

TOWNSHIP OF O'CONNOR – MINUTES – JANUARY 28, 2013

Minutes of the meeting held on January 28, 2013 at 7 p.m. in the Council chambers.

Present: Mayor Ron Nelson
Councillors: Garbutt, Loan, Racicot, Vezina
Deputy Clerk-Treasurer Racicot

Visitors: Fire Chief Henry Mattas
Deputy Fire Chief Ian Hamilton
Mr. Derick Howard

Mayor Nelson called the meeting to order at 7:00 p.m..

Disclosure of pecuniary interest and general nature thereof: none

1. Moved by B. J. Loan
Seconded by Jim Vezina

**THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON JANUARY 14, 2013
BE ACCEPTED AS PRINTED.**

Carried

Mayor Nelson asked Mr. Howard if he wished to address Council on any personal matter and he replied yes. Mayor Nelson asked Mr. Ian Hamilton if he wished to address Council on any personal matter and he replied no. And it was

2. Moved by B. J. Loan
Seconded by G. Garbutt

**THAT MR. DERICK HOWARD BE ALLOWED TO ADDRESS COUNCIL REGARDING
A NEW BRIDGE ON BROOME RD.**

Carried.

Mr. Howard was welcomed to the table.

Mr. Howard inquired about the possible construction of a new bridge on Broome Road. The Township of O'Connor has submitted an Expression of Interest to the Municipal Infrastructure Investment Initiative (MIII) funding program to replace the Broome Road Bridge over Cedar Creek. Mr. Howard informed Council that he has been in contact with the neighbouring property owner regarding the possibility of using his property for access to their property while the construction was underway. Mr. Howard also commented that water levels have reached the bottom of the bridge during the last high water incidents in the Township. Council discussed the possible bridge replacement options that are currently being looked at and thanked Mr. Howard for the information regarding possible access through the neighbouring property and Council will take this into consideration. Council also commented that right now only the Expression of Interest has been submitted at this point and an application for funding would still be required for the bridge replacement project. Mr. Howard was thanked for attending the meeting.

Fire Chief Henry Mattas and Deputy Fire Chief Ian Hamilton were welcomed to the table.

The Fire Department Report from December 16, 2012 to January 24, 2013 was reviewed. The First Response Team responded to two medical related calls in December and the Fire Team responded to one chimney fire in January. Fire Chief Mattas informed Council that the new paging system is now up and running as of Friday, January 25th. Fire Chief Mattas commented that the new paging system has a feature that allows him to call in and leave a message which is then sent out to all his members. Fire Chief Mattas also commented that he had to use this feature to dispatch his First Response Team when the Central Ambulance Communication Centre (CACC) paged the Conmee Emergency Response for a call to Cardiff Drive in the Township on the old paging system. Fire Chief Mattas was informed by CACC that the old paging system was used in error resulting from shift changes and information of the change not received by CACC personnel. Fire Chief Mattas will be addressing the issue with Mr. Pete Bergsma, Manager, Thunder Bay CACC and Council instructed him to document the incident.

Fire Chief Mattas informed Council that the Ministry of Transportation (MTO) has approved the Driver Training Program and that he will be calling a meeting with the Thunder Bay area Fire Chiefs, which are in the program, and with Mr. Louis Rajnauth, Driver Certification and Examination Officer, MTO to review with them the rules and regulations regarding the driver training program. Driver training that was done by Mr. Randy Turk was discussed. The Deputy Clerk-Treasurer will provide copies of the training logs for the members of the Fire Department that received training to the Fire Chief. Fire Chief Mattas commented that he only had one member respond to the last fire call that could drive the Township fire trucks and that he would

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like to see at least two members of the department receive their DZ training and obtain their licence. Council instructed Deputy Fire Chief Hamilton to speak with the fire department members that had showed interest in obtaining their DZ licence to see if they are still interested. He was also instructed to speak to Mr. Randy Turk regarding the scheduling of driver training.

Deputy Fire Chief Hamilton provided Council with a training schedule for the Fire Department. All member who picked up their new pagers have received the schedule. It was suggested by Council that this schedule be included in a calendar that can be posted on the Township's website that list all events taking place in the Township. The Deputy Clerk-Treasurer will look into adding the calendar to the website.

Fire Chief Mattas asked Council if they would be handing out service certificates at the upcoming Christmas Dinner that will be held on February 9, 2013. Council agreed that they would hand out the certificates and instructed him to provide the information and certificates will be issued.

The recent Ontario Fire Marshal (OFM) audit was discussed. Fire Chief Mattas commented that the audit went well.

With regard to an emergency response call that was attended in December, Council inquired as to what system has been put in place to ensure that Unit 45, the emergency response vehicle, is brought to the call. Fire Chief Mattas commented that fire department members have been instructed to place a pylon in front of the bay doors to indicate that Unit 45 has responded.

Council thanked Fire Chief Mattas and Deputy Fire Chief for attending the meeting.

Bills to be paid were passed around the table and it was

3. Moved by G. Garbutt
Seconded by Bishop Raciocot

THAT THE FOLLOWING BILLS FOR JANUARY 2013 BE PAID – THESE BILLS WILL BE INCLUDED ON THE JANUARY 2013 ROAD AND ADMINISTRATION VOUCHER.

CK#11314	H. MATTAS (HONORARIUM)	\$ 375.00
CK#11315	THUNDER BAY DSSAB (REPLACE CK#11166)	\$ 6,702.00
CK#11316	J. LOAN (HONORARIUM)	\$ 483.00
CK#11317	TBAYTEL (MOBILITY)	\$ 8.48
CK#11318	HYDRO ONE (DISPOSAL SITE)	\$ 57.71
CK#11319	RECEIVER GENERAL (PAYROLL)	\$ 198.24
CK#11320	K. JOHNSON (DENTAL/MEDICAL)	\$ 53.00
CK#11321	THUNDER BAY DSSAB (JANUARY LEVY)	\$ 6,504.00
CK#11322	MPAC (1ST QUARTER 2013)	\$ 2,758.22
CK#11323	KEN RAABE HEATING AND COOLER	\$ 170.64
CK#11324	BEHAVIOUR SCIENCES CENTRE	\$ 52.50
CK#11325	TBAYIT (WEB PAGE HOSTING)	\$ 282.50
CK#11326	MUNICIPALITY OF OLIVER PAIPOONGE	\$ 62.63
CK#11327	SUN LIFE ASSURANCE COMPANY OF CANADA	\$ 939.57
CK#11328	HYMER'S AGRICULTURAL SOCIETY	\$ 55.00
CK#11329	MINISTER OF FINANCE (CACC DISPATCH)	\$ 15.00
CK#11330	TBAYTEL (MOBILITY)	\$ 8.14
CK#11331	HYDRO ONE (STREETLIGHTING)	\$ 37.64
CK#11332	O'CONNOR FREE METHODIST CHURCH CEM	\$ 110.24
		\$20,229.89

Carried.

The Statement of Revenue and Expenditures were discussed. The draft Income Statement was reviewed. The transfer of funds to reserves at year-end was discussed. It was

4. Moved by Bishop Racicot
Seconded by G. Garbutt

FOR THE CALENDAR YEAR 2012 THE FOLLOWING AMOUNTS BE TRANSFERRED INTO THE FOLLOWING RESERVE/S.

OFFICE EQUIPMENT	\$2,500.00
FEDERAL GAS TAX	\$4,207.42
FIRE DEPARTMENT	\$3,700.00
ROAD EQUIPMENT	\$4,000.00
DISPOSAL SITE	\$ 100.00
TURNOUT GEAR	\$1,300.00

Carried.

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By-laws and policies were discussed as follows:

a) By-Law 2013-06, being a by-law to authorize the borrowing of monies and it was

5. Moved by J. Vezina
Seconded by B. J. Loan

THAT BY-LAW NUMBER 2013-06 BEING A BY-LAW TO AUTHORIZE THE BORROWING OF MONIES BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried.

6. Moved by B. J. Loan
Seconded by Bishop Racicot

THAT THE FOLLOWING AMENDMENT BE MADE TO THE POLICY FOR ADMINISTRATIVE BENEFITS:

SICK LEAVE SHALL READ AS FOLLOWS:

THE CLERK-TREASURER AND DEPUTY CLERK-TREASURER SHALL BE ENTITLED TO:

ANNUAL PAID SICK LEAVE:

TWELVE (12) DAYS SICK LEAVE PER YEAR SHALL BE EARNED AT THE RATE OF ONE (1) DAY FOR EVERY MONTH EMPLOYED AND THE TWELVE (12) DAYS SHALL BE CREDITED ON JANUARY 1ST OF EACH YEAR.

ILLNESS IN THE FAMILY:

TO A MAXIMUM OF THREE (3) ACCUMULATED SICK LEAVE DAYS WHERE NO ONE ELSE CAN PROVIDE FOR THE NEEDS DURING ILLNESS OF EITHER HIS/HER SPOUSE OR HIS/HER CHILD.

Carried.

Correspondence was read as follows:

- a) Association of Municipalities of Ontario (AMO)
 - i) Watch File – January 17, 2013
 - ii) Watch File – January 24, 2013
 - iii) AMO Breaking News release, Ontario Progressive Conservative Caucus Releases “Paths to Prosperity: Welfare to Work” on Social Assistance Transformation.
 - iv) AMO Breaking News regarding cost of 2013 policing services.
- b) Area 1 Meeting of Head of Councils
 - i) Agenda for the January 17, 2013 meeting and the Minutes of the November 22, 2012 meeting.
 - ii) Minutes of the January 17, 2013 meeting.
- c) Northwestern Ontario Municipal Association (NOMA) regarding Endangered Species Act Panel and the Exclusion Northern Communities.
- d) Letter from the Ontario Trillium Foundation announcing that the Township has received \$27,200.00 in funding for the Community Centre kitchen upgrades.
- e) Letter from the Ministry of Community Safety and Correctional Services regarding staffing changes at the Office of the Fire Marshal Northwest Region. Mr. Kevin Schooler will be taking on the position of Program Specialist for the Northern Fire Protection Program.
- f) Letter from Ms. Rosalie E. Evans offering municipal legal and administrative services to the Township.
- g) Local Authority Services (LAS) Breaking News regarding an update on Regulation 397/11 Compliance Process.
- h) E-mail from the Hon. Bob Chiarelli, Minister of Municipal Affairs and Housing to the Hon. Michael Gravelle, MPP. The e-mail was a response to the co-operative statement from the six rural Mayors and Reeves located in the Thunder Bay Region regarding the draft Provincial Policy Statement.
- i) Media Release from Ken Boshcoff regarding the second meeting of the Chiefs and Mayors of the Fort Frances Chiefs’ Secretariat and the Rainy River District Municipal Association.
- j) E-mail from the Broader Public Sector (BPS) Support regarding the Ministry of Energy’s Energy Consumption Template.

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed:

- a) The Deputy Clerk-Treasurer presented Council with information regarding the appointment of an alternate to the Thunder Bay District Health Unit Board and the North of Superior Workforce Planning Board.

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Under New Business, Council discussed;

a) Registration for the upcoming Northwestern Ontario Municipal Association (NOMA) Annual General Meeting was discussed and it was

7. Moved by G. Garbutt
Seconded by B. J. Loan

THAT THE FOLLOWING PERSON/S ATTEND THE ANNUAL GENERAL MEETING OF THE NORTHWESTERN ONTARIO MUNICIPAL ASSOCIATION TO BE HELD ON APRIL 24, 25 AND 26, 2013 IN THUNDER BAY ONTARIO AT THE VICTORIA INN.

REGISTRATION: \$225.00

COUNCILLOR VEZINA, COUNCILLOR GARBUTT, COUNCILLOR RACICOT, COUNCILLOR LOAN, MAYOR RON NELSON, CLERK-TREASURER BUOB.

Carried.

b) E-mail received from the Ministry of Municipal Affairs and Housing regarding the upcoming Annual Planning Workshop and it was

8. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT THE FOLLOWING PERSON/S ATTEND THE MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING ON APRIL 20 AND 21, 2013 AT THE AIRLANE HOTEL AND CONFERENCE CENTRE IN THUNDER BAY ONTARIO.

REGISTRATION: \$75.00

CLERK-TREASURER BUOB, COUNCILLOR LOAN, COUNCILLOR VEZINA, COUNCILLOR GARBUTT, COUNCILLOR RACICOT.

Carried.

c) Information regarding the Canada Summer Jobs 2013 program. Application will be accepted from February 1 to 28, 2013 and it was

9. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE TOWNSHIP OF O'CONNOR ASK FOR 2 STUDENT/S UNDER THE 2013 CANADA SUMMER JOBS PROGRAM FOR A PERIOD OF 7 WEEKS. START DATE FOR THE PROGRAM WOULD BE JULY 8, 2013 RUNNING UNTIL AUGUST 23, 2013.

Carried.

d) Registration for the upcoming Northwest Response Forum, Northwestern Ontario's Conference on Disaster Management, was reviewed. No one will be attending.

e) E-mail from Mayor Lucy Kloosterhuis requesting if there are any individuals that we can recommend who may have ideas for this year's Rural Business Fair. No names were brought forward at this time.

f) E-mail from the Ministry of Community Safety and Correctional Services regarding the Emergency Management (EMO) priorities and asking for suggestions as to initiatives with respect to existing work or new topics. No suggestions will be submitted.

g) E-mail regarding the Assessment Review Board (ARB) Stakeholders Consultation requesting input on changes to the Rules of Practice and Procedures of the ARB and on the streaming strategy for the appeals from the 2012 assessments that will be coming to the Board over the next four year. No comments will be forwarded.

h) Letter from the NorWest Community Health Centres requesting a site visit with Lakehead Communications to review bandwidth, physical space and infrastructure to help identify opportunities to improve connectivity by site and it was

10. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT PERMISSION BE GIVEN TO THE NORWEST COMMUNITY HEALTH CENTRES AND LAKEHEAD COMMUNICATIONS TO DO A SITE VISIT AS PART OF A REVIEW OF CURRENT CONNECTIVITY IN SITES USED BY ITS MOBILE SERVICES.

Carried.

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- i) Letter from the Food Action Network regarding the forming of a Steering Committee to develop a community food security strategy and asking Council or Administration if they wish to be involved with the Committee. No one from Council or Administration will participate.

Issues brought forward or letters received after the agenda was mailed were discussed as follows:

- a) Letter from Mr. Pete Bergsma, Manager, Thunder Bay CACC requesting support for the proposal that was brought to the Zone One Mutual Aid Association meeting on December 5, 2012. It was proposed that the Zone One Mutual Aid Association meeting will also constitute as a Joint Steering Committee meeting for the purposes of the Township's Fire Contract was read and it was

11. Moved by J. Vezina
Seconded by Bishop Racicot

THAT THE LETTER SENT BY MR. PETE BERGSMA, MANAGER THUNDER BAY CENTRAL AMBULANCE COMMUNICATION CENTRE (CACC), REGARDING SECTION 4 (JOINT STEERING COMMITTEE) OF THE FIRE CONTRACT AGREEMENT BETWEEN HER MAJESTY THE QUEEN IN THE RIGHT OF THE PROVINCE OF ONTARIO AND THE CORPORATION OF THE TOWNSHIP OF O'CONNOR PROPOSING THAT THE ZONE ONE MUTUAL AID ASSOCIATION MEETING WILL ALSO CONSTITUTE AS A JOINT STEERING COMMITTEE MEETING FOR THE PURPOSE OF THIS AGREEMENT BE SIGNED.

Carried.

- b) Letter from Ms. Maxine McCulloch, CEO, Oliver Paipoonge Public Library regarding the 2013 contract for services with the library was read and it was

12. Moved by Bishop Racicot
Seconded by G. Garbutt

THAT THE LIBRARY CONTRACT FOR THE YEAR 2013 WITH THE MUNICIPALITY OF OLIVER PAIPOONGE LIBRARY BOARD FOR LIBRARY SERVICES BE SIGNED.

Carried.

- c) E-mail from AMO regarding the upcoming course on Personal responsibilities of Councillors was read. No one will be attending.
d) Ontario Good Roads Association Heads Up Alert regarding amendment to the Minimum Maintenance Standards was read.
e) Waste Diversion Ontario Progress Report and update from CEO Michael Scott was read.
f) News Release from the Walkerton Clean Water Centre regarding 2013 Provincial Workshop: Drinking Water Quality Management Standard (DWQMS) Best Practices. The workshop will be offered on April 24 and 25, 2013 in Thunder Bay. No one will be attending.

13. Moved by B. J. Loan
Seconded by J. Vezina

BE IT RESOLVED THAT THE NEXT PORTION OF THE MEETING BE CLOSED TO THE PUBLIC IN ORDER TO DISCUSS LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD; PURSUANT TO SUBSECTION 239(2)(E) OF THE MUNICIPAL ACT, 2001. AND TO DISCUSS A PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES PURSUANT TO SUBSECTION 239(2)(E) OF THE MUNICIPAL ACT, 2001.

TIME BEING: 8:55 P.M.

Council discussed current District Social Services Administration Board concerns brought forward at the January 17, 2013 meeting of the Heads of Council and the position of the Dog Control Officer.

14. Moved by Bishop Racicot
Seconded by B. J. Loan

TIME BEING: 9:45 P.M.

THAT WE NOW MOVE TO OPEN MEETING.

Carried.

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In response to a request for financial support to engage the service of lawyer to provide answers to questions brought forward at the January 17, 2013 meeting of the Area One Heads of Councils it was

- 15. Moved by Bishop Racicot
Seconded by J. Vezina

THAT COUNCIL AGREE IN PRINCIPLE TO PROCEED IN OBTAINING ESTIMATED LEGAL FEES IN REGARDS TO DSSAB ON THE FOLLOWING CRITERIA; GOVERNANCE OF A MANDATED PROVINCIAL BOARD STRUCTURE.

Carried.

The position of Dog Control Officer was discussed and Council instructed the Deputy Clerk-Treasurer to place an ad in the February issue of the Cornerstone to receive applications for this position.

- 16. Moved by G. Garbutt
Seconded by Bishop Racicot

THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON MONDAY, FEBRUARY 11, 2013 AT 7:00 P.M.

TIME BEING: 9:55 P.M.

Carried

Mayor

Deputy Clerk-Treasurer