

## TOWNSHIP OF O'CONNOR – MINUTES – FEBRUARY 25, 2013

Minutes of the meeting held on Monday, February 25, 2013 at 7 p.m. in the Council chambers.

Present: Councillors: Loan, Racicot, Vezina  
Clerk-Treasurer Buob

Visitors: Fire Chief Henry Mattas  
Deputy Fire Chief Ian Hamilton

Absent: Mayor Nelson and Councillor Garbutt

Acting Mayor Loan called the meeting to order at 7:02 p.m..

Disclosure of pecuniary interest and general nature thereof: Councillor Racicot declared an interest in item 15 e) as his spouse is an employee of the Township and Acting Mayor Loan declared an interest in item 9 a) as his daughter is being hired as the Dog Control Officer.

1. Moved by Bishop Racicot  
Seconded by J. Vezina

**THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY,  
FEBRUARY 11, 2013 BE ACCEPTED AS PRINTED.**

Carried

Mr. Hamilton was asked if he wished to address Council on any personal matters and he replied no.

Fire Chief Mattas and Deputy Fire Chief Hamilton were welcomed to the table. The Fire Department report from January 24, 2013 to February 20, 2013 was read. The department responded to two First Response calls and one Motor Vehicle Collision in this time period. Fire Chief Mattas also reported that one more First Response call did come in after the report was prepared. The report also noted that one of the fire hall doors was backed into and will need to be replaced. Quotes have been obtained and replacement will be done in four to five weeks. The pumper truck has gone for a safety. It was noted that there was only 532 km put on the truck since the last one was performed. Fire Chief Mattas reported that weather stripping was placed around all man doors in the fire hall last week. The Fire Chief and Deputy Fire Chief attended an IMS Session held on February 7<sup>th</sup> at the Oliver Paipoonge Community Centre.

Driving training was discussed. It was confirmed that under Ontario Regulation 340/94 in Section 22 any class of driver's licence, except a Class G1, G2, M, M1 or M2 driver's licence, is authority for (a.1) a firefighter, as defined in subsection 1(1) of the Fire Protection and Prevention Act, 1997, to drive a motor vehicle of any class including a vehicle with air brakes, other than a motorcycle, on a highway in an emergency and in the performance of his or her duties under that Act. Fire Chief is still concerned that if there was an incident with an unlicensed driver that there could still be an issue.

Mr. Randy Turk is still available on Saturday and Sunday's to ride with the department members who are interested in getting their license but they would have to contact him when they want to go out. Deputy Fire Chief Hamilton also stated that he would be willing to ride with the members. He did encourage two members at the last Fire Department meeting who have expressed an interest in getting their DZ licence, to make an effort towards getting trained as the department does need trained drivers.

It was also noted that in the Highway Traffic Act, Section 58.(1) that an individual shall not provide a prescribed class of driving instruction for compensation except under the authority of a driving instructor licence issued by the Ministry.

Fire Chief Mattas reported that Mr. Eric Olson has been authorized as a Signing Authority for Driver Certification Program. He can now start the class room portion of his training. When Mr. Rajnauth from the Ministry of Transportation meets with him next month he will then be able to do the actual driving portion of the training. Fire Chief

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Mattas will be reporting this at the Area Fire Chief's meeting to be held on April 27, 2013.

Fire Chief Mattas reported that a new member has joined the Fire Department. The Clerk-Treasurer will prepare a resolution for the next meeting. He also reported that one member has resigned as a Fire Department member but will remain on the First Response Team.

The Ministry of Natural Resources Municipal Forest Fire Management Agreement Appendix Updates were briefly discussed.

Fire Chief Mattas reported that he would be available to attend the upcoming meeting called by Mayor Lucy Kloosterhuis from the Municipality of Oliver Paipoonge with regard to the Superior North EMS on Monday, March 4, 2013.

Fire Chief Mattas and Deputy Chief Hamilton were thanked for attending and left the meeting.

Bills to be paid were passed around the table. It was

2. Moved by J. Vezina  
Seconded by Bishop Racicot

**THAT THE FOLLOWING BILLS FOR JANUARY AND FEBRUARY 2013 BE PAID. THESE BILLS WILL BE INCLUDED ON THE FEBRUARY 2013 ROAD AND ADMINISTRATION VOUCHER.**

<b>CK#11378</b>	<b>J. LOAN – HONOURARIUM</b>	<b>\$110.00</b>
<b>CK#11379</b>	<b>HYDRO ONE</b>	<b>672.05</b>
<b>CK#11380</b>	<b>RECOOL CANADA INC.</b>	<b>372.90</b>
<b>CK#11381</b>	<b>STAPLES BUSINESS DEPOT</b>	<b>139.03</b>
<b>CK#11383</b>	<b>MINISTER OF FINANCE – REGISTRATION</b>	<b>300.00</b>
<b>CK#11384</b>	<b>CIBC VISA</b>	<b>2,610.00</b>
<b>CK#11385</b>	<b>KEVIN'S TIRE SERVICE</b>	<b>174.02</b>
<b>CK#11386</b>	<b>HYDRO ONE – STREET LIGHTING</b>	<b>70.35</b>
<b>CK#11387</b>	<b>LOCAL AUTHORITY SERVICES LTD</b>	<b>338.66</b>
<b>CK#11388</b>	<b>CANADA POST – CORNERSTONE MAILING</b>	<b>50.31</b>
<b>CK#11389</b>	<b>THUNDER BAY DISTRICT MUNICIPAL LEAGUE</b>	<b>475.00</b>
		<b>\$5,312.32</b>

Carried

Acting Mayor Loan left the room.

By-laws were reviewed as follows and it was

As Council approved the hiring of Laura Loan as the Dog Control Officer at the last Council meeting it was

3. Moved by Bishop Racicot  
Seconded by J. Vezina

**THAT BY-LAW NUMBER 2013-07 BEING A BY-LAW TO APPOINT A DOG CONTROL OFFICER BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

Acting Mayor Loan returned to the meeting.

Clerk-Treasurer Buob reported to Council that two of the bridges in the Township have weight restrictions posted. Only one of these bridges does have a by-law in place for these restrictions however a second bridge was included in this by-law and has since been replaced. It was agreed that each bridge should have it's own by-law and it was

4. Moved by J. Vezina  
Seconded by Bishop Racicot

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**THAT BY-LAW NUMBER 2013-08 BEING A BY-LAW TO PROVIDE FOR THE WEIGHT RESTRICTION ON THE BROOME ROAD BRIDGE BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

5. Moved by Bishop Racicot  
Seconded by J. Vezina

**THAT BY-LAW NUMBER 2013-09 BEING A BY-LAW TO PROVIDE FOR THE WEIGHT RESTRICTION ON THE SMITH ROAD BRIDGE BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

To finalize the Township's participation and funding in the Municipal Infrastructure Investment Initiative (MIII) Asset Management Program a contribution agreement must be entered into and it was

6. Moved by J. Vezina  
Seconded by Bishop Racicot

**THAT BY-LAW NUMBER 2013-10 BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS (OMAFRA) BE PASSED AND ENTERED IN THE BY-LAW BOOK.**

Carried

A pump test certificate was received from the Lakehead Rural Planning Board for approval by Council for Consent Application 1B/05/12. It was

7. Moved by Bishop Racicot  
Seconded by J. Vezina

**WHEREAS THE APPLICATION FOR CONSENT NUMBER 1B/05/12 FOR THE PROPERTY KNOW AS PT S ½ LOT 6, CON 3, 19 FLINT ROAD IN O'CONNOR TOWNSHIP, OWNED BY JOSEFINA BUOB, WAS CONDITIONALLY APPROVED ON MARCH 1, 2012 BY THE LAKEHEAD RURAL PLANNING BOARD,**

**AND WHEREAS ONE OF THE CONDITIONS OF APPROVAL WAS THAT THE RETAINED AND SEVERED LOT(S) CAN BE ADEQUATELY AND SAFELY SERVICED BY PRIVATE WATER SUPPLY AND PRIVATE SANITARY SEWAGE DISPOSAL SYSTEMS BE RECEIVED BY THE SECRETARY-TREASURER OF THE LAKEHEAD RURAL PLANNING BOARD,**

**AND WHEREAS A PUMP TEST CERTIFICATE FOR THE SUBJECT PROPERTY HAS BEEN PROVIDED BY FRASER WATER WELL DRILLING (1994) LTD. AND DOES INDICATE THAT THE WATER WELL ON THE SUBJECT PROPERTY WAS PUMP TESTED AT THE RATE OF FOUR (4) GALLONS PER MINUTE FOR ONE HOUR SUCCESSFULLY WITH AN ESTIMATED WELL RECOVERY @ .36 FT = 15' 9",**

**AND WHEREAS THE TOWNSHIP OF O'CONNOR'S OFFICIAL PLAN SECTION 2.3.2 (A) STATES THAT THE RETAINED AND SEVERED LOT(S) CAN BE ADEQUATELY AND SAFELY SERVICED BY PRIVATE WATER SUPPLY AND PRIVATE SANITARY SEWAGE DISPOSAL SYSTEM,**

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE TOWNSHIP OF O'CONNOR DOES HEREBY ACCEPT THAT THE SUPPLY OF WATER FOR THE SUBJECT PROPERTY DOES COMPLY WITH SECTION 2.3.2 (A) OF THE TOWNSHIP OF O'CONNOR'S OFFICIAL PLAN.**

Carried

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A resolution for endorsement from the Ontario Small Urban Municipalities with regard to the low water levels in Georgian Bay was filed.

Sample scenic photos from the Township of O'Connor were reviewed for a final decision on which photo will be hung in the Thunder Bay District Social Services Administration Board building. It was agreed to send a photo of Cedar Falls Conservation Authority.

Correspondence was read as follows:

- a) Northwestern Ontario Municipal Association – i) Requesting support to the EBR before February 25th. Council did support by resolution at the last meeting.
  - ii) Media Release – Public Support Needed to ensure Forestry Jobs
  - iii) Memorandum – Second call for Nominations for Offices of President & Executive Vice President. No nominations will be submitted.
  - iv) E-mail regarding Forestry Support Reminder – ESA regulations
- b) Association of Municipalities of Ontario (AMO) – i) AMO Calls for a More Efficient, Accountable and Transparent Interest Arbitration System
  - ii) AMO Watch File – February 14, 2013
  - iii) AMO Watch File – February 21, 2013
  - iv) AMO Breaking News: Premier Wynne and New Ontario Cabinet sworn in
  - v) AMO Breaking News: Speech from the Throne Emphasizes Action on Economic Growth, Infrastructure, Employment and Arbitration
  - vi) AMO Breaking News: Infrastructure Investments Needed
- c) Municipal Finance Officers' Association – "eBulletin" – Throne Speech Delivered February 19, 2013
- d) Combined ROMA/OGRA Conference – Heads Up Alert
- e) Ministry of Community Safety and Correctional Services – A congratulation letter for the Township of O'Connor meeting all required program elements.
- f) Ministry of Community and Social Services – The Accessibility Directorate of Ontario – On the Move.

The balance of correspondence was passed around the table.

Under Old Business, Council discussed

- a) The Community Infrastructure Improvement Fund Project – Community Centre renovations were discussed. The Statement of Work and project description was read. Prior to the meeting Council went into the community centre and again looked at the current setup and took some measurements. It was agreed that the priority of the project is the new stove, exhaust hood, fire suppression and make up air system. The Clerk-Treasurer was asked to request pricing for the stove first to get exact measurements for the next step. It was also agreed that the painting would be the second priority and a request for quotes will be drafted and a site visit set up. The appliance, cupboards, etc. portion of the funding will be looked at once all other expenses have been determined. The O'Connor Community Club and Fire Department Auxiliary have held some fundraising events for this project.
- b) O'Connor Day planning meeting draft notice was reviewed. Amendments were made and the notice will be placed in the next issue of the Cornerstone, as well posters will be hung up around the surrounding communities.
- c) Information with regard to Lakehead Rural Planning Board insurance for members on the board was discussed. The Clerk-Treasurer spoke with our current insurance broker and he stated that the board should have its own Directors and Officers Policy in this situation. Council agreed that they would support this decision.
- d) Mill Capital Program update - Broome Road Bridge replacement. The Clerk-Treasurer reported that a Request for Proposal (RFP) has been sent out for a pre-design report and assistance with the application for funding. A site visit was held on February 20, 2013 with five Engineering/Consulting firms attending. RFP's will be opened on March 6, 2013 at 3:30 p.m. to allow staff to review them prior to the Council meeting March 11, 2013 where Council will make the decision on who will be awarded the work.
- e) Asset Management Plan – Request for Proposal (RFP) was discussed. Copies of the Municipality of Neebing and the Township of Gillies RFP's recently sent out were reviewed. Council will review these copies and the Township will draft their own RFP specific to our Township's needs. It was agreed that they will be sent out sometime in April.

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Under New Business, Council discussed

- a) Thunder Bay District Municipal League – 96th Annual Meeting and Conference March 1 & 2, 2013 in Thunder Bay – Agenda and Registration was reviewed and it was

8. Moved by J. Vezina  
Seconded by Bishop Racicot

**THAT THE FOLLOWING PERSON/S ATTEND THE THUNDER BAY DISTRICT MUNICIPAL LEAGUE TO BE HELD ON MARCH 1 & 2, 2013 IN THUNDER BAY.**

**REGISTRATION: \$75.00**

**MAYOR NELSON  
COUNCILLOR LOAN, RACICOT, VEZINA  
CLERK-TREASURER BUOB**

Carried

- ii) Request for donation was discussed and it was

9. Moved by Bishop Racicot  
Seconded by J. Vezina

**THAT THE TOWNSHIP OF O'CONNOR PROVIDE A DONATION OF AN O'CONNOR SWEATSHIRT AND ONE HISTORY BOOK TO THE THUNDER BAY DISTRICT MUNICIPAL LEAGUE FOR THEIR ANNUAL MEETING AND CONFERENCE TO BE HELD MARCH 1 & 2, 2013.**

Carried

The sweatshirt will be purchased from the O'Connor Community Club.

- b) Mayor Lucy Kloosterhuis, Municipality of Oliver Paipoonge emails with regard to a meeting with Norm Gale, EMS was discussed and it was

10. Moved by J. Vezina  
Seconded by Bishop Racicot

**THAT THE FOLLOWING PERSON/S ATTEND THE AREA ONE SPECIAL MEETING WITH REGARD TO EMS STRATEGY STUDY TO BE HELD ON MARCH 4, 2013 IN OLIVER PAIPOONGE.**

**MAYOR NELSON OR ALTERNATE  
CLERK-TREASURER BUOB  
FIRE CHIEF MATTAS**

Carried

- c) Lakehead Region Conservation Authority – 2013 draft Budget and Levies, revised Expenditure and Revenues and update on authority was read. Councillor Vezina, a Board member, also provided additional information with regard to the decisions made. There is an increase of \$243.64 over the Township of O'Connor's 2012 levy.  
d) Ministry of Natural Resources – Municipal Forest Fire Management Agreement – Appendix Updates. These documents will be added to the current agreement.

Councillor Racicot left the room.

- e) Municipal Financial 101 – to be held in Thunder Bay on April 24 & 25, 2013. It was agreed that no one will attend.

Councillor Racicot returned to the meeting.

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Under further new business, Council discussed

The possibility of putting in a water hydrant in the Strom Road area for the Fire Department. Mr. Johnson, Leadhand, will be asked if the Sitch Road hydrant could be salvaged.

Councillor Vezina reported that as a member of the Energy Task Force he will be flying to Toronto to meet with the Ontario Power Authority(OPA), Independent Electricity System Operator (IESO) and the Minister of Energy on Thursday, February 28, 2013. A presentation on this meeting will be held at the Thunder Bay District Municipal League meeting to be held March 1st.

Council also discussed the attendance at the upcoming Thunder Bay Veterinary Services Committee meeting. At the February 11, 2013 Council meeting a resolution was passed having Councillor Loan attend, however as Councillor Garbutt will not be available to attend the upcoming Thunder Bay District Municipal League Board meeting also on February 28, 2013 and Councillor Loan is the alternate it was agreed that Councillor Loan attend this meeting instead and Councillor Racicot will attend the Thunder Bay Veterinary Services Committee meeting.

Councillor Loan reported that with his new job he will not be able to attend several of the upcoming meetings. Council agreed to pass a resolution authorizing his absence at the next meeting.

Issues brought forward or letters received after agenda was mailed were discussed as follows:

- a) Municipality of Greenstone – invitation to Grow Greenstone Expo March 25th and 26th, 2013 in Thunder Bay.
- b) Ontario Provincial Police (OPP) – Quarterly Report Oct – Dec, 2012. The OPP attended 16 calls in the Township of O'Connor in this time period with a total of 74 reported for the year 2012. Councillor Racicot attended the last Community Policing meeting as Councillor Loan was unable to attend. He was the only one who attended and no new date has been set for the next meeting.

11. Moved by J. Vezina  
Seconded by Bishop Racicot

**THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON MONDAY, MARCH 11, 2013 AT 7:00 P.M.**

**TIME BEING: 9:50 P.M.**

Carried

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Mayor

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Clerk-Treasurer