

## TOWNSHIP OF O'CONNOR – MINUTES – MAY 25, 2015

Minutes of the meeting held on Monday, May 25, 2015 at 7 p.m. in the Council chambers.

Present: Mayor Nelson  
Councillors: Foekens, Vezina  
Clerk-Treasurer Buob

Visitors: Ministry of Transportation - Shawn Nickerson, Amalia Rey-McIntyre and Steven Hebert  
Fire Chief Henry Mattas

Absent: Councillors: Loan and Racicot

Mayor Nelson called the meeting to order at 7:00 p.m..

Disclosure of pecuniary interest and general nature thereof: none

1. Moved by J. Vezina  
Seconded by K. Foekens

**THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, MAY 11, 2015 AND THE MINUTES FROM THE BUDGET MEETING HELD ON WEDNESDAY, MAY 13, 2015 BE ACCEPTED AS PRINTED.**

Carried

Mr. Nickerson, Ms. Rey-McIntyre and Mr. Hebert from the Northwestern Region Planning & Design Section of the Ministry of Transportation were welcomed to the table. Introductions were made. Council had requested that they attend a Council meeting to discuss the upcoming structural culvert replacements on Highway 595 and 590 in the Township of O'Connor and area. Council would like to know if they are planning to use Township roads for detour purposed during the construction. Mr. Nickerson is in charge of the Highway 590 projects and Ms. Rey-McIntyre is in charge of the Highway 595 project.

The Highway 595 project at Cedar Creek, approximately 1.45 km South of Highway 590, is scheduled for construction in 2016 and the request for detailed design will be going out in the near future. It will be up to the contractor to determine how they will do the replacement and if a detour would be required. As the road is narrow on Highway 595 they are assuming that the contractor would choose to detour the traffic for this project. A copy of the proposed detour was presented to Council along with estimated detour timing. It was noted that the detour shown by the Ministry may not be the detour of choose by the Township residents. Council agreed to allow a detour on the Township roads as long as a maintenance agreement is in place and the roads used will be brought back to original state following the completion of the detour. Dust control must also be applied to the roads used and agreed upon. A letter will be sent to Ms. Rey-McIntyre, to be included in the tender packages, and the contractor will be required to approach Council prior to the detour use, they must meet with the Township's Leadhand to inspect the current condition of the roadways and photographs will be taken. The maximum duration of the detour is 40 days and the project is expected to be completed by mid-October 2016. The roadway in the area of the structure will be wider and guide rails will be installed. TBT Engineering will be contacting the Township and informing us of whom the contractor will be.

The Highway 590 culvert replacements are anticipated to be done in 2017/2018 and will consist of four culverts being replaced, two on Cedar Creek in O'Connor Township and one on Whitewood Creek and one on Pitch Creek in Marks Township. The project details have not been determined yet. There is a possibility of staging on the Cedar Creek replacements which would not require a detour but traffic would be down to one lane. The other two may require detours on Township roadways. The Highway will also be fully pulverized and repaved upon completion of the structure changes.

Mr. Nickerson, Ms. Rey-McIntyre and Mr. Hebert were thanked for attending and left the meeting at 8:05 p.m.

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Fire Chief Mattas was welcomed to the table. The Fire Department report was read for April 23 to May 24, 2015. There was one First Response call since the last report. Fire Chief Mattas reported that he recently attending a CEMC meeting on May 21, 2015 but had to leave early. During this meeting a Note Taking Course was provided but due to his early departure, Fire Chief Mattas will not be credited for it. Fire Chief Mattas is currently the Township of O'Connor's CEMC, with John Coupland of Emergency Measures Organization as our alternate. Morris Douglas and Monica Budiselic, Fire Prevention Officer and Training Officers with the O'Connor Fire Department are also qualified CEMC's and would like to be appointed as additional alternate CEMC for the Township of O'Connor. Appointment of these members will be looked into further and will be brought back to the next meeting for approval.

Fire Chief Mattas reported that the tanker is currently out of service and is getting the exhaust system changed. This will take a couple of days. The neighbouring municipalities have also been notified in case they are needed for assistance with a fire.

Fire Chief Mattas was thanked for attending and he left the meeting at 8:28 p.m.

Bills to be paid were reviewed and it was

- 2. Moved by K. Foekens  
Seconded by J. Vezina

**THAT THE FOLLOWING BILLS FOR MAY 2015 BE PAID. THESE BILLS WILL BE INCLUDED ON THE MAY 2015 ADMINISTRATION AND ROAD VOUCHER.**

<b>CK#12946</b>	<b>LAKEHEAD REGION CONSERVATION AUTHORITY</b>	<b>\$3,817.58</b>
<b>CK#12947</b>	<b>ALS ENVIRONMENTAL</b>	<b>\$ 48.00</b>
<b>CK#12948</b>	<b>STAPLES</b>	<b>\$ 90.03</b>
<b>CK#12949</b>	<b>HYDRO ONE</b>	<b><u>\$ 640.32</u></b>
		<b><u>\$4,595.93</u></b>

Carried

By-laws and Policies were discussed as follows:

- a) Minor amendments to the 2015 budget after the budget meeting held on May 13, 2015. The Clerk-Treasurer explained some changes of both revenue and expenditures arising after the meeting. The quote for the new, lighter tables for the community centre came in higher than originally budgeting. It was agreed to continue to purchase the tables and not purchase the outdoor security cameras at this time. The dust suppressant line item which was increased at the budget meeting will be reduced slightly to balance the budget as required and keep the same rate increase as determined at the budget meeting.
- b) The Administrative Report – Required Disclosure Regarding Budget Impacts was reviewed for adoption by Council. This report explains to Council that the 2015 budget was developed using cash basis and has excluded amortization expenses and landfill closure and post-closure expenses. It was

- 3. Moved by K. Foekens  
Seconded by J. Vezina

**THAT THE ADMINISTRATIVE REPORT DATED MAY 21, 2015 ENTITLED REQUIRED DISCLOSURE REGARDING BUDGET IMPACTS AS PER ONTARIO REGULATION 284/09 BE ADOPTED AS READ.**

Carried

- c) By-law Number 2015-07 to adopt optional tools for property classes was reviewed and it was

- 4. Moved by J. Vezina  
Seconded by K. Foekens

**THAT BY-LAW NUMBER 2015-07 BEING A BY-LAW TO ADOPT OPTIONAL TOOLS FOR THE PURPOSE OF ADMINISTERING LIMITS FOR THE**

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**COMMERCIAL, INDUSTRIAL AND MULTI-RESIDENTIAL PROPERTY CLASSES FOR THE YEAR 2015 BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

d) By-law Number 2015-08 to adopt the 2015 tax rates was reviewed and it was

5. Moved by J. Vezina  
Seconded by K. Foekens

**THAT BY-LAW NUMBER 2015-08 BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR 2015 FOR THE GENERAL PURPOSES OF THE MUNICIPALITY, AND TO STRIKE THE LEVY FOR THE YEAR 2015 AND TO PROVIDE FOR THE ADOPTION OF TAX RATES AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR 2015 BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

e) The amendments to the Policy for Administrative Benefits as was discussed during the budget meeting were reviewed and it was

6. Moved by K. Foekens  
Seconded by J. Vezina

**THAT THE FOLLOWING AMENDMENT BE MADE TO THE POLICY FOR ADMINISTRATIVE BENEFITS.**

**DENTAL PLAN COVERAGE WILL INCREASE FOR \$1,250.00 TO \$1,500.00 EFFECTIVE JANUARY 1, 2015 AND THE SECTION OF THE POLICY SHALL READ AS FOLLOWS:**

**DENTAL PLAN:**

**THE TOWNSHIP OF O'CONNOR SHALL PROVIDE A SELF-INSURED DENTAL PLAN TO THE CLERK-TREASURER AND THE DEPUTY CLERK-TREASURER AND THEIR DEPENDENTS WITH THE FOLLOWING CONDITIONS:**

- **THE TOWNSHIP OF O'CONNOR SHALL SET UP SEPARATE DENTAL ACCOUNTS FOR THE CLERK-TREASURER AND THE DEPUTY CLERK-TREASURER.**
- **EACH JANUARY 1<sup>ST</sup> THE TOWNSHIP OF O'CONNOR SHALL ADD ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500.00) CREDIT TO THE BALANCE OF THE ACCOUNT OF EACH EMPLOYEE.**
- **ON DECEMBER 31<sup>ST</sup> OF THE SECOND YEAR OF SUCH CREDIT, ANY BALANCE NOT YET USED BY THE EMPLOYEE SHALL BE CONSIDERED TO HAVE BEEN SPENT.**
- **THE CLERK-TREASURER AND DEPUTY CLERK-TREASURER SHALL BE REIMBURSED DENTAL EXPENSES FROM THE FUND, EITHER PAID TO THE EMPLOYEE UPON PRESENTATION OF A RECEIPT OR PAID DIRECTLY TO THE DENTIST UPON PRESENTATION OF AN INVOICE. SUCH REIMBURSEMENT SHALL BE 100% UP TO THE LIMIT OF THE EMPLOYEE'S BALANCE IN THEIR ACCOUNT.**

Carried

Resolutions for endorsement were read as follows:

a) Municipality of North Perth requesting the Alcohol and Gaming Commission of Ontario change their policy to allow eligible organizations to use proceeds for lottery licenses on buildings or land owned by municipalities and it was

7. Moved by K. Foekens  
Seconded by J. Vezina

**THAT THE RESOLUTION FROM THE MUNICIPALITY OF NORTH PERTH REQUESTING THE ALCOHOL AND GAMING COMMISSION OF ONTARIO**

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**CHANGE THE LOTTERY LICENCING POLICY TO ALLOW ELIGIBLE ORGANIZATIONS TO USE THE PROCEEDS FROM LOTTERY LICENSES FOR CONSTRUCTION, RENOVATION AND IMPROVEMENT OF BUILDINGS OWNED BY OR ON LAND OWNED BY MUNICIPALITIES USED FOR RELIEF OF POVERTY; THE ADVANCEMENT OF EDUCATION; THE ADVANCEMENT OF RELIGION; OR OTHER CHARITABLE PURPOSES BENEFICIAL TO THE COMMUNITY, INCLUDING THE i) PROMOTION OF ARTS AND CULTURAL ACTIVITIES; ii) PURSUITS RELATED TO CULTURAL, ETHNIC, NATIVE, HISTORIC AND HERITAGE; iii) IMPROVEMENT OF THE QUALITY OF HEALTH THROUGH MEDICAL RESEARCH; TREATMENT PROGRAMS AND PREVENTATIVE PROGRAMS; AND iv) YOUTH SPORTING ACTIVITIES BE ENDORSED.**

Carried

- b) Town of St. Marys regarding Via Rail and the Network Southwest Action Plan was filed.
  - c) Town of Aurora regarding opposition to the installation of community mailboxes and it was
8. Moved by J. Vezina  
Seconded by K. Foekens

**THAT THE RESOLUTION FROM THE TOWN OF AURORA IN SUPPORT OF THE CITY OF HAMILTON'S OPPOSITION TO THE INSTALLATION OF COMMUNITY MAILBOXES BE ENDORSED.**

Carried

DSSAB issues were discussed as follows:

- a) An update from Mayor Nelson was read with regard to Lakehead Rural Municipal Committee's (LRMC) current status with the Thunder Bay District Social Services Administrative Board (TBDSSAB). The Committee has received a letter from the Board indicating that they are not willing to discuss the committee's options as requested. The Committee has approached other non-City of Thunder Bay member municipalities also on the TBDSSAB and they would be interested in discussing different options with a mediator as well. The Committee would like to move forward with forming their own DSSAB and if the other members are interested, in forming a urban and city DSSAB similar to Sudbury and Sault Ste Marie. Draft resolutions have been written for each municipality in the LRMC to endorse and they will be passed on to the Minister of Community and Social Services. It was
9. Moved by J. Vezina  
Seconded by K. Foekens

**WHEREAS THE SIX MUNICIPALITIES SURROUNDING THE CITY OF THUNDER BAY ARE MEMBERS OF THE THUNDER BAY DISTRICT SOCIAL SERVICES ADMINISTRATION BOARD ("TBDSSAB") AND ARE LISTED IN SCHEDULE 6 OF ONTARIO REGULATION 278/98 UNDER THE DISTRICT SOCIAL SERVICES ADMINISTRATION BOARDS ACT AS THE "AREA ONE" MUNICIPALITIES;**

**AND WHEREAS IT CAME TO THE ATTENTION OF THE AREA ONE MEMBERS IN 2010 THAT, COLLECTIVELY, THEY WERE CONTRIBUTING APPROXIMATELY 2.1 MILLION DOLLARS MORE TO THE TBDSSAB THAN THE VALUE OF THE SERVICES RECEIVED BY THEIR RESIDENTS;**

**AND WHEREAS MANY OF THE SERVICES DELIVERED BY THE TBDSSAB CAN ONLY BE ACCESSED BY RESIDENTS OF THE CITY OF THUNDER BAY;**

**AND WHEREAS A CONSULTANT'S REPORT COMMISSIONED BY THE AREA ONE MEMBERS ESTABLISHES THAT A SEPARATE SOCIAL SERVICES ORGANIZATION WOULD SERVICE THE AREA ONE MUNICIPALITIES' RESIDENTS IN A MORE COST EFFECTIVE AND RELEVANT MANNER;**

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**AND WHEREAS IT IS THE DUTY OF EACH MUNICIPAL COUNCIL TO DELIVER SERVICES TO ITS RESIDENTS THAT ARE BOTH APPROPRIATE AND AFFORDABLE, AS WELL AS EFFICIENTLY MANAGED;**

**AND WHEREAS THE AREA ONE HAS UNSUCCESSFULLY ATTEMPTED, ON NUMEROUS OCCASIONS, TO RESOLVE THESE ISSUES WITH THE TBDSSAB;**

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF O'CONNOR SUPPORTS THE MOVE FORWARD IN ESTABLISHING A SOCIAL SERVICES DELIVERY ORGANIZATION FOR THEMSELVES, TOGETHER WITH ANY OTHER COMMUNITIES WHO WISH TO PARTICIPATE, AND SUPPORTS COMMUNICATION BY THE AREA ONE WITH THE PROVINCE IN THAT REGARD;**

**AND FURTHER THAT THE AMOUNTS CURRENTLY FORWARDED TO THE THUNDER BAY DISTRICT SOCIAL SERVICES ADMINISTRATION BOARD WILL BE RE-DIRECTED TO THE NEW SOCIAL SERVICES DELIVERY AGENCY EFFECTIVE JANUARY 1, 2016.**

Carried

As the LRMC members would like to move forward with this matter as quickly as possible and have it up and running by January 2016 they would like an Area One representative for each municipality appointed to sit on this new board effective June 2015. It was

10. Moved by K. Foekens  
Seconded by J. Vezina

**WHEREAS THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF O'CONNOR HAS PASSED A RESOLUTION SUPPORTING THE FORMATION A NEW SOCIAL SERVICES DELIVERY AGENCY;**

**AND WHEREAS THE AREA ONE HAS REQUESTED THAT EACH MEMBER MUNICIPALITY APPOINT A REPRESENTATIVE TO SIT ON THE BOARD OF DIRECTORS FOR THE NEW SOCIAL SERVICES DELIVERY AGENCY;**

**AND WHEREAS THE BOARD NEEDS TO BEGIN WORKING IN JUNE OF 2015 IN ORDER TO BE READY TO COMMENCE OPERATIONS ON JANUARY 1, 2016;**

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF O'CONNOR APPOINTS MAYOR RON NELSON TO BE ITS REPRESENTATIVE ON THE BOARD OF DIRECTORS FOR THE SOCIAL SERVICES BOARD (SSB) AND THAT ALL HONORARIUMS/MILEAGE WILL BE THE RESPONSIBILITY OF THE REPRESENTATIVE'S MUNICIPALITY/TOWNSHIP.**

Carried

Correspondence were read as follows:

- a) Ministry of Transportation regarding the Auditor General's report on winter highway maintenance in Ontario.
- b) Thunder Bay District Health Unit 2014 Financial Statements.
- c) Association of Municipalities of Ontario – i) Watchfile May 14, 2015.  
ii) Watchfile May 21, 2015.  
iii) Ontario-Quebec Announce Updated Rules for Government Procurement.
- iv) New for 2015 AMO Online Course: What is Land Use Planning.
- v) Bill 8 – Effective Date for Municipal Governments Confirmed.
- vi) Ontario Government Launches Consultation on Infrastructure Funding for Areas Outside of Greater Toronto and Hamilton Areas.
- d) The Premier of Ontario – reply letter to Council's resolution regarding Hydro One ownership.

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- e) Office of the Prime Minister – reply letter to Council's endorsed resolution regarding Disbursement of a portion of HST to municipalities.
  - f) Department of Finance – acknowledgement of receipt of correspondence from the Prime Minister with regard to a portion of HST to municipalities.
- The balance of the correspondence was passed around the table.

Under Old Business, Council discussed

- a) Thunder Bay Public Library – letter regarding a previous offer to provide library services to the Township residents. The letter confirmed that it was not the library's intention to replace current library service or impact the local service agreements in any way.
- b) Changing of hours at disposal site for trial period – June to September 2015 as was discussed previously during the budget meeting. It was

- 11. Moved by K. Foekens  
Seconded by J. Vezina

**THAT THE TOWNSHIP OF O'CONNOR DISPOSAL SITE HOURS BE EXTENDED ON SATURDAYS FOR THE MONTH OF JUNE, JULY, AUGUST AND SEPTEMBER 2015 ON A TRIAL BASIS. THE DISPOSAL SITE WILL BE OPEN FROM 9:00 A.M. TO 3:00 P.M. FOR THESE MONTHS.**

Carried

- c) Lakehead Rural Municipal Committees comments with regard to Official Plan review from the May 14, 2015 meeting. Currently the members of the LRMC are not interested in moving forward with their own review and sharing a planner at this time. Council agreed that the Township would put out a request for proposal for the service and see what comes back and determine at that point whether or not to move forward.

Under New Business, Council discussed

- a) Independent Electricity System Operator's Thunder Bay Integrated Regional Resource Planning (IRRP) Municipal Meeting. It was

- 12. Moved by J. Vezina  
Seconded by K. Foekens

**THAT THE FOLLOWING PERSON/S ATTEND THE THUNDER BAY IRRP MUNICIPAL MEETING TO BE HELD ON THURSDAY, MAY 28, 2015 IN THUNDER BAY.**

**REGISTRATION: NIL  
COUNCILLOR JIM VEZINA**

Carried

- b) The Canada 150 Community Infrastructure Program Northern Ontario fund. The goal of the funding is community based facilities that contribute to the quality of life in small communities and large urban centres across Canada. Municipalities, aboriginal communities and not-for-profit organizations are eligible. The total Government funding cannot exceed 50% of the total eligible project costs to a maximum of \$500,000. Council agreed not to make an application at this time.
- c) A letter of resignation was read from the Township's janitor, Mr. Ross Chessell. Mr. Chessell will be leaving the area and will no longer continue his employment. Mr. Chessell is also the Health & Safety Representative for the Township. Ms. Monika Endler will be offered the position of janitor, as she currently is the alternate janitor when Mr. Chessell is away. A position will be advertised in the June issue of the Cornerstone for a replacement depending on Ms. Endler's response. It was agreed that a small parting gift will be purchased for Mr. Chessell.

- 13. Moved by K. Foekens  
Seconded by J. Vezina

**THAT COUNCIL ACCEPT MR. ROSS CHESSELL'S RESIGNATION AS JANITOR EFFECTIVE JUNE 30, 2015.**

Carried

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- d) The date of the next regularly scheduled Council meeting was discussed. As the AMCTO Conference is held on June 8, 9 and 10, 2015 and both the Clerk-Treasurer and the Deputy Clerk-Treasurer will be in attendance at the conference and the next Council meeting falls on June 8, it was agreed to change the date of the next meeting. It was

14. Moved by J. Vezina  
Seconded by K. Foekens

**THAT THE COUNCIL MEETINGS SCHEDULED FOR MONDAY, JUNE 8, 2015 AT 7 P.M. BE RESCHEDULED TO THURSDAY, JUNE 11, 2015 AT 7 P.M. DUE TO THE AMCTO CONFERENCE.**

Carried

Under further new business, Council discussed the sale of the current tables and some of the old chairs in the community centre. It was agreed that some the old tables could possibly be sold once the new ones arrive but we would need to keep some for the bigger events in the Community Centre and for O'Connor Day.

Issued brought forward or letters received after the agenda was mailed

- a) Alana Bencharski – regarding the 4<sup>th</sup> Annual Run for Epilepsy to be held at the end of September. They would like the run to come into the Township along the Harstone Road and Smith Road up to Garbutt Road. Council would like to confirm what they would be expecting from the Township and what the full route would be. The Clerk-Treasurer will get more information from them and bring back to the next meeting.

For information purposes building permits were approved for a new house at 610 Hwy 595, a new house at 50 Pool Road, a shed and addition at 37 Cliffmclean Road.

15. Moved by K. Foekens  
Seconded by J. Vezina

**THAT THE COUNCIL MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON THURSDAY, JUNE 11, 2015 AT 7:00 P.M.**

**TIME BEING: 9:50 P.M.**

Carried

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Mayor

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Clerk-Treasurer