

TOWNSHIP OF O'CONNOR – MINUTES – DECEMBER 17, 2012

Minutes of the meeting held on Monday, December 17, 2012 at 7 p.m. in the Council chambers.

Present: Mayor Nelson
Councillors: Loan, Racicot, Vezina
Clerk-Treasurer Buob

Visitors: Fire Chief Henry Mattas

Absent: Councillor Garbutt

Mayor Nelson called the meeting to order at 7:03 p.m..

Disclosure of pecuniary interest and general nature thereof: none

1. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, DECEMBER 3, 2012 BE ACCEPTED AS PRINTED.

Carried

Fire Chief Mattas was welcomed to the table. The Fire Department report was read. There have been no calls since the last report. Fire Chief Mattas has attended 4 meetings in that time. The Fire Department will try to get the rink flooded if the weather cooperates. Fire Chief Mattas asked that if there is any money left in the Fire Department budget at year end if it could be put into reserves for future projects. Fire Chief Mattas reported that an invoice has been submitted to the Ministry of Transportation for the Fire Department's assistance in the accident on Highway 588 and Blaikie Road last month.

The Meeting held at the Conmee Community Centre on December 4, 2012 with regard to the proposed Director of Emergency Services position for the Townships of Conmee, Gillies and O'Connor were discussed. Fire Chief Mattas thought it was a very good meeting. All of his questions were answered in the presentation. He was disappointed with the turnout of firefighters from all departments. The idea of an administrative Clerk for the Fire Chief, which is being used in the Township of Ignace was also an idea which was brought forward at the meeting. Council would like this position looked into further as well. Council asked Fire Chief Mattas if he has spoken with any of his members who were in attendance or any who were not about this. Fire Chief Mattas noted that two members who were not at the Conmee meeting were at the last Fire Department meeting and were provided a copy of the presentation but there has been no comment from anyone at this time. The idea of Automatic Aid with the three communities was briefly discussed. Fire Chief Mattas does not see a need for it at this time. If he did not have any members responding he would call Mutual Aid from the Municipality closest to the call. It was agreed that further discussion with regard to this position will be put on hold until the Ontario Fire Marshal's office completes the review of each municipality's Fire Department.

An email from Mayor Kloosterhuis inviting the surrounding Municipalities to participate in a Public Information Officers Training hosted by the Municipality of Oliver Paipoonge on January 10, 2013 was discussed. Fire Chief Mattas spoke to Mr. John Coupland from Emergency Measures Organization about this training. He clarified that this would not replace a Table Top Exercise required by each municipality as noted in the email. It could be considered the emergency training which is also required. Council and Fire Chief Mattas agreed not to participate in this training and will continue as usual with a combined session in our Township.

An email from Mr. Roger Lord, Field Officer with Emergency Management Ontario, offering information on training courses they have available and would like to provide to those members in the Amethyst Sector who might be interested. Fire Chief Mattas will forward this information to Deputy Fire Chief Hamilton to see if any of these courses might be of interest to him.

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A letter from the Ontario Fire Marshal, Ted Wieclawek, with regard to Enhancing Fire Safety Education and Prevention in Your Community was read. They currently have a 12 Days of Holiday Fire Safety campaign and they are asking each municipality to support it. The Township of O'Connor's website has this information on the home page.

Fire Chief Mattas reported that he will be out the area from December 18 to 26, 2012.

Council thanked Fire Chief Mattas for attending.

Bills to be paid were passed around the table and it was

2. Moved by Bishop Racicot
Seconded by B. J. Loan

THAT THE FOLLOWING BILLS FOR DECEMBER 2012 BE PAID – THESE BILLS WILL BE INCLUDED ON THE DECEMBER 2012 ROAD AND ADMINISTRATION VOUCHER.

CK#11246 OMERS (PENSION PLAN BALANCE NOV)	\$1,344.74
CK#11247 LAKEHEAD DISTRICT SCHOOL BOARD	20,748.89
CK#11248 THUNDER BAY CATHOLIC DIST SCHOOL BD	2,265.39
CK#11249 CSDC DES AURORES BOREALES	133.31
CK#11250 THUNDER BAY DISTRICT HEALTH UNIT	1,176.00
CK#11251 THUNDER BAY DSSAB	6,703.00
CK#11252 BEHAVIORAL SCIENCES CENTRE	52.50
CK#11253 K. JOHNSON (MEDICAL/DENTAL/SAFETY)	263.00
CK#11254 H. MATTAS (DEC HONOURARIUM/MILEAGE)	2,671.24
CK#11257 WILSON'S BUSINESS SOLUTIONS	187.33
CK#11258 RECOOL CANADA INC.	339.00
CK#11259 GENIVAR (BRIDGE STUDY)	3,356.10
CK#11260 FORT GARRY INDUSTRIES	77.86
CK#11261 LOCAL AUTHORITY SERVICES LTD.	2,926.93
CK#11262 HACQUOIL CONSTRUCTION LTD.	1,446.99
CK#11263 STONE COMPANY LTD.	398.33
CK#11264 R. NELSON (HONOURARIUM)	135.00
CK#11265 G. GARBUTT (HONOURARIUM)	77.00
CK#11266 J. LOAN (HONOURARIUM)	349.00
CK#11267 B. RACICOT (HONOURARIUM)	330.00
CK#11268 J. VEZINA (HONOURARIUM)	477.00
CK#11269 OLIVER PAIPOONGE LIBRARY BOARD	1,220.00
CK#11270 THUNDER BAY AREA ZONE ONE MUTUAL AID	247.00
CK#11271 HYDRO ONE	634.14
CK#11272 TBAYTEL (TELEPHONE)	377.55
CK#11273 CENTRAL CANADA FUELS	29.54
CK#11274 TOROMONT CAT	808.29
	<u>808.29</u>
	\$48,775.13

Carried

The Revenue and Expenditures to November 30, 2012 along with the 2012 projected year end numbers were reviewed. The Clerk-Treasurer explained some of the variances and noted that there are still other yearend adjustments to be made.

A resolution for endorsement from the Northwestern Ontario Municipal Association (NOMA) regarding Regional Decision Making was read and it was

3. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE RESOLUTION FROM NOMA EXPRESSING ITS SUPPORT FOR INCREASED REGIONAL DECISION MAKING FOR NORTHERN ONTARIO ON ISSUES CURRENTLY UNDER PROVINCIAL JURISDICTION, INCLUDING NATURAL RESOURCES, ENERGY, INFRASTRUCTURE AND LAND USE PLANNING BE ENDORSED.

Carried

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A Media Release from NOMA on this matter was also read.

Mayor Nelson reported on his meetings with the Liberal leader candidates as well as his attendance at the Leaders debate recently held in Thunder Bay.

Correspondence were read as follows:

- a) Minister of Finance – Ontario Municipal Partnership Fund (OMPF) 2013 Allocation Notice and Transition -Year Workbook for the Township of O'Connor.
- b) Thunder Bay District Health Unit (TBDHU) – regarding the Notice of Public Health Levy 2013. The Township of O'Connor's levy will increase by \$64.00 over the 2012 Levy.
- c) Municipal Property Assessment Corporation (MPAC) – Update from MPAC dated December 4, 2012.
- d) Association of Municipalities of Ontario (AMO)
 - i) Watch File – December 6, 2012
 - ii) Ministry of the Attorney General – regarding changes to the list of municipal officials authorized to take affidavits.
 - iii) Watch File – December 13, 2012
 - iv) Provincial Auditor's 2012 Report – Key Municipal Interest in OPP Recommendations.
 - v) AMO Breaking News – Ontario Distribution Sector Review Panel Releases Report.
- e) Mosey & Mosey – regarding Employee Group Benefits Plan Renewal Projection. The 2013 rates combined are expected to be reduced by 7.0%. It was also noted that in the Federal Budget released in March 2012, employer-paid premiums for Accidental Death or Dismemberment and Critical Illness insurance plans will be taxable benefits to employees beginning January 1, 2013. Council have asked the Clerk-Treasurer to look into whether or not Council would be eligible for benefits through Mosey & Mosey and how much it would cost. It has been confirmed that they would be eligible but the costs have not yet be determined.
- f) Municipal Finance Officers' Association of Ontario – "eBulletin" – Potential Changes to the Public Sector Conceptual Framework.
- g) Ministry of Natural Resources – regarding the Decommissioning of the Camp 43 dam on the Black Sturgeon River and construction of a multipurpose sea lamprey barrier at Eskwanonwatin Lake – Initial Public Notice.

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed

- a) Removal of scrap metal at the Disposal Site. Clerk-Treasurer Buob reported that Mr. George Decorte came into the office last week to let us know that he is now available and he will be picking up the scrap metal at the disposal site again. Council would like the Clerk-Treasurer to continue to look into getting a bin for these materials and bring this item back at budget time.

Under New Business, Council discussed

- a) Asset Management Plan – Emails from the Township of Gillies and Conmee with regard to sharing resources to prepare an Asset Management Plan were read. The Township of Conmee has decided to go on their own for this project. Council discussed the upcoming project and would like the Clerk-Treasurer to look into this further to see what exactly is required to have a plan completed. The Township of O'Connor does have an inventory of assets with estimated values but what additional information will be required to be collected. Will engineering studies or consultants be required to do more studies on the Township's Assets as a part of the plan. Who will be qualified to develop the plan? The Clerk-Treasurer will also speak to the Township of Gillies about this.
- b) Trillium Tire and CSP Recycling Solutions – Service Presentation for Municipalities. The Clerk-Treasurer informed Council that she has spoken with the Township of Gillies on this matter and they are currently working with Pack Pro for their tire program and it is working well. Council would like the Clerk-Treasurer to contact Pack Pro to get more information on their program.

Under Further New Business Council discussed an upcoming Basic Certification Health & Safety Program coming to Thunder Bay in February. Council would like the staff to discuss this to decide which person should attend. It will be brought back to the next meeting for approval.

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Revenue from Ontario Lottery and Gaming was discussed. Council have a concern with the City in which the casino is actually located getting the percentage of the revenue and feel that it should be distributed amongst all municipalities in the area as the patrons come from all around. Mayor Nelson confirmed that this matter has actually been discussed at the Association of Municipalities on Ontario (AMO) level as well and is being looked into.

Councillor Racicot also provided Council with some photos of used kitchen equipment he has found in the City of Thunder Bay which could possibly be used in the kitchen renovations. Council have asked Councillor Racicot to get more information on some of the equipment.

Issues brought forward or letters received after agenda was mailed

- a) Minister of FedNor, Tony Clement – Industry Canada letter regarding the Community Infrastructure Improvement Fund (CIIF) which the Township has been granted for renovations & upgrades to the Community Centre. This funding will be in addition to the Ontario Trillium Funding also announced for this project. The kitchen renovations were discussed and the possibility of enlarging the kitchen area on the main floor of the Community Centre and the additional of an commercial dishwasher was suggested. This will be looked into further in the new year.
- b) Minister of Transport, Infrastructure and Communities – regarding Long-term plan for public infrastructure. No comment will be made on the long-term plan at this time.

4. Moved by B. J. Loan
Seconded by Bishop Racicot

BE IT RESOLVED THAT THE NEXT PORTION OF THE MEETING BE CLOSED TO THE PUBLIC IN ORDER TO DISCUSS LABOUR RELATIONS OR EMPLOYEE NEFOTIATIONS; PURSUANT TO SUBSECTION 239(2)(D) OF THE MUNICIPAL ACT, 2001.

TIME BEING: 8:55 P.M.

Carried

Labour relations with regard to the requirement of employees working on an oncall or standby basis during the winter months was discussed.

5. Moved by Bishop Racicot
Seconded by J. Vezina

TIME BEING: 9:47 P.M.

THAT WE NOW MOVE TO OPEN MEETING.

Carried

Council would like an advertisement in the January Cornerstone newsletter looking for seasonal casual oncall employees with experience for winter road maintenance. Council would like Mr. Johnson to pick a date that he would like the applications in for and to review the applications and choose whoever he sees fit to have on an oncall list. Council would like him to bring in those chosen and qualified to train as needed.

6. Moved by B. J. Loan
Seconded by Bishop Racicot

THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD ON MONDAY, JANUARY 14, 2013 AT 7:00 P.M.

TIME BEING: 9:50 P.M.

Carried

Mayor

Clerk-Treasurer