

## TOWNSHIP OF O'CONNOR - NOTES – DECEMBER 6, 2010

An inaugural meeting was held with Council elect on Monday, December 6, 2010 at 7 p.m. in the municipal building.

Present: Mayor Nelson  
Councillors: Garbutt, Racicot, Vezina  
Councillor elect: Loan  
Clerk-Treasurer Buob

Clerk-Treasurer Buob welcomed the new Council and congratulated them on their successful election.

The reading aloud and the signing of the Declaration of Office was taken by the new Council.

The distributions of the following items were presented to the whole of the Council: updated list of Council and staff phone numbers, an updated list of municipal acronyms, a current copy of the Township of O'Connor's policy book, including a copy of Schedule B to By-law #2000-09 with regard to the POA Policy for Conflict of Interest pursuant to the Transfer of the POA in accordance with the Memorandum of Understanding.

Councillor Loan was presented with copies of the Township's Procedural By-law Number 2002-22 as amended, Official Plan – January 2002 Office Consolidation, Zoning By-law Number 95-19, a copy of the Union Agreement for the term August 1, 2008 to July 31, 2012, Township of O'Connor Emergency Plan, a Township of O'Connor map showing all road names and the 5 year road plan. Each document was reviewed and discussed. Councillor Loan was also given a copy of the Municipal Act, 2001 – 2003 edition, Cuff's Guide for Municipal Leaders and the Sunshine Law Handbook. A copy of Robert's Rules of Order will be ordered and provided at a later date.

The signing authority for the Township banking was discussed. Mayor Nelson or Councillor Garbutt and Clerk-Treasurer Buob or Deputy Clerk-Treasurer Racicot will remain the same. It was decided to continue with a third member of Council and change the signing authority from Councillor Nygard to Councillor Loan. A motion will be passed at the regular meeting of Council authorizing the change.

The Procedural By-law was reviewed. It was decided that there would be no changes to the Procedural By-law at this time. The meetings will continue to be held on the second and fourth Monday of the month at 7 p.m. except for the months of July and August, when there will only be one on the second Monday and December when they will be held on the first and third due to the Christmas season. The Acting Head of Council will continue on the alphabetical rotation if the Mayor is absent.

The appointments of Council to the various boards and committees was discussed for the 2011 to 2014 term and will be passed at the December 20, 2010 meeting. An advertisement will go into the January Cornerstone for the two positions on the Committee of Adjustments.

1. Moved by Bishop Racicot  
Seconded by B. J. Loan

**THAT THE INAUGURAL MEETING OF COUNCIL ADJOURN TO THE  
REGULAR COUNCIL MEETING TO BE HELD ON MONDAY, DECEMBER 6,  
2010 AT 8:00 P.M.**

**TIME BEING: 8:17 P.M.**

Carried

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Mayor

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Clerk-Treasurer