

## TOWNSHIP OF O'CONNOR – MINUTES – JUNE 28, 2012

Minutes of the meeting held on Thursday, June 28, 2012 at 7 p.m. in the Council chambers. This meeting date had to be changed due to no quorum Monday, June 25, 2012.

Present: Mayor Nelson  
Councillors: Garbutt, Loan, Racicot, Vezina  
Clerk-Treasurer Buob

Visitors: Ted Roblin, Joshua Sobolta, Anneli Roblin

Mayor Nelson called the meeting to order at 7:00 p.m..

Disclosure of pecuniary interest and general nature thereof: Councillor Racicot declared an interest in item 14 a) & 18 a) as his spouse is an employee of the Township.

1. Moved by B. J. Loan  
Seconded by J. Vezina

**THAT THE MINUTES OF THE COUNCIL MEETING HELD ON MONDAY, JUNE 11, 2012 BE ACCEPTED AS PRINTED.**

Carried

Mayor Nelson asked the visitors if they wished to address Council and they replied no.

Joshua Sobolta and Ted Roblin, summer students for the road department, were welcomed to the table.

Introductions were made. Council congratulated them on being the successful applicants for these positions. Council explained that they were asked to attend the meeting to meet Council face to face and to let them know the expectations of the job as Township employees. The Township has always provided the opportunity for students to work within their own municipality, close to home, and to have a work experience that they can add to future resumes. They were encouraged to ask questions anytime during the discussions.

Each member of Council was given the opportunity to address the students. Safety was first priority from them all. The students were told if they are not comfortable with a job not to do it. If they are not sure of what they are suppose to do ask. There are no stupid questions, always be sure of what you are doing and don't be afraid to ask. They were also made aware that they are employees of the Township, which means that every resident will be watching them to ensure they are working and they will contact the office if they have a concern. The students were informed as to who their supervisors will be. They are to wear proper work attire, which includes steel-toed boots. The Township will supply gloves, hard hats, vests, safety glasses, etc. They did ask if they could wear shorts. Council informed them to speak with Mr. Johnson as it would depend on the jobs at hand for the day. They were encouraged to wear a hat in the sun if they do not have to wear a hard hat at the time, as well as suntan lotion and to check for ticks. The students were informed that they cannot use their cell phones while working for personal calls. If they are on the lunch or coffee break and they need to make a personal call that is fine. They were informed that this is a real job and if they do not perform they can be fired. They were also informed that on August 15, 2012 they will be assisting with the setup of the Rural Health Fair to be held at the Norwest recreation centre. Their hours of work, rate of pay and pay periods were discussed. They were encouraged to have fun and enjoy the job and the summer and were thanked for attending.

Fire Chief Mattas was unable to attend due to a last minute training session on Solar Photovoltaix Systems. The Fire Department report was read. There were two first response calls and one motor vehicle collision since the last report. A Fire Department issue was brought forward by Council. It was mentioned to one of the Councillors by a resident that they thought the new tanker truck might have a broken leaf spring as it was sitting crooked when loaded with water. Council would like Mr. Johnson, Leadhand, to take a look at it.

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An agreement with Brent and Susan Byers for the use of their land for an emergency water source and having the old water tank from the tanker removed and placed on their property was read and discussed. Minor changes were made. It was agreed that the truck would be sold to them for \$1.00 for financial purposes.

A copy of the draft District Fire Paging Dispatch System Agreement was reviewed.

Bills to be paid were passed around the table. It was

2. Moved by Bishop Racicot  
Seconded by G. Garbutt

**THAT THE FOLLOWING BILLS FOR JUNE 2012 BE PAID – THESE BILLS WILL BE INCLUDED ON THE JUNE 2012 ROAD AND ADMINISTRATION VOUCHER.**

CK#10921	G. GARBUTT (HONOURARIUM)	\$	215.60
CK#10922	SUPERIOR SAFETY INC		70.21
CK#10923	R. CHESSELL (JANITORIAL SUPPLIES)		48.57
CK#10924	G. GARBUTT (HONOURARIUM)		154.00
CK#10925	LAKEHEAD DISTRICT SCHOOL BOARD		20,376.55
CK#10926	THUNDER BAY CATHOLIC DISTRICT SCHOOL BD		2,245.64
CK#10927	CSDC DES AURORES BOREALES		132.05
CK#10928	HYDRO ONE		586.67
CK#10929	J. LOAN (HONOURARIUM)		250.00
CK#10930	THUNDER BAY DSSAB (JUNE LEVY AND SURPLUS)		3,509.00
CK#10931	RECOOL CANADA INC		508.50
CK#10932	ECONOMY PRINTING (ENVELOPES)		224.87
CK#10933	SUN LIFE ASSURANCE COMPANY OF CANADA		939.27
			<u>\$ 29,260.93</u>

Carried

The required Administrative Report disclosing budget Impacts as per Ontario Regulation 284/09 was read. It was

3. Moved by J. Vezina  
Seconded by B. J. Loan

**THAT THE ADMINISTRATIVE REPORT DATED JUNE 25, 2012 ENTITLED “REQUIRED DISCLOSURE REGARDING BUDGET IMPACTS AS PER ONTARIO REGULATION 284/09” BE ADOPTED AS READ.**

Carried

By-laws were discussed as follows:

- a) By-law 2012-13 – Being a by-law to adopt the tax rates for 2012 was read and it was

4. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT BY-LAW NUMBER 2012-13 BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR 2012 FOR THE GENERAL PURPOSES OF THE MUNICIPALITY, TO STRIKE THE LEVY AND PROVIDE FOR THE ADOPTION OF TAX RATES AND TO PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT FOR 2012 BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

- b) By-law 2012-14 – Being a by-law to adopt optional tools for administering limits for Commercial, Industrial and multi-residential property classes. It was

5. Moved by B. J. Loan  
Seconded by J. Vezina

## TOWNSHIP OF O'CONNOR – MINUTES – JUNE 28, 2012

**THAT BY-LAW NUMBER 2012-14 BEING A BY-LAW TO ADOPT OPTIONAL TOOLS FOR THE PURPOSES OF ADMINISTERING LIMITS FOR THE COMMERCIAL, INDUSTRIAL AND MULTI-RESIDENTIAL PROPERTY CLASSES FOR THE YEAR 2012 BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

c) By-law 2012 –15 – Being a by-law to authorize the execution of an agreement for the placement of the water tank on private property. It was

6. Moved by G. Garbutt  
Seconded by Bishop Racicot

**THAT BY-LAW NUMBER 2012-15 BEING A BY-LAW AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ROBERT BRENT BYERS AND SUSAN LILLIAN COOKE BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

Consent application 1B/15/12 was reviewed and discussed. Further information was provided with regard to this application including copies of the Township's Official Plan Section 3 – Land Use Policies, copies of the Zoning By-law Section 6.2 General Industrial Zone – Zone Provisions and a Planning report from Ms. Martyn, Planner for the Lakehead Rural Planning Board.

The Zoning for the severance application is currently showing on the Zoning map as General Industrial and the intended severance is to create a new residential lot. The Clerk-Treasurer is currently trying to confirm the zoning on the map is correct and that it was as intended. The proposed lot is also under the minimum lot size allowed and has a minor variance application submitted to the Township of O'Connor with a Committee of Adjustment meeting set for July 10, 2012. If this is zoned correctly a zoning amendment application may also be required. This property has also recently been sold to the applicant and at this time nothing official has come through to the Township.

Council had a concern with this application and deferred a decision pending legal clarification in regard to the correct zoning and current ownership. A reply letter will be sent to the Lakehead Rural Planning Board informing them that Council have deferred their decision on this application pending further clarification on these matters.

Council would also like a letter sent to the Ministry of Municipal Affairs and Housing asking for their recommendation on these and other issues with the property.

A revised survey for application 1B/08/11 was reviewed. The purchaser of the severed piece was not getting the property that he originally thought when the survey was completed. The owner has agreed to change the line to incorporate a portion of Pitch creek in the severance. Council had no concerns with this change in the application.

Resolutions for endorsement were read as follows:

- a) Town of Minto requesting that the Minister of Environment consider four actions with regard to the Source Water Protection Program was filed.
- b) Township of Woolwich requesting that the Ministry of the Environment conduct a review of the funding formula set out in the Settlement Agreement between the Ministry and the Chemtura Canada Co./CIE was filed.

The District of Thunder Bay District Social Services Administration Board (DSSAB) issues were discussed as follows:

- a) 2011 Audited Consolidated Financial Statements were available for review.
- b) A letter from the Acting Chief Administrative Officer informing the Township that the 2011 program surplus will be returned to the municipalities. The total surplus was \$985,642.00 with the Township receiving \$3,199.00.

Correspondence was read as follows:

- a) Minister Kathleen Wynne, Minister of Municipal Affairs and Housing – letter regarding changes to the Strong Action for Ontario Act, (Budget Measures), 2012

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- b) Northwestern Ontario Municipal Association (NOMA) – i) Media Release June 13, 2012 regarding Ontario's Industrial Electricity Incentive Program
    - ii) Productive meeting held with Ontario Minister of Energy
    - iii) Copy of letter to Prime Minister Harper regarding Canada's Experimental Lakes Area
    - iv) Information with regard to new web feeds on infrastructure.gc.ca
  - c) Association of Municipalities of Ontario (AMO) – i) Watch File – June 14, 2012
    - ii) Watch File – June 21, 2012
    - iii) Policing Issues – Update to Members
  - d) Ontario Forest Industries Association (OFIA) – regarding MNR Draft Tenure Reform Document – copy of letter to Minister Gravelle, Minister of Natural Resources. Mayor Nelson informed Council that the Vice-President of the NOMA, David Canfield will be dealing with this matter on behalf of NOMA.
  - e) North West LHIN – Health Care update – Ontario Common Assessment of Need: A client assessment tool for the Community Mental Health & Addictions sector
  - f) Angus MacKay, Lawyer with Anna Kinastowski Legal Services regarding Amendments to the Assessment Review Board Rules of Practice and Procedure
- The balance of the correspondence was passed around the table.

Under Old Business, Council discussed

Councillor Racicot left the room.

- a) Canadian Union of Public Employees letter from the Union Representative, Kathy Todd regarding bargaining dates. It was

- 7. Moved by B. J. Loan  
Seconded by G. Garbutt

**THAT THE FOLLOWING DATE BE SET TO MEET WITH THE CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 87 TO NEGOTIATE A NEW UNION AGREEMENT**

**MONDAY, OCTOBER 1, 2012 AT 7 P.M.**

**THE MEETING TO BE HELD IN THE O'CONNOR COMMUNITY CENTRE.**

Carried

Councillor Racicot returned to the meeting.

- b) O'Connor Day 2012 was discussed as follows: i) draft "Schedule of Events" was reviewed. The Clerk-Treasurer reported that she is waiting to hear back from the entertainers to confirm their time slots before posting.
  - ii) O'Connor Day – designate as a significant event for Liquor Control Board of Ontario. It was

- 8. Moved by Bishop Racicot  
Seconded by G. Garbutt

**THAT THE TOWNSHIP OF O'CONNOR DESIGNATES O'CONNOR DAY, HELD ANNUALLY ON THE FOURTH SATURDAY OF AUGUST, AS A SIGNIFICANT EVENT AS PER THE LIQUOR CONTROL BOARD OF ONTARIO (LCBO). THE 2012 O'CONNOR DAY WILL BE HELD SATURDAY, AUGUST 25, 2012 WITH A RAINDATE OF SUNDAY, AUGUST 26, 2012.**

Carried

- iii) The person who will be responsible for the Special Occasion Permit was discussed. Councillor Vezina agreed to have his name put on the permit.
- b) Samples of the two promotional items Council chose and proofing of the art work was done. Council would like to know if the printing could be done in a dark green rather than just black. This will be requested and the items will be ordered.

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Under New Business, Council discussed

- a) Ray Montgomery – letter requesting summer students cut the grass at the O'Connor Free Methodist Cemetery. Council agreed to again have the summer students cut the grass.
  - b) Minutes of the Area 1 Head of Council meeting held on June 13, 2012 were read. Mayor Nelson explained in further detail the items in the minutes. The DSSAB issues were discussed. Bill Bradica, Acting CAO and Bob Kajamaki, Chair will be asked to attend the next Area One meeting. Representation on the board was also discussed in further detail. The group felt it would be best to keep continuity with all the current issues by having Reeve Holland remain as the representative for the next 2 year term, however according the policy, Oliver Paipoonge would first need to decline as the representative and then each other municipality would need to follow suit. After a lengthy debate it was
9. Moved by Bishop Racicot  
Seconded by B. J. Loan

**BE IT RESOLVED THAT WHEREAS THE MUNICIPALITIES OF CONMEE, GILLIES, NEEBING, O'CONNOR, OLIVER PAIPOONGE AND SHUNIAH KNOWN AS AREA ONE ARE MEMBERS OF THE THUNDER BAY DISTRICT SOCIAL SERVICES ADMINISTRATION BOARD (DSSAB) WHO ARE REPRESENTED ON THAT BOARD BY ONE REPRESENTATIVE; AND**

**WHEREAS EVERY TWO YEARS AREA ONE ELECTS THE REPRESENTATIVE TO SERVE ON DSSAB, WITH THE MEMBER BEING APPOINTED FROM THE MUNICIPALITIES ON A ROTATIONAL BASIS AS SET OUT IN POLICY 11 OF THE NORTHWESTERN ONTARIO MUNICIPAL ASSOCIATION – APPOINTMENT OF THUNDER BAY DISTRICT DSSAB MEMBERS;**

**WHEREAS THE 2011 TO 2012 TERM WAS HELD BY THE TOWNSHIP OF CONMEE WITH REEVE KEVIN HOLLAND AS THE REPRESENTATIVE; AND**

**WHEREAS FOR THE 2013 TO 2014 TERM AN ELECTED OFFICIAL FROM THE MUNICIPALITY OF OLIVER PAIPOONGE IS TO BE APPOINTED; AND**

**WHEREAS A MEETING OF THE AREA ONE HEADS OF COUNCIL HELD ON JUNE 13, 2012 RECOMMENDED THAT REEVE KEVIN HOLLAND SERVE AS THE REPRESENTATIVE FOR THE NEXT TWO YEARS IN ORDER TO HAVE CONTINUITY IN THE RESOLUTION OF THE ISSUES OF DSSAB REPRESENTATION AND BASING THE LEVY ON USAGE VERSUS WEIGHTED ASSESSMENT;**

**THEREFORE BE IT RESOLVED THAT IN THE EVENT THAT THE COUNCIL OF THE MUNICIPALITY OF OLIVER PAIPOONGE DECLINES ITS TURN TO APPOINT A REPRESENTATIVE TO THE DSSAB BOARD FOR THE 2013 TO 2014 TERM, THAT THE COUNCIL OF THE TOWNSHIP OF O'CONNOR SHALL ALSO DECLINE ITS TURN IN ORDER TO SUPPORT THE RECOMMENDATION THAT REEVE HOLLAND SERVE THE NEXT YEARS AS THE AREA ONE DSSAB REPRESENTATIVE.**

Carried

The next meeting scheduled for the group will be July 12, 2012 in the Municipality of Neebing. Mayor Nelson will attend.

- c) Minutes of the Shared Services Committee meeting held June 14, 2012 were read. Mayor Nelson again explained in further detail the items discussed in the minutes. The position of Director of Emergency Services was discussed. Council have concerns with the creation of this new position and the costs associated with it. They do not see a cost savings. Mayor Nelson informed Council that Mr. Brad Welyki will be attending the next meeting to discuss how the position would work and how it is working in the Fort Frances area currently. The next meeting has been scheduled for July 17, 2012 in O'Connor.

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The Township of Gillies and Conmee are both in the market for a new or newer tandem truck. The Township of O'Connor is currently not, however if it was beneficial and there was a significant cost savings if purchased in bulk, Council would consider looking into this further.

- d) Township of Gillies – follow up information from Shared Services Committee meeting regarding the collection of scrap metal. The Township of Gillies currently has a bin from Lakehead Scrap at their disposal site. A copy of their agreement and the rules of the program were read. It was agreed to stay as is with Mr. DeCorte picking up the scrap from our site.
  - e) A discussion with regard to Council honourarium as it relates to travel was discussed. Copies of By-law 2010-24, the Policy for Attendance at meetings and the Minutes of May 10, 1990 and January 9, 2003 meeting were available for review. It was discussed that travel time over 1 hr to 4.5 hrs would be considered one meeting. If longer it would be considered 2 meetings. The time would be determined using an electronic calculation not the actual travel time. It was agreed that travel to Conventions would be set at one meeting each way. An amended By-law will be drafted and brought back to the next meeting where all of Council will be present.
10. Moved by B. J. Loan  
Seconded by Bishop Racicot

**TIME BEING: 10:30 P.M. THAT THE BUSINESS OF THIS MEETING CONTINUE.**

Carried

Councillor Vezina would like his second meeting honourarium waived.

Under further new business, Council discussed:

OMPF funding - Council would like the staff to look up information with regard to the uploads from the Province when they started until this year, what the Province said where uploads and the amount that has been passed on by the DSSAB. Council would like to consider invoicing the DSSAB for the Township's money owing to us.

The LAS fuel program was discussed. The Clerk-Treasurer informed Council that we are already setup in this program and have received fleet cards and had our first fill up in the tanks.

The ONE fund was also discussed. Council would like the staff to look into whether or not we could afford to move money from our Money Market fund to a longer term Bond Fund as the interest rate is much higher. This will be looked into further.

A Council member received a concern from a resident that someone may be living in a second building on a property and asked why this second building was not removed when the granny suite agreement was cancelled. The Clerk-Treasurer reported that the previous owner did apply for a change of use permit and this second building is consider a storage building. Also according to the previous owner this building was no longer fit for human occupancy. This matter will be looked into further.

Councillor Vezina reported on a concern brought forward at the last meeting with regard to the movement of commercial fill. After to speaking with the Lakehead Region Conservation Authority he was informed that this matter does not have to do with us in the North.

Issues brought forward after the agenda was mailed were read as follows:

- a) Ontario Provincial Police – 2<sup>nd</sup> Quarter report was reviewed. Council had a concern with the number of calls in the last quarter and would like Councillor Loan to confirm that these are all O'Connor calls.
- b) Northwestern Ontario Regional Conference – September 26 to 28, 2012 – registration. It was

11. Moved by G. Garbutt  
Seconded by B. J. Loan

## TOWNSHIP OF O'CONNOR – MINUTES – JUNE 28, 2012

**THAT THE FOLLOWING PERSON/S ATTEND THE 30<sup>TH</sup> ANNUAL NORTHWESTERN ONTARIO REGIONAL CONFERENCE TO BE HELD SEPTEMBER 26, 27 AND 28, 2012 IN THUNDER BAY.**

**REGISTRATION: \$190.00 + HST**

**MAYOR NELSON  
COUNCILLOR GARBUTT, LOAN, RACICOT, VEZINA  
CLERK-TREASURER BUOB**

Carried

- c) Mine Centre Mennonite Church regarding the possibility of a hall key agreement was discussed. The group has booked the hall for several dates throughout the summer into September. As the bookings are either on a Friday night or on a Sunday and they are coming from out of town, they have asked if they could keep the key so that someone does not have to make a special trip out to get it. Council agreed that this would not be an issue and they will be allowed to enter into an agreement for the key.

For information purposes a building permit has been approved for a new deck at 335 Connolly road.

Councillor Racicot left the meeting.

12. Moved by B. J. Loan  
Seconded by J. Vezina

**BE IT RESOLVED THAT THE NEXT PORTION OF THE MEETING BE CLOSED TO THE PUBLIC IN ORDER TO DISCUSS LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS; PURSUANT TO SUBSECTION 239(2)(D) OF THE MUNICIPAL ACT, 2001.**

**TIME BEING: 11:00 P.M.**

Carried

Employee sick leave was discussed.

13. Moved by G. Garbutt  
Seconded by B. J. Loan

**TIME BEING: 11:15 P.M.**

**THAT WE NOW MOVE TO OPEN MEETING.**

Carried

14. Moved by B. J. Loan  
Seconded by G. Garbutt

**THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON MONDAY, JULY 9, 2012 AT 7:00 P.M.**

**TIME BEING: 11:16 P.M.**

Carried

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Mayor

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Clerk-Treasurer