

TOWNSHIP OF O'CONNOR – MINUTES – DECEMBER 1, 2014

Minutes of the meeting held on Monday, December 1, 2014 at 8 p.m. in the Council chambers.

Present: Mayor Nelson
Councillors: Foekens, Loan, Racicot, Vezina
Clerk-Treasurer Buob

Visitors: Leadhand Kelly Johnson
Deputy Clerk-Treasurer Racicot

Mayor Nelson called the meeting to order at 8:03 p.m.

Each Councillor welcomed Councillor Kevin Foekens and provided advice and information regarding the position on Council.

Disclosure of pecuniary interest and general nature thereof: Councillor Foekens declared an interest in item 7b) as he is the owner of the business.

1. Moved by K. Foekens
Seconded by Bishop Racicot

THAT THE MINUTES FROM THE COUNCIL MEETING HELD ON MONDAY, NOVEMBER 24, 2014 BE ACCEPTED AS PRINTED.

Carried

Mayor Nelson asked the visitors if they wished to address Council on any personal matters and they replied no.

Mr. Johnson, Leadhand was welcomed to the table. The monthly report was read. Roadwork in general was discussed. Mr. Johnson reported that the road department has not had to plow any snow yet this season. They are hauling sand and have done some sanding of the roads. They will be putting the wing on the grader this week.

The Ontario Community Infrastructure Fund – Formula-Based Funding project for 2015 was discussed. The Township will receive \$25,000 from this fund and the proposed project information must be submitted by December 31, 2014. The different project options were discussed and it was agreed that the funding would be used on the two culvert replacement projects on Luckens Road and Whittaker Road, originally scheduled for 2016 in the 5 year road plan. The Leadhand and the Clerk-Treasurer will submit the required information to the Ministry.

The Ontario Good Roads Association Conference to be held on February 22 to 25, 2014 was discussed. It was

2. Moved by J. Vezina
Seconded by B. J. Loan

THAT THE FOLLOWING PERSON/S ATTEND THE ONTARIO GOOD ROADS ASSOCIATION CONFERENCE TO BE HELD ON FEBRUARY 22 TO 25, 2015 IN TORONTO.

REGISTRATION: \$555.00

LEADHAND KELLY JOHNSON

Carried

If Councillor Vezina is appointed to the Board he will also attend and Mayor Nelson may attend as Past-President of the Northwestern Ontario Municipal Association (NOMA).

Mr. Johnson was thanked for attending and he left the meeting.

The Administration and Roads Vouchers and the bills to be paid were passed around the table and it was

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- 3. Moved by Bishop Racicot
Seconded by K. Foekens

THAT THE ADMINISTRATION AND ROADS VOUCHER FOR NOVEMBER 30, 2014 TOTTALLING \$70,278.60 BE APPROVED AND PAID.

Carried

- 4. Moved by B. J. Loan
Seconded by J. Vezina

THAT THE ROADS VOUCHER FOR KEVIN'S TIRE SERVICE FOR NOVEMBER 2014 TOTTALLING \$1,991.93 BE APPROVED AND PAID.

Carried

- 5. Moved by K. Foekens
Seconded by J. Vezina

THAT THE FOLLOWING BILLS FOR DECEMBER 2014 BE PAID. THESE BILLS WILL BE INCLUDED ON THE DECEMBER 2014 ROAD AND ADMINISTRATION VOUCHER.

| | | |
|-----------------|---|---------------------------|
| CK#12653 | MUN. OF OLIVER PAIPOONGE LIBRARY BOARD | \$1,220.00 |
| CK#12654 | BAY CITY CONTRACTORS (10% HOLDBACK) | <u>\$21,488.59</u> |
| | | <u>\$22,708.59</u> |

Carried

Due to the meeting being so early in the month the statement of revenue and expenditure were not available.

By-laws and policies were reviewed and discussed as follows:

- a) Review By-law Number 2002-15 to continue the deemed one-third expense allowance portion of the remuneration for the members of Council. It was

- 6. Moved by Bishop Racicot
Seconded by B. J. Loan

WHEREAS THE MUNICIPAL ACT, 2001, 283 (7) REQUIRES COUNCIL TO REVIEW A BY-LAW UNDER SUBSECTION (5) AT A PUBLIC MEETING AT LEAST ONCE DURING THE FOUR-YEAR PERIOD.

THEREFORE LET IT BE KNOWN THAT BY-LAW NUMBER 2002-15 BEING A BY-LAW TO CONTINUE THE DEEMED ONE-THIRD EXPENSE ALLOWANCE PORTION OF THE REMUNERATION OF THE MEMBERS OF COUNCIL HAS BEEN REVIEWED. COUNCIL AGREE THAT THIS BY-LAW WILL REMAIN IN EFFECT.

Carried

- b) By-law Number 2014-21 – Being a by-law authorizing the execution of an agreement with Thompson Accessibility Solutions Inc. It was

- 7. Moved by Bishop Racicot
Seconded by K. Foekens

THAT BY-LAW NUMBER 2014-21 BEING A BY-LAW AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT WITH THOMPSON ACCESSIBILITY SOLUTIONS INC. FOR MAINTENANCE AND INSPECTIONS OF THE GENESIS VERTICAL PLATFORM LIFT LOCATED IN THE O'CONNOR COMMUNITY CENTRE BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

- c) The Safety Mission Statement for the Township of O'Connor was reviewed and it was

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8. Moved by B. J. Loan
Seconded by K. Foekens

THAT THE TOWNSHIP OF O'CONNOR SAFETY MISSION STATEMENT BE ENDORSED.

Carried

- d) By-law Number 2007-20 – being a By-law to adopt a policy for Accountability and Transparency for the Township of O'Connor was reviewed. Currently Bill 8, if passed by the legislature, may require changes to be made to the policy with regard to how a complaint is filed. The Clerk-Treasurer will continue to follow this matter.

A resolution for endorsement was read from the Municipality of McDougall regarding the Ontario Provincial Police (OPP) funding model and it was

9. Moved by J. Vezina
Seconded by B. J. Loan

THAT THE RESOLUTION FROM THE MUNICIPALITY OF MCDOUGALL REITERATING ITS OBJECTION TO THE NEW OPP BILLING MODEL AND CALLING ON THE PREMIER OF ONTARIO, THE HONOURABLE KATHLEEN WYNNE TO CHANGE THE BILLING FORMULA TO 40% BASE COSTS AND 60% PER CALL COSTS AND TO AMEND THE POLICE SERVICES ACT TO ALLOW A NON-CONTIGUOUS POLICE FORCE TO SERVICE OTHER COMMUNITIES BE ENDORSED.

Carried

A letter was read from The District of Thunder Bay Social Services Administration Board with regard to the appointment of the 2015 Board Members to the Board. As per the rotation of the Area 1 representatives it is the Township of Gillies turn to make an appointment to the board.

Correspondence were read as follows:

- a) Report from Deputy Clerk-Treasurer Racicot regarding the Occupation Health & Safety – Basic Certification – Part One training she has recently taken. As Ms. Racicot was in attendance at the meeting Council asked her to also do a verbal report on the training. She confirmed to Council that no Joint Health & Safety Committee is required due to the number of staff in each department, however if the Fire Department were ever to reach twenty members or more one will be required. She also noted that a Health & Safety representative is also not required for the road department, disposal site or the administration department but she recommended that we continue having someone in this position. The Road Department do currently meet monthly with Mr. Chessell, the Township Health & Safety representative. The Fire Department is required to have one and this person must be appointed by the members not Council. Ms. Racicot also reported that she is at this time not Joint Health & Safety Basic Certified as she would still have to take part 2, job specific, to get her full certification. The staff will continue to ensure that each department is meeting all the requirements of Health & Safety. Council accepted Ms. Racicot's report and thanked her for make the oral presentation.
- b) Northwestern Ontario Municipal Association (NOMA) – News Update Fall 2014
- c) Association of Municipalities of Ontario (AMO) – i) Watch File November 27, 2014
ii) Update on Bill 8, Accountability and Transparency Measures
iii) Blue Box Arbitration Decision – Analysis and Next Steps. Additional monies will be paid out to municipalities and First Nations who operate Blue Box programs in 2014.
iv) AMO Report to Member Municipalities Highlights of the November 2014 Board Meeting

The balance of the correspondence was passed around the table.

Under Old Business, Council discussed

- a) Ontario Good Roads Association (OGRA) – Nomination of Councillor Vezina to the Board. Councillor Vezina reported back to Council on the responsibilities and the costs associated with becoming a Board member. The Board would cover all travel and boarding expenses and the Township would be responsible for the per diem for attending the meetings. There would be seven meetings a year with two of them

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being a part of the conference. A resume and an application signed by two OGRA members must be submitted by December 19th. The deadline for submissions has been extended to allow new Council members the opportunity to be nominated. Council did endorse Councillor Vezina putting his nomination forward at the November 24, 2014 meeting and continue to support his position.

- b) Minister Responsible for Seniors Affairs – letter regarding the launch of the Age-Friendly Community Planning Guide.
- c) Bill Mauro – letter regarding Aged Friendly Community Planning Grant Program.
- d) Age-Friendly Community Planning Grant – 2014-15 Program Guidelines.

Council would like more time to review this information and would like it brought back to the January 12, 2015 Council meeting after Council have more time to look into it.

- e) AMCTO Corporate Training update from November 24, 2014 meeting. Council at their last meeting requested the location and costs of this training. AMCTO is willing to bring this training to the municipalities between November 2014 and February 2015 that is why no location and costing was included in the notice. Council are not interested in initiating the training at this time.
- f) Thunder Bay District Municipal League Foundations for Municipal Members – due to the good response to this training opportunity and the size of the room available this training is currently sold out. Council was made aware that not everyone was registered due to the sellout. Council would like the Clerk-Treasurer to contact Ms. Heather Brown from the Ministry of Municipal Affairs and Housing to see if they can still attend even though the electronic registration does not allow it or to see if the room can be changed.

Under New Business, Council discussed

- a) Improving Community Transportation for Seniors, Persons Living with Disabilities Program. The Norwest Community Health have brought this information forward for Council as they feel that it would be a beneficial program for our community. Council will review this information along with the Aged-Friendly Community Planning Grant to see if they could work together in anyway and it will be brought back to the January 12, 2015 meeting. The deadline for submissions is January 30, 2015.
- b) Thunder Bay District Municipal League – Fall Conference request for prizes was discussed and it was

- 10. Moved by B. J. Loan
Seconded by K. Foekens

THAT THE TOWNSHIP OF O'CONNOR DONATE 1 HISTORY BOOK AND 1 SMOKE DETECTOR/CO2 ALARM TO THE THUNDER BAY DISTRICT MUNICIPAL LEAGUE CONFERENCE.

Carried

Councillor Vezina will also make a donation from his employer.

- c) The bank signing authority for the Township of O'Connor banking purposes was discussed. It was

- 11. Moved by K. Foekens
Seconded by Bishop Racicot

BE IT RESOLVED THAT THE TOWNSHIP OF O'CONNOR'S AUTHORIZED SIGNING OFFICERS FOR BANKING PURPOSES BE: MAYOR RON NELSON OR COUNCILLOR LOAN OR COUNCILLOR VEZINA OR COUNCILLOR FOEKENS AND CLERK-TREASURER BUOB OR DEPUTY CLERK-TREASURER RACICOT.

Carried

Under further new business, Council discussed the Ontario Provincial Police services and a recent issue with regard to traffic control on one of the Township roads after a vehicle rollover. Councillor Loan will contact Staff Sergeant Graham to discuss their services with regard to traffic control.

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Issues brought forward or letters received after agenda was mailed.

- a) Mr. Jesse Niemi, Disposal Site Caretaker – submitted a letter of resignation effective December 31, 2014. As Mr. Scott Holomego is Mr. Niemi's current replacement when he is not available to work and he is willing to replace him, Council agreed that Mr. Holomego will be becoming the new disposal site caretaker and an advertisement will go in the January Cornerstone looking for someone to fill in for Mr. Holomego when he is unavailable. It was

12. Moved by J. Vezina
Seconded by B. J. Loan

THAT COUNCIL ACCEPT MR. JESSE NIEMI'S RESIGNATION AS DISPOSAL SITE CARETAKER EFFECTIVE DECEMBER 31, 2014.

Carried

13. Moved by Bishop Racicot
Seconded by K. Foekens

THAT SCOTT HOLOMEGO REPLACE JESSE NIEMI AS DISPOSAL SITE CARETAKER AS OF JANUARY 1, 2015.

Carried

- b) Ministry of Transportation letter regarding the Driver Training Program and the cancellation of the Recognized Authority status with the O'Connor Fire Department and the Signing Authority status for Eric J. Olson was read. Due to the lack of participation in the program from all fire departments it has been cancelled.
c) Rural Cupboard Food Bank – November 18, 2014 draft minutes were read.

For information purposes a building permit was approved for a shed.

14. Moved by K. Foekens
Seconded by Bishop Racicot

THAT THE MEETING ADJOURN TO THE REGULAR COUNCIL MEETING TO BE HELD ON MONDAY, DECEMBER 15, 2014 AT 7:00 P.M.

TIME BEING: 10:21 P.M.

Carried

Mayor

Clerk-Treasurer