

TOWNSHIP OF O'CONNOR – MINUTES – OCTOBER 9, 2012

Minutes of the meeting held on Tuesday, October 9, 2012 at 7 p.m. in the Council chambers.

Present: Mayor Nelson
Councillors: Garbutt, Loan, Vezina
Clerk-Treasurer Buob

Visitors: Leadhand Kelly Johnson
Ken Ironside, Dawn Ironside

Absent: Councillor Racicot

Mayor Nelson called the meeting to order at 7:00 p.m..

Disclosure of pecuniary interest and general nature thereof: Councillor Garbutt declared an interest in item 10 a) as the property is owned by her son-in-law.

1. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY SEPTEMBER 24, 2012 AND THE UNION NEGOTIATIONS HELD ON MONDAY OCTOBER 1, 2012 BE ACCEPTED AS PRINTED.

Carried

Mayor Nelson asked the visitors if they wished to address Council. Mr. & Mrs. Ironside introduced themselves to Council as new property owners in the Township and gave some information on their background. Introductions of Council and staff were also done. Mrs. Ironside is formerly from Southern Ontario and has a background in roads and Mr. Ironside is a retired Thunder Bay Fire Department employee. They have recently purchase property on Chambers Road and have cleaned the lot. They would like to offer their driveway as a snowplow turnaround if needed. Council welcomed them to the meeting and to the Township.

Mr. Johnson was welcomed to the table. The Monthly report was read. Roadwork in general was discussed. The ditching/drainage job will be finishing up by the end of the week or early next week. They have been grading the roads and preparing for winter. The new box for Truck #7 should be here in a week or two.

Mr. Johnson expressed his concern of a new hydro pole, which was installed on October 5, 2012 on Smart road in front of a new residence. Pictures of the location of the pole were distributed to Council. The pole is located in the ditch line and is too close to road. The wing of the snowplow truck could very easily strike it in the winter and the road crew would not be able to do any drainage work in this area. There was no contact made by Hydro One to the Township prior to the installation. Council would like a letter sent to Hydro One informing them that this pole will have to be moved.

The Township's Highway sign was discussed. Mr. Johnson informed Council that he has gone out and looked at the locations suggested during the Township inspection. He would recommend that it be placed just west of the telephone box. The size of the sign was also discussed and it was agreed to order an 8' x 12' sign. A few trees will have to be removed in this area. The Ministry of Transportation and the property owner in that area will be notified.

Mayor Nelson explained to Mr. Johnson and Council that the Request for Proposal (RFP) which was in the Chronicle-Journal to supply 1 to 3 snowplow/sander trucks for the Township's of Conmee, Gillies and O'Connor was for information purposes. The Township is in no way committed to purchasing a truck. The RFP's are due to the Township of Conmee on October 19, 2012. At this point Council can make the decision whether or not a new truck at this time would be worth pursuing.

The North of Superior Public Works Association upcoming meeting was discussed and it was

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- 2. Moved by B. J. Loan
Seconded by G. Garbutt

THAT THE FOLLOWING PERSON/S ATTEND THE NORTH OF SUPERIOR PUBLIC WORKS ASSOCIATION MEETING TO BE HELD OCTOBER 24, 2012 IN THUNDER BAY.

KELLY JOHNSON, LEADHAND

Carried

Mr. Johnson was thanked for attending.

The roads and administration voucher for September 30, 2012 and bills to be paid were reviewed and it was

- 3. Moved by G. Garbutt
Seconded by J. Vezina

THAT THE ADMINISTRATION AND ROADS VOUCHER FOR SEPTEMBER 30, 2012 TOTTALLING \$75,815.32 BE APPROVED AND PAID.

Carried

- 4. Moved by J. Vezina
Seconded by B. J. Loan

THAT THE FOLLOWING BILLS FOR SEPTEMBER 2012 BE PAID – THESE BILLS WILL BE INCLUDED ON THE OCTOBER 2012 ROAD AND ADMINISTRATION VOUCHER.

CK#11123	KAKABEKA ESSO	\$172.00
CK#11124	RECOOL CANADA INC.	508.50
CK#11125	TBAYTEL – PHONE BILLS	<u>377.56</u>
		\$1,058.06

Carried

The Statement of Revenue and Expenditures to September 30, 2012 were reviewed.

The By-law to enter into an agreement with the Municipality of Shuniah was reviewed and it was

- 5. Moved by G. Garbutt
Seconded by J. Vezina

THAT BY-LAW NUMBER 2012-22 BEING A BY-LAW TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE MUNICIPALITY OF SHUNIAH FOR CHIEF BUILDING OFFICIAL AND BUILDING INSPECTION SERVICES BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

Councillor Garbutt left the room.

Consent application 1B/22/12 for Nicholas Temple was discussed. At the September 24, 2012 Council meeting this application came to Council as a lot addition. The application has since been amended to create a new lot. It was

- 6. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE CONSENT APPLICATION 1B/22/12 FOR NICHOLAS TEMPLE FOR THE PROPERTY DESCRIBED AS CONCESSION 5, LOT 6 FOR THE CREATION OF A 2.233 HA LOT BE APPROVED AND RESOLUTION #6 OF THE SEPTEMBER 24, 2012 COUNCIL MEETING APPROVING A LOT ADDITION BE RESCINDED.

Carried

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Councillor Garbutt returned to the meeting.

Resolutions for endorsement were read as follows:

- a) City of Mississauga regarding the banning the sale of cats and dogs in pet stores was filed.
 - b) Association of Municipalities of Ontario regarding Arbitration reform was filed.
 - c) Endorsing the Township's application for funding for an Asset Management Plan was discussed and it was
7. Moved by G. Garbutt
Seconded by B. J. Loan

BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF O'CONNOR HEREBY COMMITS TO REVIEWING THE EXISTING ASSET MANAGEMENT PLAN TO MAKE SURE IT IS CONSISTENT WITH THE DIRECTION OUTLINED IN THE BUILDING TOGETHER GUIDE FOR MUNICIPAL ASSET MANAGEMENT PLANS.

Carried

A copy of the District of Thunder Bay Social Services Administration Board's year 2012 levy payments based on final 2012 weighted assessment calculation and 2012 approved budget numbers were reviewed. The Township of O'Connor's levy is reduced by \$54.00 from original estimates. Three of the Area One municipalities were the only ones to increase. Mayor Nelson would like a copy of the 2011 comparisons for the upcoming Area 1 meeting.

Councillor Garbutt reported that she attended the grand opening of the DSSAB building.

Correspondence was read as follows:

- a) Association of Municipalities of Ontario (AMO) – i) Watch File – September 27, 2012
ii) Watch File – October 4, 2012
iii) Government's draft compensation restraint Legislation
iv) Highlights of the September 2012 Board meeting
- b) Ontario Provincial Police (OPP)– letter regarding the updated formula for municipal policing cost-recovery. This same information was previous brought to Council.
- c) Stewardship Ontario – Industry funding for Municipal Blue Box Recycling for 2012 program year. The second quarterly payment for the 2012 program year has been received.
- d) Ministry of Natural Resources (MNR) – regarding a message from Minister Gravelle informing of the three-year transformation plan announced in the provincial budget.
- e) Ministry of Infrastructure and Ministry of Transportation – regarding the Federal Long-Term Infrastructure Plan. Mayor Nelson reported that both the Northwestern Ontario Municipal Association (NOMA) and the Association of Municipalities of Ontario (AMO) are working on this.
- f) Firedog Communications Inc. – regarding the Northwestern Ontario Immigration Portal update
- g) Frank Klees, MPP, Newmarket-Aurora – First Responders will be honoured with a Day of Recognition, May 1st. Council would like this noted in the Township Cornerstone.

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed

- a) Thunder Bay District Health Unit – Directive dated October 5, 2012 regarding the Township's water system in the Community Centre. The system has been classified as a Low risk system based on risk assessment. Sampling and testing at a laboratory licensed by the Ministry of Environment on a regular bases is still required.
- b) Update on severance application 1B/06/12 - Flint Road and the Ministry of Transportation's request to have the highway entrance removed. The Clerk-Treasurer reported that she has spoken with Mr. Ian Smith, the Regional Director of the Ministry of Transportation about this matter. He was unable to attend this meeting and has asked his staff to take a look into the matter. He will get back to our office when he receives more information.

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- c) Update on Fire Department driver training - the Clerk-Treasurer reported to Council that she has spoken with Mr. Turk regarding his new job and his driver training program for the fire department members. Mr. Turk is still willing to do the driver training and is only out of town for three days of the week unless he takes extra runs.
- d) A date for a public meeting to discuss tariff of fees for the processing of planning applications and miscellaneous fees and charges was discussed. At the last meeting it was decided that these fees would be discussed at the second meeting in October to allow for enough notice time. Notice was posted on the website and in the October Cornerstone. As these fees have to be reviewed at a public meeting it was
8. Moved by B. J. Loan
Seconded by G. Garbutt

THAT THE FOLLOWING DATE BE SET FOR A PUBLIC MEETING TO DISCUSS THE TARIFF OF FEES FOR THE PROCESSING OF PLANNING APPLICATIONS AND MISCELLANEOUS FEES AND CHARGES.

**MONDAY, OCTOBER 22, 2012 AT 6:30 P.M.
THE MEETING WILL BE HELD IN THE COUNCIL CHAMBERS.**

Carried

- e) Resolution #10 of the December 5, 2011 Council meeting with regard to DSSAB Joint Meetings of Area 1 was discussed. This resolution stated that any further DSSAB meetings of Area 1 shall be attended by whole of Council, if available. As the Area One meetings have now become more than DSSAB issues it was
9. Moved by B. J. Loan
Seconded by J. Vezina

THAT RESOLUTION #10 OF THE DECEMBER 5, 2011 MEETING REGARDING ATTENDANCE AT DSSAB JOINT MEETINGS OF AREA 1 BE RESCINDED.

Carried

Under further old business Councillor Vezina discussed the mileage to the NOMA and the TBDML conference. During budget discussions it was suggested that Council not claim mileage to attend these conferences to allow the summer students to work seven weeks rather than six. As all of Council was not present it was agreed to bring this item back to the next meeting.

Under New Business Council discussed

- a) Thunder Bay District Municipal League – Fall Conference November 2 & 3, 2012 – topics and registration was reviewed and it was

10. Moved by G. Garbutt
Seconded by B. J. Loan

THAT THE FOLLOWING PERSON/S ATTEND THUNDER BAY DISTRICT MUNICIPAL LEAGUE FALL CONFERENCE TO BE HELD NOVEMBER 2 & 3, 2012 IN THUNDER BAY.

EARLY REGISTRATION: \$100.00

**MAYOR NELSON
COUNCILLOR GARBUTT, LOAN, RACICOT, VEZINA
CLERK-TREASURER BUOB**

Carried

- b) Ministry of Municipal Affairs and Housing – regarding the Provincial Policy Statement and the upcoming review and Regional Workshops. It was

11. Moved by B. J. Loan
Seconded by J. Vezina

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THAT THE FOLLOWING PERSON/S ATTEND PROVINCIAL POLICY STATEMENT REVIEW – REGIONAL WORKSHOPS TO BE HELD NOVEMBER 1, 2012 IN THUNDER BAY.

**COUNCILLOR GARBUTT, VEZINA
CLERK-TREASURER BUOB**

Carried

- c) AMCTO the Municipal Experts – Upcoming training “Clerks 101”. It was
12. Moved by G. Garbutt
Seconded by B. J. Loan

THAT THE FOLLOWING PERSON/S ATTEND THE CLERKS 101 WORKSHOP TO BE HELD OCTOBER 25, 2012 IN THUNDER BAY.

REGISTRATION: \$275.00 + HST

**CLERK-TREASURER BUOB
DEPUTY CLERK-TREASURER RACICOT**

Carried

- d) Ministry of Municipal Affairs and Housing – 2012 Exploring the FIR Forest Training session – November 22, 2012. It was
13. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE FOLLOWING PERSON/S ATTEND THE MUNICIPAL FINANCE OFFICERS' ASSOCIATION 2012 EXPLORING THE FIR FOREST TRAINING SESSION TO BE HELD NOVEMBER 22, 2012 IN THUNDER BAY.

REGISTRATION: \$59.00

**CLERK-TREASURER BUOB
DEPUTY CLERK-TREASURER RACICOT**

The office will be closed on these days.

- e) City of Thunder Bay Court Services – Provincial Offences Act (POA) – 2011 Financial Statements, Final Payment and Partial Payment. The Township will receive a shortfall of \$258 from the POA for 2011. It was agreed that in future budgets the Township will reduce the Court Services estimates by 10% as each year their estimated number comes up short.
- f) Ontario Provincial Police (OPP) – 2012 Semi-Annual Policing Costs. The Township will receive a credit of \$1,821.00 for the first half of 2012.
- g) Ontario Good Roads Association – regarding Nominations for the 2013-2014 Board of Directors. No names will be put forward at this time.

Under further new business Mayor Nelson reported on the Area One Head of Council meetings. The group has worked on deputations and is trying to meet with the Ministers in Toronto. A date was set however only one Minister was available and the other meetings would have been with staff. The group agreed that they would not attend unless they are meeting with the Ministers themselves. Bill Mauro's office is trying to set this up. Mayor Nelson also reported that on November 27, 2012 it is Cabinet Day. The Ministers will be meeting together during the day and then they will be meeting with the Northern Caucus of the Association of Municipalities of Ontario (AMO).

- Issues brought forward or letters received after agenda was mailed were discussed
- a) Thunder Bay District Health Unit – scheduled Flu Clinics. A clinic will be held at the Kakabeka Legion on Thursday, October 25, 2012 from 3:00 – 7:00 p.m. It was noted that the Norwest Community Health Mobile Unit would also be having a clinic here in the Community Centre. Council would like a separate flyer sent out

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informing our residence of the dates as this information has come in too late for the October issue of the Cornerstone. Clerk-Treasurer Buob will contact Norwest Community Health to get the exact date of their flu shot clinic.

- b) Superior North EMS – regarding Response Time Performance Plan. Mayor Nelson will contact Mr. Gale to clarify this information.
- c) NOMA – regarding the Environmental Lakes Area support. They will be coming to Thunder Bay this week and doing a press conference.

Mr. & Mrs. Ironside left the meeting.

- 14. Moved by B. J. Loan
Seconded by G. Garbutt

BE IT RESOLVED THAT THE NEXT PORTION OF THE MEETING BE CLOSED TO THE PUBLIC IN ORDER TO DISCUSS LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; PURSUANT TO SUBSECTION 239(2)(D) OF THE MUNICIPAL ACT, 2001.

TIME BEING: 8:47 P.M.

Carried

A review of the draft revised union agreement was discussed.

- 15. Moved by B. J. Loan
Seconded by G. Garbutt

TIME BEING: 8:59 P.M.

THAT WE NOW MOVE TO OPEN MEETING.

Carried

- 16. Moved by G. Garbutt
Seconded by B. J. Loan

THAT THE MEETING ADJOURN TO THE PUBLIC MEETING TO BE HELD ON MONDAY, OCTOBER 22, 2012 AT 6:30 P.M.

TIME BEING: 9:01 P.M.

Carried

Mayor

Clerk-Treasurer