurer with regard to surrounding municipalities dog's running at large by-law. Currently none of the surrounding municipalities have anything in their dog by-laws with regard to what happens when the said dog does damage. One municipality suggested that it would be a civil matter.
- h) A letter from the Minister of Natural Resources regarding Council's resolution regarding nuisance beavers and the potential damage to road infrastructure was read. In the letter it stated that the MNR manages beaver population on crown land using licensed trappers on registered traplines. There is a licensed trapper in a portion of O'Connor Township and he consistently meets his quota. Private land owners may remove nuisance beavers from their own property. MNR is not in a position to reimburse the municipality for the costs of hiring a trapper to remove nuisance beavers to maintain the township's road infrastructure. Council would like to know if these beavers are actually coming out of O'Connor or the other areas on his trapline.
- i) Office of the Prime Minister – acknowledgment of Council's correspondence regarding the protection of Canadian Industry investment.

Under New Business, Council discussed

- a) Thunder Bay District Municipal League fall meeting to be held in Thunder Bay on October 16 & 17, 2009. The draft agenda was read. It was
10. Moved by G. Garbutt
Seconded by J. Vezina

THAT THE FOLLOWING PERSON/S ATTEND THE THUNDER BAY DISTRICT MUNICIPAL LEAGUE FALL MEETING TO BE HELD IN THUNDER BAY ON OCTOBER 16 & 17, 2009.

REGISTRATION: \$100.00 PER PERSON

**MAYOR NELSON
COUNCILLOR GARBUTT, RACICOT
CLERK-TREASURER BUOB**

Carried

Mayor Nelson informed Council that the university will not be awarding scholarships or bursaries due to the market loses so the TBDML will issue them instead for two years.

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- b) Thunder Bay Area Emergency Measures Organization regarding Executive committee meeting to be held immediately following the Thunder Bay District Municipal League meeting.

Councillor Racicot left the room.

- c) AMCTO Zone 9 - Fall Meeting and Conference to be held in Thunder Bay on September 29 & 30, 2009. It was

11. Moved by G. Garbutt
Seconded by J. Vezina

THAT THE FOLLOWING PERSON/S ATTEND THE AMCTO ZONE 9 FALL MEETING AND CONFERENCE TO BE HELD IN THUNDER BAY ON SEPTEMBER 29 & 30, 2009.

REGISTRATION: \$100.00 PER PERSON. THE CLERK-TREASURER'S REGISTRATION FOR THIS MEETING WILL BE COVERED BY AMCTO ZONE 9.

**CLERK-TREASURER BUOB
DEPUTY CLERK-TREASURER RACICOT**

Carried

The Township office will be closed for these two days to allow staff to attend.

- d) Investment Basics and Beyond – What Every Municipality should know! – To be held in Thunder Bay on October 14. No one will attend this workshop.

Councillor Racicot returned to the meeting.

- e) Cheryl Maki, CBO - Energy Assessment for i) the O'Connor Fire Hall
ii) the O'Connor Community Centre were reviewed. Council agree with her concerns regarding the fridge, water heater and the faucets in the fire hall. The attic door is also a concern. The municipal office and community centre suggestions were also discussed. Council will not consider a ground source heat pump at this time. They do agree with a smaller hot water heater and the installation of weather stripping around the doors. These reports will be kept on file and will be considered during budget time.
- f) Slate River Valley Plowman's Association – regarding the 77th Annual Slate River Valley Plowing Match. Councillor Racicot participated in the celebrity class.
- g) Doug Steele, Manager, Environment Services, TBT Engineering regarding potential disposal of domestic waste at the landfill site. Council are not interested in changing their C of A at the disposal site at this time.
- h) Ontario Medical Association regarding caloric labeling on menus. Council did not agree to pass a resolution to help with their cause.
- i) Clinton Shane Ekdahl – regarding the endorsement of the first annual Day of the Honey Bee, May 29, 2010 due to the disappearance of the honeybee. This issue was discussed. Northwestern Ontario is the only area in Canada that does not have the problem. The honeybee is disappearing in every country on every continent where they are raised. Council did not agree to proclaim this day.
- j) Stainless Steel sink unit available in Geraldton. Councillor Racicot informed Council of a three sink stainless steel unit that is available and could be used in the basement kitchen area. Council agreed that if we can get it for a reasonable price that he should pursue it.
- k) Share the Road Cycling Coalition requesting Municipal Input. Council agreed not to participate in this survey.
- l) Selly Pajamaki requesting support for the AIDS walk for Life. Council will not be giving a donation.

Issues brought forward or letters received after agenda was mailed

- a) Quote from Massaro Mechanical for mechanical design drawings was reviewed. It was

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12. Moved by G. Garbutt
Seconded by Bishop Racicot

THAT THE QUOTE OF MASSARO MECHANICAL FOR THE DESIGN DRAWINGS FOR THE NEW MUNICIPAL BUILDING IN THE AMOUNT OF \$2,000.00 PLUS GST BE ACCEPTED.

Carried

A quote was also received from AG Engineering for electrical drawings and it was

13. Moved by J. Vezina
Seconded by Bishop Racicot

THAT THE QUOTE OF AG ENGINEERING FOR THE ELECTRICAL DRAWINGS FOR THE NEW MUNICIPAL BUILDING IN THE AMOUNT OF \$3,000.00 PLUS GST BE ACCEPTED.

Carried

- b) Ministry of Municipal Affairs and Housing regarding the Municipal Act/City of Toronto Act Regulation Amendments. Some changes have been made with regard to PSAB as well as investment rules.

14. Moved by J. Vezina
Seconded by G. Garbutt

BE IT RESOLVED THAT THE NEXT PORTION OF THE MEETING BE CLOSED TO THE PUBLIC IN ORDER TO DISCUSS LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; PURSUANT TO SUBSECTION 239(2)(D) OF THE MUNICIPAL ACT, 2001.

TIME BEING: 11:52 P.M.

Carried

The position of Municipal Enforcement/POA Officer was discussed.

15. Moved by J. Vezina
Seconded by Bishop Racicot

TIME BEING: 11:56 P.M.

THAT WE NOW MOVE TO OPEN MEETING.

Carried

16. Moved by Bishop Racicot
Seconded by J. Vezina

THAT MR. IAN ROBSON BE HIRED AS THE TOWNSHIP OF O'CONNOR'S MUNICIPAL ENFORCEMENT/POA OFFICER AT A RATE OF \$31.00/HR PLUS .50 CENTS PER KM EFFECTIVE IMMEDIATELY.

Carried

17. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON MONDAY, SEPTEMBER 28, 2009 AT 7:00 P.M.

TIME BEING: 12:04 A.M.

Carried