

TOWNSHIP OF O'CONNOR – MINUTES – JUNE 23, 2014

Minutes of the meeting held on Monday, June 23, 2014 at 7 p.m. in the Council chambers.

Present: Mayor Nelson
Councillors: Garbutt, Loan, Vezina
Clerk-Treasurer Buob

Visitors: Fire Chief Henry Mattas, Deputy Fire Chief Ian Hamilton
Kendal Donahue, Food Strategy Coordinator arrived at 7:45 p.m.
Henriet DeBruin, President, Thunder Bay Federation of Agriculture arrived at 7:45 p.m.
Richard Noy, Livestock Valuer arrived at 7:46 p.m.

Absent: Councillor Racicot

Mayor Nelson called the meeting to order at 7:04 p.m..

Disclosure of pecuniary interest and general nature thereof: none

1. Moved by G. Garbutt
Seconded by J. Vezina

THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, JUNE 9, 2014 BE ACCEPTED AS PRINTED.

Carried

The notes from the O'Connor Day Planning meeting held on June 2, 2014 were read.

Fire Chief Mattas and Deputy Fire Chief Hamilton were welcomed to the table. The Fire Department report was read. There was one fire related call, one First Response call and one Mutual Aid call since the last report.

Fire Chief Mattas informed Council that he may have two new members joining the department. One has attended three meetings and he has given another his business card out to another but he has not attended a meeting as of yet. Once they have committed to the department they will be setup with bunker suits.

A letter from the Ministry of Community Safety and Correctional Services was read. Effective January 1, 2014 the province has enacted a series of legislative changes intended to improve the fire safety in vulnerable occupancies. The Township does not have any buildings in this category. Additional changes were also made including mandatory training for all Chief Fire Officials responsible for approving facility fire safety plans, etc. The Clerk-Treasurer will check into what training is required for our members.

Fire Chief Mattas reported on a request made of him at the last O'Connor Day planning meeting with regard to the Township purchasing a tent. He has inquired and the company has two tents available, one 20' x 20' and one 20' x 30'. He has a price for the smaller one but not the larger. He will contact the owner and get the other price and bring it back to Council.

Fire Chief Mattas and Deputy Fire Chief Hamilton were thanked for attending and left the meeting.

Bills to be paid were passed around the table and it was

2. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE FOLLOWING BILLS FOR JUNE 2014 BE PAID. THESE BILLS WILL BE INCLUDED ON THE JUNE 2014 ROAD AND ADMINISTRATION VOUCHER.

TOWNSHIP OF O'CONNOR – MINUTES – JUNE 23, 2014

CK#12287 CANADA POST	\$ 288.15
CK#12288 MINISTER OF FINANCE/MTO CVOR CERT	\$ 50.00
CK#12289 G. GARBUTT (HONOURARIUM)	\$ 77.00
CK#12290 C. EARL (GORDON TRAILER INVOICE)	\$ 102.21
CK#12291 LOCAL AUTHORITY SERVICES	\$ 564.21
CK#12292 TBAYTEL	\$ 376.06
CK#12293 HYDRO ONE	\$ 617.09
CK#12294 C. EARL (GORDON TRAILER INVOICE)	\$ 30.42
CK#12295 KGS GROUP	\$ 1,130.00
CK#12296 MCKITRICKS	\$ 91.64
CK#12297 LAKEHEAD DISTRICT SCHOOL BOARD	\$20,345.09
CK#12298 THUNDER BAY CATHOLIC DISTRICT SCHOOL BD	\$ 2,516.99
CK#12299 CONSEIL DE DIST DU GRAND NORD L'ONT	\$ 16.39
CK#12300 CSDC DES AURORES BOREALES	\$ <u>136.55</u>
	\$26,341.80

Carried

A by-law to authorize the signing of the Agreement with Bay City Contractors Inc. was reviewed and it was

3. Moved by G. Garbutt
Seconded by B. J. Loan

THAT BY-LAW NUMBER 2014-14 AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF O'CONNOR AND BAY CITY CONTRACTORS INC. BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

Decisions for Consent applications 1B/14/14, 1B/15/14, 1B/16/14 and 1B/17/14 from the Lakehead Rural Planning Board were reviewed. All applications were approved with conditions.

A quote for the cutting of the weeds was opened. Only one was received and it was

4. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE QUOTE OF A & L AUTO & DALE COOK TO CUT THE WEEDS ON THE SIDES OF THE TOWNSHIP OF O'CONNOR ROADS AT A COST OF \$2,100.00 + HST BE ACCEPTED. WORK TO BE DONE BY JULY 31, 2014.

Carried

A resolution for endorsement was read from the City of Thunder Bay with regard to the Workplace Safety & Insurance Board (WSIB) and the possible policy changes concerning benefits for workers injured and disabled on the job. It was

5. Moved by G. Garbutt
Seconded by B. J. Loan

THAT THE RESOLUTION FROM THE CITY OF THUNDER BAY REQUESTING THAT THE WORKPLACE SAFETY & INSURANCE BOARD (WSIB) DELAY ADOPTION OF THEIR DRAFT BENEFIT POLICIES, UNTIL A FULL ANALYSIS CAN BE UNDERTAKEN ON THE IMPACTS ON MUNICIPAL AND PROVINCIAL BUDGETS, PROGRAMS AND SERVICES; AND THE HEALTH OF OUR CITIZENS BE ENDORSED.

Carried

Correspondence were read as follows:

- a) Association of Municipalities of Ontario (AMO) – i) Watch File June 12, 2014
ii) Watch File – June 19, 2014
iii) Ontario Provincial Election – Post-Election Members Update
iv) Response to Council's endorsed resolution with regard to Rural Schools Funding Review process

TOWNSHIP OF O'CONNOR – MINUTES – JUNE 23, 2014

- v) 2014 Investment Basics and Beyond seminar – October 16, 2014 in Thunder Bay.

The Clerk-Treasurer will check with the Deputy Clerk-Treasurer to see if she would be interested in attending this seminar.

The balance of correspondence was passed around the table.

Under Old Business, Council discussed

- a) The Clerk-Treasurer provided an update on the Chief Building Official position. Mr. Cuthbertson has been in the office and has been updating all files of current building permits. He has gone out to each open permit to introduce himself to the owner or contractor if they were on site and checked on what stage each permit is at. The Clerk-Treasurer sent him an email regarding the position and his pay for the position, as was discussed at the last meeting. Mr. Cuthbertson said that he did not require a formal contract and Council agreed that this email would suffice. He is still working on the construction stages that Mr. Cooke was at with his inspections and the percentage of the permit fee that would still be available. The Clerk-Treasurer reported that some of the permit's revenue has all been paid out to Mr. Cooke and we will have to negotiate a cost of inspection with Mr. Cuthbertson.

Under further old business, the Clerk-Treasurer reported that in previous issues of the Cornerstone newsletter we have asked our residents if they would like to see any seniors programs provided within our community that we could apply for funding for through the Seniors Community Grant Program. We only received one request which was for a service that is being applied for through the Oliver Paipooong Public Library through the New Horizons for Seniors Grant to expand a current program at the library. As the Township currently contracts with the library and the library was looking for letters of support, the Clerk-Treasurer provided one. A donation of space in the O'Connor Community Centre was also offered to bring the program to O'Connor.

Under New Business, Council discussed

- a) The Township of O'Connor's 5 Year Energy Conservation & Demand Management Plan 2014-2108 was reviewed for approval by Council. It was
6. Moved by G. Garbutt
Seconded by B. J. Loan

WHEREAS ONTARIO REGULATION 397/11 – ENERGY CONSERVATION AND DEMAND MANAGEMENT PLAN MANDATES THAT ALL PUBLIC AGENCIES (INCLUDING MUNICIPALITIES) DEVELOP AN ENERGY MANAGEMENT PLAN BY JULY 1, 2014 AND PROVIDE THEIR ENERGY CONSUMPTION INFORMATION TO THE PUBLIC ANNUALLY;

AND WHEREAS THE REGULATION REQUIRES CONFIRMATION THAT THE PUBLIC AGENCY'S SENIOR MANAGEMENT HAS APPROVED THE ENERGY CONSERVATION AND DEMAND MANAGEMENT PLAN;

THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF O'CONNOR DOES HEREBY APPROVE THE 5 YEAR ENERGY CONSERVATION AND DEMAND MANAGEMENT PLAN 2014-2018.

Carried

- b) A letter was read from the O'Connor Free Methodist Church Cemetery Board requesting that the Township's summer students cut the grass at the cemetery while they are employed. Council agreed that the students will once again do the grass cutting at their cemetery.
- c) Thunder Bay District Municipal League (TBDML) forwarding a request from Karen Sander who is involved in a project "Evaluating Regional Economic Development Initiatives (EREDI) Project". Ms. Sanders is looking to meet with organizations and municipalities while driving through the area at the end of July. Council agreed that she should meet with the Northwestern Ontario Municipal Association or the Thunder Bay District Municipal League Board members rather than individual municipalities.
- d) Northern Policy Institute – Notice of Intent to change Northern Policy Institute By-laws No. 1. No comments will be submitted.

TOWNSHIP OF O'CONNOR – MINUTES – JUNE 23, 2014

Issues brought forward or letters received after the agenda was mailed were discussed. The Clerk-Treasurer reported that she has contacted Youth Employment Services (YES) and they will be providing the Township with four students for summer employment as per our request. It was

7. Moved by J. Vezina
Seconded by G. Garbutt

THAT THE TOWNSHIP OF O'CONNOR ACCEPT THREE STUDENTS THROUGH THE YES EMPLOYMENT SERVICES FOR SUMMER EMPLOYMENT FOR THE ROADS DEPARTMENT AND ONE STUDENT FOR THE OFFICE ASSISTANT POSITION.

START DATE WILL BE JULY 7, 2014.

THE STUDENTS WILL BE ASKED TO ATTEND THE MONDAY, JULY 14, 2014 COUNCIL MEETING.

Carried

The Clerk-Treasurer reported that she has received a request to borrow a fridge cooler for an outdoor wedding at the end of August. Council discussed the idea and decided to deny the request.

Mr. Richard Noy, Livestock Valuer, was asked if he wished to address Council. He did reply yes to report on a recent livestock kill in the community pasture. Council agreed to allow Mr. Noy to address them and he was welcomed to the table. Mr. Noy reported that on June 15, 2014 a 750 lb calf was killed at the pasture. After investigating the scene and the area of the kill he has come to the conclusion that it was killed by a cougar. Mr. Noy described the evidence of the kill to Council for their information and a report will be submitted to the Ministry of Agriculture and Food for reimbursement through the Ontario Wildlife Compensation Program. Mr. Noy was asked if the Ministry of Natural Resources was notified and he believes that the secretary of the pasture committee was going to contact them. Council thanked Mr. Noy for attending and bringing this information to their attention.

Time being 8 p.m. Ms. Kendal Donahoe and Ms. Henriette DeBruin were welcomed to the table and thanked for attending the meeting and sharing their presentation with Council. Introductions were made and the Mayor turned the meeting over to Ms. Donahoe. Ms. Donahoe provided a power point presentation to Council on the Thunder Bay and Area Food Strategy. The Strategy builds on years of community-led efforts to create a healthy and sustainable food system for Thunder Bay and Area. Work began in mid 2011 on the development of a Thunder Bay and Area Food Strategy and in early 2013, Thunder Bay received funding from the Ontario Trillium Foundation to develop and implement a Food Strategy. Ms. Donahoe was then hired as the Food Strategy Coordinator. The vision for the strategy is to create a healthy, equitable, and sustainable food system that contributes to the economic, ecological, health and social well-being of the City of Thunder Bay and Area. They are currently meeting with local municipalities and will meet with other organizations in the fall. One of the actionable recommendations is to conduct a food infrastructure feasibility study which they hope to move forward on and they are currently looking for support in principle from the surrounding municipalities by means of a resolution. Council did not have any objections to this and it was

8. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE COUNCIL OF THE TOWNSHIP OF O'CONNOR SUPPORT IN PRINCIPLE THE THUNDER BAY AND AREA FOOD STRATEGY.

Carried

Ms. Donahoe and Ms. DeBruin also discussed other possible opportunities for our residents including renting of land to city residents for garden space, etc. A map of the Thunder Bay and Area was displayed showing the different classes of farmland and the Township of O' Connor does have potential for farming. It was suggested that the Food

TOWNSHIP OF O'CONNOR – MINUTES – JUNE 23, 2014

Strategy committee include some of their information in our monthly newsletter and possibly also put up a display at O'Connor Day this year.

Ms. Donahue was thanked for her excellent presentation and the ladies were thanked for attending the meeting.

9. Moved by G. Garbutt
Seconded by J. Vezina

**THAT THE MEETING ADJOURN TO THE EMERGENCY TABLE TOP
EXERCISE TO BE HELD ON TUESDAY, JUNE 24, 2014 AT 7:00 P.M.**

TIME BEING: 9:00 P.M.

Carried

Mayor

Clerk-Treasurer