

TOWNSHIP OF O'CONNOR – MINUTES – MAY 26, 2014

Minutes of the meeting held on Monday, May 26, 2014 at 7 p.m. in the Council chambers.

Present: Mayor Nelson
Councillors: Garbutt, Loan, Racicot, Vezina
Clerk-Treasurer Buob

Visitors: Leadhand Kelly Johnson
Fire Chief Henry Mattas

Mayor Nelson called the meeting to order at 7:08 p.m..

Disclosure of pecuniary interest and general nature thereof: none

1. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, MAY 12, 2014 AND THE BUDGET MEETING HELD ON WEDNESDAY, MAY 14, 2014 BE ACCEPTED AS PRINTED.

Carried

Mr. Johnson was asked if he wished to address Council on any personal matters and he replied no.

Fire Chief Mattas was welcomed to the table. The Fire Department report was read. There were three medical related calls since the last report. Fire Chief Mattas reported on the recent training events that have been held and the attendance of members at these sessions. The Fire Department is in need of new members.

The Kaministiquia River dam system meeting held on May 22, 2014 was discussed.

The Workplace Safety & Insurance Board benefit coverage for the Volunteer Fire Department was discussed. It was agreed that the benefit coverage should be increased and it was

2. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT THE WSIB COVERAGE FOR THE VOLUNTEER FIRE AND FIRST RESPONSE TEAM BE INCREASED TO \$65,000/ MEMBER EFFECTIVE JUNE 1, 2014.

Carried

Fire Chief Mattas noted that he will be dropping two members off the roster as they have not been attending any meetings or training sessions.

Fire Chief Mattas was thanked for attending

Bills to be paid were passed around the table and it was

3. Moved by J. Vezina
Seconded by B. J. Loan

THAT THE FOLLOWING BILLS FOR MAY 2014 BE PAID. THESE BILLS WILL BE INCLUDED ON THE MAY 2014 ROAD AND ADMINISTRATION VOUCHER.

CK#12237	R. CHESSELL (WATER SOFTNER)	\$ 91.36
CK#12238	B. DENNHARDT (MEDICAL/DENTAL)	656.50
CK#12240	STAPLES	125.26
CK#12241	HYDRO ONE	752.76
CK#12242	TBAYTEL (TELEPHONE)	375.97
CK#12243	G. GARBUTT (HONOURARIUM)	322.00

TOWNSHIP OF O'CONNOR – MINUTES – MAY 26, 2014

CK#12244 B. DENNHARDT (MEDICAL/DENTAL)	84.00
CK#12245 SUNLIFE ASSURANCE COMPANY OF CANADA	872.24
CK#12246 CITY OF THUNDER BAY EMS	8,753.00
CK#12247 TOWNSHIP OF O'CONNOR (PETTY CASH)	48.80
CK#12248 LOCAL AUTHORITY SERVICES	718.63
CK#12249 A & L AUTO SERVICE	268.06
CK#12250 VALLEY FIRE PROTECTION AND SERVICES LTD.	<u>291.71</u>
	\$13,360.29

Carried

The 2014 Final Budget was reviewed. Leadhand Kelly Johnson was welcomed to the table. The Clerk-Treasurer reported on the adjustments that were made to the budget after the budget meeting held on May 14, 2014 due to additional information coming forward. The estimated cost of insurance for O'Connor Day was discussed and it was agreed to have a separate policy for the event. The cost will be included in the O'Connor Day expense account on the budget. The Leadhand reported on additional road equipment expenses that are required and have been added to the budget. The construction tender cost and administration charges for the Broome Road Bridge replacement were discussed. As the budget currently has the maximum amount of funding and expenses for the project it was agreed to keep all numbers the same at this time. The bottom line on the budget will not change due to any of the changes made and the tax rate increase will remain the same as determined at the budget meeting held on May 14th.

The Administrative Report which is required under the Ontario Regulation 284/09 entitled Required Disclosure Regarding Budget Impact was read by Council. This report discloses the amortization, post-employment benefits and solid waste landfill closure expenses that have been excluded from the annual budget and it was

4. Moved by B. J. Loan
Seconded by G. Garbutt

THAT THE ADMINISTRATIVE REPORT DATED MAY 26, 2014 ENTITLED REQUIRED DISCLOSURE REGARDING BUDGET IMPACTS AS PER ONTARIO REGULATION 284/09 BE ADOPTED AS READ.

Carried

By-laws were reviewed as follows and it was

5. Moved by G. Garbutt
Seconded by Bishop Racicot

THAT BY-LAW NUMBER 2014-10 TO ESTABLISH THE TAX RATIOS FOR THE YEAR 2014 BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

6. Moved by J. Vezina
Seconded by B. J. Loan

THAT BY-LAW NUMBER 2014-11 TO ADOPT OPTIONAL TOOLS FOR THE PURPOSES OF ADMINISTERING LIMITS FOR THE COMMERCIAL, INDUSTRIAL AND MULTI-RESIDENTIAL PROPERTY CLASSIFIED FOR THE YEAR 2014 BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

7. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT BY-LAW NUMBER 2014-12 TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR 2014 FOR THE GENERAL PURPOSES OF THE MUNICIPALITY, AND TO STRIKE THE LEVY FOR THE YEAR 2014 AND TO PROVIDE FOR THE ADOPTION OF TAX RATES AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR 2014 BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

TOWNSHIP OF O'CONNOR – MINUTES – MAY 26, 2014

Consent applications were reviewed and it was

8. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT THE CONSENT APPLICATION 1B/16/14 FOR TIMOTHY SILVAGGIO FOR THE PROPERTY DESCRIBED AS CON 3 PT N ½ LOT 7 FOR A SEVERANCE OF 4 HECTARES BE APPROVED.

Carried

9. Moved by Bishop Racicot
Seconded by J. Vezina

THAT THE CONSENT APPLICATION 1B/17/14 FOR TIMOTHY SILVAGGIO FOR THE PROPERTY DESCRIBED AS CON 3 PT N ½ LOT 7 FOR A SEVERANCE OF 5.57 HECTARES BE APPROVED.

Carried

Tenders and quotes were reviewed as follows:

- a) Construction of the bridge replacement on Broome Road. KGS Group prepared a letter of recommendation and summary of the construction tenders which were received in their office for this project. Council reviewed the letter and were in agreement with their recommendation and it was

10. Moved by B. J. Loan
Seconded by Bishop Racicot

THAT THE CONSTRUCTION TENDER OF BAY CITY CONTRACTORS BE ACCEPTED FOR THE CEDAR CREEK BRIDGE ON BROOME ROAD CONSTRUCTION PROJECT AT A COST OF \$234,340.53 INCLUDING HST.

Carried

- b) Fee Proposal for Contract Administration Services for the Replacement of Cedar Creek Bridge on Broome Road from KGS Group was reviewed. The Scope of Work, Methodology and Fee Estimates were reviewed. Due to the uncertain nature of contract administration KGS Group will invoice on an hourly basis to the fee estimate shown. Council agreed to continue with KGS Group for this service and it was

11. Moved by G. Garbutt
Seconded by Bishop Racicot

THAT THE PROPOSAL SUBMITTED BY KGS GROUP FOR CONTRACT ADMINISTRATION SERVICES AND DISBURSEMENTS FOR THE REPLACEMENT OF CEDAR CREEK BRIDGE ON BROOME ROAD IN THE AMOUNT OF UP TO \$16,800 PLUS HST BE ACCEPTED.

Carried

- c) A Quote for window coverings in the O'Connor Community Centre was reviewed. The quote was broken down separately for the different areas of the centre. It was agreed to purchase new blinds for the entire building as quoted and it was

12. Moved by J. Vezina
Seconded by B. J. Loan

THAT THE QUOTE OF DUSK TO DAWN INTERIORS FOR WINDOW COVERINGS AND INSTALLATION IN THE O'CONNOR COMMUNITY CENTRE AT A COST OF \$2,073.00 PLUS HST BE ACCEPTED.

Carried

Council informed Mr. Johnson of the upcoming Ritchie Bros. Auction in Thunder Bay and asked him to check the items that will be available and if he sees anything of interest that he bring the information back to the next meeting for discussion. Mr. Johnson left the meeting.

TOWNSHIP OF O'CONNOR – MINUTES – MAY 26, 2014

Correspondence were read as follows:

- a) Lakehead Rural Municipal Committee (LRMC) – i) minutes from the April 29, 2014 meeting and ii) update from May 22, 2014 meeting including the Heart of the Continent Proposal.

Mayor Nelson reported on the meeting held on May 22, 2014 and the presentation that was made by the Neebing Economic Development Advisory Committee with regard to the Heart of the Continent Proposal. This partnership is a Canadian/American coalition of land managers and local stakeholder working together on cross-border projects that promote the economic, cultural and natural health of the lakes, forests and communities on the Ontario/Minnesota border. At the meeting the LRMC asked the committee for a letter addressed to each of the member municipality's explaining what they are trying to do and what they are looking for. The group would like to submit an application for funding to FedNor and are looking for letters of support for their application to the Heart of the Continent Partnership fund to hire a part-time coordinator to organize and promote business growth on the Canadian side of the region. At this point it was

- 13. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT THE COUNCIL OF THE TOWNSHIP OF O'CONNOR SUPPORT IN PRINCIPAL THE HEART OF THE CONTINENT PARTNERSHIP (HOCPP) IN A UNIQUE ECONOMIC DEVELOPMENT OPPORTUNITY FOR PROMOTING AREA BUSINESSES AND INVITING NEW INVESTMENT INTO THE AREA.

Carried

Mayor Nelson also reported on the All Candidates Forum, Rural Food Bank, and the Thunder Bay District Social Services Board which were also discussed at the Lakehead Rural Municipal Committee meeting held on May 22, 2014. Minutes of this meeting will follow at an upcoming meeting.

- b) Association of Municipalities of Ontario – i) Watchfile - May 15, 2014.
ii) Watchfile - May 22, 2014.
iii) AMO Provincial Election update – May 16, 2014.
iv) Blue Box Arbitration 2014 update.
v) AMO Provincial Election update – May 22, 2014.
- c) Baldwin Township – regarding OPP Billing Model i) newspaper article run in the Manitoulin Record.
ii) message from Reeve Bard Reid regarding a conference call with the Honourable Yasir Naqvi, Minister of Community Safety and Correctional Services.
- d) OMERS Update: May 15, 2014 – 2014 OMERS SPC Process Yields 8 Proposals.
- e) Ontario Good Roads Association – Request for Expressions of Interest to Participate in Lynxfield Research Minimum Maintenance Standard Compliance Study.
- f) Office of the Prime Minister – reply letter to Council's endorsed resolution with regard to the Canadian Broadcasting Corporation.

The balance of correspondence was passed around the table.

Under Old Business, Council discussed

- a) Severance application 1B/14/14 with regard to the requested time extension for the turning the road allowance in the front of their property over to the Township as part of the requirements of a severance application. As the property does not require a full survey due to the lot already being in existence and the reason for the application is due to the joining and abutting rule, the applicant has asked for an extension on the time limit for the road allowance turnover to be completed. Council would like the property owners to submit a letter of intent stating that they will transfer the road allowance to the Township at their own expense prior to September 30, 2015.
- b) Ornge – Installation of Helipad Solar Lights – A letter was read confirming that the night landing restrictions have been lifted at O'Connor pad. The letter also states that the Township is responsible for the ongoing maintenance of the helipad, including these lights.

Under New Business, Council discussed

TOWNSHIP OF O'CONNOR – MINUTES – MAY 26, 2014

- a) Chief Building Official (CBO) – Alan Cooke has informed the Clerk-Treasurer that he is not interested in renewing his contract with the Township of O'Connor for building permit services. The Clerk-Treasurer reported that the CBO of the Municipality of Neebing has expressed an interest in providing the services for the Townships of O'Connor, Conmee and Gillies also. Due to the Ministry required training for this position and the limited number of qualified persons, Council agreed that at this time they will not advertise for the position but they will contact the Municipality of Neebing's CBO asking for his background information and requesting a proposal of what he would want to provide the services for the Township of O'Connor. Council would also like him to attend a Council meeting to discuss the position further.
- b) Bernadette Carroll – letter seeking permission and letter of approval to own and operate an automotive garage on their premises. Council discussed the request and it was

- 14. Moved by G. Garbutt
Seconded by Bishop Racicot

THAT THE TOWNSHIP OF O'CONNOR APPROVE AND GRANT PERMISSION FOR MR. RORY CARROLL AND MRS. BERNADETTE CARROLL TO OWN AND OPERATE AN AUTOMOTIVE GARAGE ON THEIR PREMISES LOCATED AT 351 HIGHWAY 590 AS ALLOWED UNDER SECTION 4.5 HOME INDUSTRIES IN THE TOWNSHIP OF O'CONNOR'S ZONING BY-LAW NUMBER 95-19;

AND THAT COUNCIL AUTHORIZE THE CLERK-TREASURER TO PROVIDE A ZONING LETTER AND ANY ADDITIONAL INFORMATION REQUIRED BY THE MINISTRY OF TRANSPORTATION AS PER MR. AND MRS. CARROLL'S REQUEST.

Carried

- c) City of Thunder Bay Court Services–2014 Provincial Offences Budget was reviewed.
- d) Council were made aware of the recent passing of the Norwest Community Health Centre's Nurse Practitioner's son in a tragic vehicle accident. She has been a very important part of the success of the clinic in O'Connor and has helped several of the Township's resident's with their medical needs. Council discussed making a cash donation on behalf of the Township to the trust fund of his son and it was

- 15. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT THE TOWNSHIP OF O'CONNOR MAKE A DONATION OF \$50.00 TO THE TRUST FUND OF ATTICUS JAMES DANIEL PASCOE.

Carried

- e) Council discussed and confirmed quorum for upcoming Council meetings and changing the date of October 27, 2014 meeting due to Municipal Election. Quorum was confirmed for the summer month meetings and it was agreed to change the October 27, 2014 meeting. It was

- 16. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE COUNCIL MEETINGS SCHEDULED FOR MONDAY, OCTOBER 27, 2014 AT 7 P.M. BE RESCHEDULED TO TUESDAY, OCTOBER 28, 2014 AT 7 P.M. DUE TO THE MUNICIPAL ELECTION.

Carried

- f) Lakehead Rural Municipal Committee will be hosting a Provincial Election Thunder Bay – Atikokan candidates forum – Tuesday, June 10th, Kakabeka Legion 7 – 9 p.m. This was discussed at the previous meetings of the Committee and agreed upon.
- g) Kraft Celebration Tour – Building better places to play opportunity for funding was discussed. As the deadline is June 6th it was agreed that this was not enough time to submit an application. It was suggested that a project be considered for next year if the program is available.

TOWNSHIP OF O'CONNOR – MINUTES – MAY 26, 2014

Under further new business an air conditioner for the municipal office and Council Chambers was discussed. Pricing will be looked into.

Issues brought forward or letters received after agenda was mailed

- a) EthicScan Canada – Conflict of Interest: How to Stay Out of Trouble – webinar. No one will participate.

It was

- 17. Moved by G. Garbutt
Seconded by J. Vezina

THAT THE MEETING ADJOURN TO THE O'CONNOR DAY PLANNING MEETING TO BE HELD ON MONDAY, JUNE 2, 2014 AT 7:00 P.M.

TIME BEING: 9:37 P.M.

Carried

Mayor

Clerk-Treasurer