

## TOWNSHIP OF O'CONNOR – MINUTES – NOVEMBER 24, 2014

Minutes of the meeting held on Monday, November 24, 2014 at 7 p.m. in the Council chambers.

Present: Mayor Nelson  
Councillors: Garbutt, Racicot  
Clerk-Treasurer Buob

Visitors: Fire Chief Henry Mattas, Deputy Fire Chief Ian Hamilton

Absent: Councillors: Loan, Vezina

Mayor Nelson called the meeting to order at 7:00 p.m..

Disclosure of pecuniary interest and general nature thereof: Councillor Racicot declared an interest in item 15a) as his spouse is an employee of the Township.

1. Moved by Bishop Racicot  
Seconded by G. Garbutt

**THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY,  
NOVEMBER 10, 2014 BE ACCEPTED AS PRINTED.**

Carried

Mr. Hamilton was asked if he wished to address Council on any personal matters and he replied no.

Fire Chief Henry Mattas and Deputy Fire Chief Ian Hamilton were welcomed to the table. The Fire Department report from October 29 to November 23, 2014 was read. There was one First Response call in that time period.

Fire Chief Mattas informed Council that an inspection was conducted on the Municipal office and garage and the Community Centre on Friday, November 21st. Mr. Mo Douglas, Ms. Monica Budiselic and Deputy Fire Chief Hamilton assisted Fire Chief Mattas with the inspections. The reports will be submitted to Council in the near future.

Council was informed that the new members on the Fire Department have been fitted with turnout gear and Tuesday night they will have their first training in Gillies Township using their smoke trailer.

Council asked if the Fire Department would once again be interested in flooding the outdoor skating rink. A notice will be included in the upcoming Cornerstone requesting volunteers come forward to keep the ice surface clear of snow.

Council would also like to see a reminder for residents to clean their chimneys in the next issue of the Cornerstone.

Fire Chief Mattas informed Council that the Fire Department Auxiliary has been selling combination smoke and CO2 detectors in the office and they have sold out. He has ordered an additional 50 as people are stilling looking for them, and these ones will be sold through the Township.

Council asked if the Fire Department and First Response Team will once again be going door to door to collect food for the Rural Cupboard Food Bank before Christmas. Deputy Fire Chief Hamilton informed Council that last year they did their food drive in early spring when the food donations are not as generous as they are at Christmas.

Fire Chief Mattas thanked Councillor Garbutt for her time on Council and her support of the Fire Department during her term.

Council thanked Fire Chief Mattas and Deputy Fire Chief Hamilton for attending and they left the meeting.

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A letter was read from the Ministry of Agriculture, Food and Rural Affairs with regard to the Ontario Community Infrastructure Fund – Formula-Based Funding Contribution Agreement. The Township is eligible for \$25,000 however an agreement must be signed for funding to be processed. It was

2. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT BY-LAW NUMBER 2014-20 BEING A BY-LAW AUTHORIZING THE EXECUTION OF THE ONTARIO COMMUNITY INFRASTRUCTURE FUND-FORMULA-BASED FUNDING CONTRIBUTION AGREEMENT BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

The project description information on how the funding can be spent will be discussed further at the next meeting with the Leadhand, Kelly Johnson, and a decision will be made as to how the Township will spend our share of the funding at that time.

An amendment to Consent Application 1B/16/14 – Silvaggio, to adjust the lot size of the severance was discussed and it was

3. Moved by Bishop Racicot  
Seconded by G. Garbutt

**THAT THE CONSENT APPLICATION 1B/16/14 FOR TIMOTHY SILVAGGIO FOR THE PROPERTY DESCRIBED AS CON 3 N ½ LOT 7, PCL 7262 FOR A SEVERANCE OF 4.04 HECTARES BE AMENDED TO INCREASE THE SEVERANCE SIZE TO 4.71 HECTARES BE APPROVED.**

Carried

Resolutions for endorsement were read as follows:

- a) Township of McKellar regarding the new municipal policing cost-recovery billing methodology for OPP services was filed.
- b) Township of Carling requesting the Province implement a billing method for those properties in unorganized townships for OPP services. Council have previously endorsed the similar resolution and it was filed.
- c) Regional Municipality of Halton – regarding “Buy American” Provisions in the American Recovery and Reinvestment Act was filed.

Correspondence was read as follows:

- a) Association of Municipalities of Ontario (AMO) – i) Watch File – November 13, 2014  
ii) Watch File – November 20, 2014  
iii) AMO Communications – Bill 8, Public Sector and MPP Accountability and Transparency Act, 2014  
iv) AMO Communications – Provincial Funding Announcements – 2015 OMPF and Public Transit  
v) AMO Members’ Update – What Happened Today

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed:

- a) The O’Connor Community Centre platform lift repairs. The Clerk-Treasurer reported that Mr. Thompson from Thompson Accessibility Solutions (TAS) has come back out and readjusted the door frame and the lift so that it should not rub anymore. DP Construction has been hired to do the necessary repairs to the wall and door frame from the damage of the rubbing. The Clerk-Treasurer informed Council of the information found in the owner’s manual with regard to the Service Agreement. It states in the Preventive Maintenance and the Warranty information that the warranty does not extend to any lift unit which has been repaired or altered by anyone other than an authorized Garaventa dealer. Thompson Accessibility Solutions is the only dealer in Northwestern Ontario and therefore it was agreed that there was no need to go out for tenders for this service. The Service Agreement with TAS will be prepared for the next meeting.

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- b) Ontario Provincial Police (OPP) – i) Notes from Councillor Loan with regard to the CPAC meeting held on November 12, 2014 and a copy of Section 10 of the Police Services Act were read.
- ii) 2014 Semi- Annual Policing Costs – Ontario Provincial Police. The Township will receive a credit of \$2,408.00 for the first half of 2014.
- iii) Neebing News Article regarding Rural Municipal Police Costs written by their Solicitor/Clerk Rosalie Evans was read.

Council would like to invite Staff Sergeant Jim Graham from the OPP to attend an upcoming Council meeting in January to discuss the proposed OPP Billing Model and to prepare to host a public meeting with our Township residents to inform them about the new billing model. A copy of the Township of O'Connor's 2015 Municipal Policing Billing Statement will be submitted to him for his information prior to the meeting. A copy of the OPP costing comparison for the six surrounding municipalities will be requested from Neebing as they have already summarized them.

- c) Mr. Gordon Cuthbertson, Chief Building Official, contract renewal was discussed. The Clerk-Treasurer has spoken with Mr. Cuthbertson as per Council's request at the previous meeting and it was

- 4. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT COUNCIL EXTEND THE CHIEF BUILDING OFFICIAL, MR. GORDON CUTHBERTSON'S CONTRACT FOR ONE YEAR TO DECEMBER 1, 2015.**

**MR. CUTHBERTSON WILL RECEIVE 85% OF THE BUILDING PERMIT FEE AND WILL RECEIVE A TRAVEL ALLOWANCE OF \$130.00 PER MONTH FOR SIX MONTHS FROM MAY TO OCTOBER IN THE CURRENT YEAR.**

Carried

- d) Ontario Good Roads Association (OGRA) – deadline for submitting nominations for Board of Directors extended to December 19, 2014. Councillor Vezina has expressed an interest in putting his name forward at the last meeting and he will report back to Council on the information with regard to the expenses at the next meeting.
- e) Thunder Bay District Municipal League – Foundations for Municipal Council Members December 4, 2014. The Ministry of Municipal Affairs and Housing have clarified that this session is not only for new Councillors, re-elected Council are also welcome. It was

- 5. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT THE FOLLOWING PERSON/S ATTEND THE THUNDER BAY DISTRICT MUNICIPAL LEAGUE FOUNDATIONS FOR MUNICIPAL MEMBERS TO BE HELD ON DECEMBER 4, 2014 IN THUNDER BAY.**

**REGISTRATION: \$30.00**

**MAYOR NELSON  
COUNCILLOR LOAN, RACICOT**

Carried

- f) AMO – Land Use Planning On-line Course update. The Lakehead Rural Planning Board will be looking into doing this course as a group, however the members will not receive an individual certificate for taking the course. If Councillor Racicot feels the course would be a benefit to our full Council we could also look as taking it as a group at a later date.

Under New Business, Council discussed

- a) Ministry of Finance – Ontario Municipal Partnership Fund (OMPF) Allocation for 2015. The Township of O'Connor's allocation for 2015 will be reduced to \$227,200 from \$234,800 in 2014.

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- b) Ministry of Community Safety and Correctional Services – regarding Court Security and Prisoner Transportation Program. The Township has received \$195.41 representing 2014 (year 3) of the program.
- c) Ministry of Municipal Affairs and Housing - i) Municipal Financial Profiles and the ii) Financial Indicator Review for the Township of O'Connor were reviewed. This information is based on the 2013 Financial Information Return.
- d) Ontario Power Generation – regarding the replacement of its Shebandowan Lake Control Dam.
- e) 2014 Christmas Party was discussed. Council has requested that the Clerk-Treasurer look into catering prices to host the party in the community centre and to check with the Kakabeka Hotel for a price. The party will once again be held in January or February of 2015 with the Council, staff, Fire and First Response Team and committee members and their spouses.

Issues brought forward or letters received after agenda was mailed  
Councillor Racicot left the room.

- a) AMCTO – Corporate Training for Councils and Senior Management. The Clerk-Treasurer will look further into when and where this training will be held, as well as the cost for the next meeting.

Councillor Racicot returned to the meeting.

- b) Ontario Provincial Police – Thunder Bay OPP – December Newsletter. Council would like the Festive Ride program information and the winter driving tips in the Cornerstone newsletter if it was not in the November issue. The information on the automatic licence plate recognition program will be included in the January issue of the Cornerstone.
- c) Mario Sergio, Minister Responsible for Seniors – Launch of the Age-Friendly Community Planning Grant Program. Council would like the Clerk-Treasurer to find out more information on this program to see if there might be anything that we could apply for.

The By-law Enforcement and Provincial Offences Officer has submitted a proposal for his position and it was

- 6. Moved by Bishop Racicot  
Seconded by G. Garbutt

**BE IT RESOLVED THAT THE NEXT PORTION OF THE MEETING BE CLOSED TO THE PUBLIC IN ORDER TO DISCUSS LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; PURSUANT TO SUBSECTION 239(2)(D) OF THE MUNICIPAL ACT, 2001.**

**TIME BEING: 8:24 P.M.**

Carried

The proposal presented by Mr. Robson was discussed.

- 7. Moved by Bishop Racicot  
Seconded by G. Garbutt

**TIME BEING: 8:30 P.M.**

**THAT WE NOW MOVE TO OPEN MEETING.**

Carried

There currently have not been a lot of calls for this position, however with the new OPP billing model there will be more promotion and may be more of a need for this service. Council agreed to Mr. Robson's proposal as presented and it was

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8. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT MR. IAN ROBSON, MUNICIPAL ENFORCEMENT/POA OFFICER FOR THE TOWNSHIP OF O'CONNOR RECEIVE AN HOURLY RATE INCREASE TO \$ PER HOUR. THIS HOURLY RATE ONLY TO BE CONSIDERED AS STRAIGHT TIME WITHOUT PROVISION FOR 'OVERTIME" DURING DAYLIGHT OR NIGHT TIME HOURS. ANY CALL FOR INFORMATION WILL BE ASSESSED AS A MINIMUM OF 0.5 OF AN HOUR.**

**THE MILEAGE WILL ALSO BE INCREASED AND CHARGED AT A RATE OF 55 CENTS PER KILOMETRE.**

**THIS RESOLUTION SHALL COME INTO EFFECT DECEMBER 1, 2014.**

Carried

9. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT THE MEETING ADJOURN TO THE INAUGURAL COUNCIL MEETING TO BE HELD ON MONDAY, DECEMBER 1, 2014 AT 7:00 P.M.**

**TIME BEING: 8:31 P.M.**

Carried

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Mayor

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Clerk-Treasurer