

TOWNSHIP OF O'CONNOR - MINUTES – APRIL 26, 2010

Minutes of the meeting held on April 26, 2010 at 7 p.m. in the municipal building.

Present: Mayor Nelson
Councillors: Nygard, Racicot, Vezina
Clerk-Treasurer Buob

Visitors: Fire Chief Henry Mattas
Becky Davis – Dog Control Officer
Kevin Vanderzwaag and Sean Miller arrived at 7:45 p.m.
Jeremiah Gammond arrived at 8:10 p.m.
Alan Jones arrived at 8:15 p.m.

Mayor Nelson called the meeting to order at 7:15 p.m..

Disclosure of pecuniary interest and general nature thereof: Councillor Racicot declared an interest in items 16b) and 16g)i) & g)ii) as his spouse is an employee of the Township.

1. Moved by Bishop Racicot
Seconded by J. Vezina

THAT THE MINUTES OF THE BUDGET MEETING AND COUNCIL MEETING HELD ON MONDAY, APRIL 12, 2010 BE ACCEPTED AS PRINTED.

Carried

2. Moved by Bishop Racicot
Seconded by Lee Ann Nygard

THAT COUNCILLOR GARBUTT BE MARKED ABSENT FOR PERSONAL REASONS.

Carried

Fire Chief Mattas was welcomed to the table. The Fire Department report was read. There were three First Response calls and one Fire call noted in the report. There has also been one new Fire call and one new First Response call since the report was written on April 22, 2010. Fire Chief Mattas reported on the large fire that broke out on Friday, April 23, 2010 around 3:30 p.m. in the Township. The Township had eight members from the Fire Department in attendance as well as three Ministry of Natural Resources fire crews, along with the one water bomber, the helicopter and the bird dog. Fire Chief Mattas also deputized Paul Corrigan and Fedele Bertoni to help with the fire. The fire did burn across the field and did get into the trees. There were several rotten poplars in the area, which were causing problems. The neighbouring properties were the concern and the O'Connor team was on site in case the fire did reach them. A fire department member did do an inspection of the scene Saturday morning and the Ministry crew also returned on Saturday and found three hot spots in the afternoon. The Fire Chief as well as the Ministry staff interviewed the property owners in the area. It is believed to have started accidentally in the dry grass. Both crews worked well together and everyone was very cooperative. Council asked Fire Chief Mattas who called the Ministry in for assistance. Fire Chief Mattas noted that the Bird Dog had spotted the fire and called in the water bombers. The Township did not call them.

The same day a mutual aid call to the Township of Conmee came in and once the O'Connor fire was under control the team did attend with the tanker.

Fire Chief Mattas reported that two new members joined the Fire Department last week with the possibility of one more tonight. Fire Chief Mattas would like to wait until the next meeting before passing a resolution to enlist these members to ensure that they are returning.

Acting Fire Chief Styles had requested a key to the Community Centre so that when the department or the First Response team are holding training sessions they would have one available and also if there ever was a call to the building they would not have to break in. Council discussed the request and agreed that Fire Chief Mattas will

TOWNSHIP OF O'CONNOR - MINUTES – APRIL 26, 2010

be responsible for this key and will have to sign an agreement with the Township. The key can be in the possession of Mr. Styles.

Fire Chief Mattas reported that Mr. Jason Fleck of the Conmee Fire Department will be helping with training of the O'Connor team once a month. He is a qualified trainer facilitator for the Ontario Fire Marshal and will be an asset to the team.

Item 16a) of the agenda was moved forward to discuss with Fire Chief Mattas. This item is in regard to a CACC Fire Advisory meeting to be held on May 12, 2010. Fire Chief Mattas, as the municipal representative, will be attending and he did not feel that it was necessary for Council to attend.

Fire Chief Mattas was thanked for attending.

Ms. Becky Davis, Dog Control Officer was welcomed to the table. Introductions were made. Ms. Davis was asked if she had any questions with regard to the position so far. Ms. Davis did ask how she is to charge her time while she has a dog impounded as she did have two dogs over the weekend. The owner did contact her the next day about their missing dogs and they were returned. The impoundment would include her time for caring for the dog as well as food that she would feed to the dog during their stay. A rate was discussed and will be confirmed with the Township documents. Also with regard to a repeat offender the policy states in a calendar year, it was recommended that this be changed to a twelve month period. Ms. Davis was asked to review the documents provided to her and if she finds any other areas that might need clarification or need to be changed to bring them back to Council for review.

Ms. Davis was thanked for attending.

Mr. Gammond, Mr. Vanderzwaag and Mr. Miller were welcomed to the table. Mr. Gammond noted that the building is considered to be substantially complete. After his inspection, there are still a few minor deficiencies to be completed and a report was distributed. Mr. Gammond noted that after his review of the last application for payment he found a couple of errors and has now issued a revised certificate for payment. It was agreed that the difference in the certificate amount and the actual payment will be released upon completion of the noted deficiencies. Change orders four, five and six were signed. If the staff find any other deficiencies they are to notify Mr. Gammond and the repairs will be considered warranty work. The electrical and mechanical engineers will have to come out and do a final inspection as well. Mr. Gammond will contact them and when letters are received they will be forwarded to the Chief Building Official. Mr. Gammond will also sign a Certificate of Substantial Performance of the contract, which will start the 45 day hold back countdown for the holdback payment.

The gentleman were thanked very much for a job well done and were informed that if they ever need a reference for future jobs the Township would be happy to provide one.

Mr. Jones was welcomed to the table. Mr. Jones thanked Council for seeing him tonight as he represents Rock Solid Holdings and Taranis Contracting Group. Mr. Jones explained that he is looking for support from Council for access to their Marks Township gravel pit from their current entrance off of Highway 590. The property in question abuts the Township of O'Connor along Mayo road and the Ministry of Transportation is stating that they must change their entrance to Mayo road. Mr. Jones explained the current situation with regard to their entrance and requested that the Township meet with the representatives from the Ministry of Transportation. Council do not want to enter into an agreement with them for the use of Mayo road and have previously shown support for this matter in the form of a letter with no success. Council informed Mr. Jones that a meeting with Mr. McKeever and other Ministry staff will be arranged to discuss the issue in person. The Clerk-Treasurer will set up a meeting between the Ministry, Mayor Nelson and herself in the near future. Mayor Nelson would also like the Ministry of Natural Resources involved as the road between the two pits in which Rock Solid Holdings and Taranis Contracting Group are trying to build would be regulated by their Ministry.

Mr. Jones thanked Council for their support and the Clerk-Treasurer will keep him updated with any results.

TOWNSHIP OF O'CONNOR - MINUTES – APRIL 26, 2010

Bills to be paid were passed around the table. It was

3. Moved by Bishop Racicot
Seconded by Lee Ann Nygard

THAT THE FOLLOWING BILLS FOR APRIL 2010 BE PAID – THESE BILLS WILL BE INCLUDED ON THE APRIL 2010 ROAD AND ADMINISTRATION VOUCHER.

CK#9408	HYDRO ONE	\$543.77
CK#9409	TBAYTEL (TELEPHONE)	818.40
CK#9410	NORTHWESTERN ONTARIO DEVELOPMENT NETWORK	50.00
CK#9411	SUN LIFE ASSURANCE COMPANY OF CANADA	<u>893.60</u>
		\$2,305.77

Carried

A By-law was reviewed and it was

4. Moved by Bishop Racicot
Seconded by J. Vezina

THAT BY-LAW NUMBER 2010-11 BEING A BY-LAW AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF O'CONNOR AND SUPERIOR NORTH EMS AS IT RELATES TO THE RECEIPT OF A PUBLIC ACCESS DEFIBRILLATOR BE PASSED AND ENTERED IN THE BY-LAW BOOK.

Carried

Resolutions for endorsement were read as follows:

- a) Township of Gillies regarding the Lakehead Region Conservation Authority's presentation of their 2010 budget and levy. Council did not endorse the resolution as worded but did agree with their concerns. The Clerk-Treasurer will forward a letter to the Lakehead Region Conservation Authority informing them that the resolution that Council passed November 23, 2009 was for the construction of a new building and not for a general levy increase. Due to the fact that the Conservation Authority is no longer building their new building, Council want to see a new budget and levy for their 2010 expenses. They will not just forward them the same amount of money as requested.
- b) Town of Tecumseh petitioning the Province to consult before making changes that could impact municipal water and waste water service provision was filed.

Correspondence were read as follows:

- a) AMO – i) Watch File April 15, 2010
 - ii) Request for support of the joint and several liability reform in Ontario. Council will not be supporting this reform at this time.
 - iii) Request for Nominations for the 2010 – 2012 AMO Board of Directors. No names will be forwarded.
 - iv) Watch File – April 22, 2010
- b) Minister of Finance – Reconciliation of the 2008 Ontario Municipal Partnership Fund
- c) Thunder Bay Area Emergency Measures Organization – Quarterly Highlights January to March 2010.
- d) Ministry of Municipal Affairs and Housing – Municipal Service Delivery Reviews.
- e) Lakehead Region Conservation Authority – Declaration of Level 1 Low Water Condition. This information will also be posted on the Township's website.

The balance of the correspondence was passed around the table.

Under Old business, Council discussed

- a) Ministry of Community and Social Services 2010 – 2011 EnAbling Change Partnership Program. A memo from the Clerk-Treasurer regarding the funding was read. The Township itself was not eligible for funding, however a township could participate as a secondary partner. The project that Council had suggested was also not eligible so no application has been submitted.

TOWNSHIP OF O'CONNOR - MINUTES – APRIL 26, 2010

Under New business, Council discussed:

- a) Stuart Mooney, MOHLTC regarding CACC Advisory Fire/Fire First Response Meeting was previously discussed with Fire Chief Mattas.

Councillor Racicot left the room.

- b) AMCTO – Zone 9 Spring Meeting Registration. It was

5. Moved by Lee Ann Nygard
Seconded by J. Vezina

THAT THE FOLLOWING PERSON/S ATTEND THE AMCTO ZONE 9 SPRING MEETING TO BE HELD IN DRYDEN ON MAY 4 & 5, 2010.

REGISTRATION \$100.00

**CLERK-TREASURER BUOB
DEPUTY CLERK-TREASURER RACICOT**
Carried

The office will be closed at 12 noon on Monday, May 3 until Thursday morning, May 6th. Councillor Racicot returned to the meeting.

- c) Ontario Good Roads Association – i) Funding for municipal collection and reporting of data on the extent and condition of bridge structures in our jurisdiction
ii) OGRA to manage \$750,000 Fund for Bridge Infrastructure Data. It was

6. Moved by Lee Ann Nygard
Seconded by Bishop Racicot

THE COUNCIL OF THE TOWNSHIP OF O'CONNOR HEREBY APPLIES FOR FUNDING FOR THE PURPOSE OF COLLECTING, COLLATING, COMPILING AND FORMATTING BRIDGE ASSET AND CONDITION DATA, AND AGREES TO SUBMIT BRIDGE ASSET AND CONDITION DATA FOR INCLUSION IN MUNICIPAL DATAWORKS BY MARCH 31, 2011.

Carried

- d) A 2010 Structural Inspection for the Township of O'Connor's bridges and large culverts was discussed. Council agreed to send out a request for quotes for the structures as shown on the map provided by Mr. Johnson, Leadhand. Previous inspection have been for the five bridges only. At this time the Township will also include the large culvert structures over 3 metres. Council agreed to have the quotes in for the next meeting, being May 10, so that the actual numbers can be added to the budget.
- e) Affordability and Choice Today (ACT) Grant Application Information. No application will be submitted.
- f) Township of Terrace Bay regarding notice that they will no longer be participating in the Thunder Bay Area Emergency Measures Organization effective December 31, 2010.

Councillor Racicot left the room

- g) Thunder Bay District Health Unit – Invitation to attend fair, festival and special event information session May 5, 2010. No one will attend.
ii) Invitation to attend a Free Workshop for operators of Small Drinking Water Systems. It was

7. Moved by J. Vezina
Seconded by Lee Ann Nygard

THAT THE FOLLOWING PERSON/S ATTEND THE THUNDER BAY DISTRICT HEALTH UNIT FREE WORKSHOP FOR OPERATORS OF SMALL DRINKING WATER SYSTEMS TO BE HELD IN THUNDER BAY ON MAY 7, 2010.

REGISTRATION: FREE

TOWNSHIP OF O'CONNOR - MINUTES – APRIL 26, 2010

**CLERK-TREASURER BUOB
ROSS CHESSELL**

Carried

Councillor Racicot returned to the table.

- h) A review of the Township of O'Connor's Health and Safety Policy. Council did not feel that any changes were required to the policy at this time. The Clerk-Treasurer will ensure that all Health and Safety meetings are being held and reports are forwarded to Council.

Under further new business, Mayor Nelson reported that he has a meeting with the Thunder Bay District Health Unit on May 11 to meet the new Medical Officer of Health, Dr. Henry Kurban.

Issues brought forward or letters received after agenda was mailed

- a) Council discussed the use of ATV's on Township roads. It was agreed to leave the issue as status quo and not pass a by-law allowing them at this time.
- b) Discuss request for use of table and chairs by non-resident. Council agreed to not allow the use of the table and chairs to non-residents at this time.
- c) Reply letter from John Rafferty regarding Council's supporting resolution regarding FedNor was read.
- d) North of Superior Tourism Association – invitation to become a member. The Township will not become a member at this time.
- e) MPAC – 2009 Annual Report and Financial Statements were available for review.
- f) Council discussed the insurance policy regarding facility user coverage. The Clerk-Treasurer reported that the new administrator has asked which facilities we would like to cover. Council agreed that the Township will only cover events held on the Community Centre property, being 330 Highway 595.

- 8. Moved by Bishop Racicot
Seconded by J. Vezina

**THAT THE MEETING ADJOURN TO THE COUNCIL MEETING TO BE HELD
ON MONDAY, MAY 10, 2010 AT 7:00 P.M.**

TIME BEING: 10:27 P.M.

Carried

Mayor

Clerk-Treasurer